

JANUARY 8, 2014

The annual reorganization meeting and monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Community Center with the following members present: George H. Beatty, M. John Koonz and Timothy C. McDonough. Also present was the Municipal Clerk, Mary Pat Quinn.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Express Times and The Star Gazette and by posting notices in the Hope Post Office and on the Township bulletin boards all on January 11, 2013 and January 18, 2013.

OATH OF OFFICE –NEWLY ELECTED COMMITTEEMAN, M. JOHN KOONZ

Quinn administered the oath of office to newly elected Committeeman, M. John Koonz with Mrs. Jeanne Koonz assisting.

APPOINTMENT OF MAYOR FOR 2014/OATH OF OFFICE

A motion was made by Koonz, seconded by Beatty to appoint Timothy C. McDonough as Mayor of Hope Township for 2014. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

Quinn administered the oath of office to Mayor Timothy C. McDonough with Mrs. Maria McDonough assisting.

APPOINTMENT OF DEPUTY MAYOR FOR 2014/OATH OF OFFICE

A motion was made by Koonz, seconded by McDonough to appoint George H. Beatty as Deputy Mayor of Hope Township for 2014. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

Quinn administered the oath of office to Deputy Mayor George H. Beatty with Mrs. Chris Beatty assisting.

COMMENTS BY THE MAYOR AND TOWNSHIP COMMITTEE

Mayor McDonough thanked the residents of Hope and the Township Committee for their support over the years. Deputy Mayor Beatty asked those present to assist the Township Committee in safeguarding the Community Center. He related a few situations that could have caused damage to the building.

REORGANIZATION BUSINESS

The following Resolutions were approved with one motion made by Koonz, and seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #14-01

WHEREAS, P.L. 1983, chapter 8, Local fiscal Affairs Law, N.J.S. 40A:5-2 was amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies.

BE IT RESOLVED, that the following Cash Management Plan be adopted by the Township of Hope:

A. Designation of Official Depositories:

1. The following financial institutions are designated official depositories:

First Hope Bank and Fulton Bank
Any other banking institutions with offices in Warren County

under the direction of the Chief Financial Officer.

2. Designated Official Depositories are required to submit to the Chief Financial Officer of the Township of Hope, a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semi-annually in the Department of Banking as of June 30 and December 31 each year.

3. Designated Official Depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into an interest bearing account to maximize interest earnings.

2. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State, Federal laws or local ordinance prohibit the earning of interest on such funds.

C. Designation of Allowable Investment Instruments:

The Township may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970 Chapter 236 (C17:9-44).

D. Definition of Acceptable Collateral and Protection of Township Assets.

1. All designated depositories must conform to all applicable State statutes concerning depositories of public funds.

2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Township assets (Demand and Certificate of Deposit).

3. Collateral will be required for all deposits and investments of the Township, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100% of all deposits and investments.

E. Reporting Procedures

The Chief Financial Officer shall prepare for the Township Committee the following investment reports:

1. Monthly reporting: A listing of all investments as part of the Chief Financial Officer's monthly report.

2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31 each year and at other times as required by the auditors.

F. Maximum Maturity Policy:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within provisions of regulations promulgated by either the Federal or State governments.

G. Investment Procedures:

Bids for Certificates of Deposit will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.

The depository shall specify the principal amount of the investment bid on interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the day of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Township may be used.

H. Controls:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities, safekeeping, only specifically designated personnel of the Department of Finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation of the designated depository. The Chief Financial Officer shall review each day's activity.

I. Bonding:

The following officials shall be covered by surety bonds, said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer and Tax Collector

In addition, staff members of the Department of Finance not covered by a public employee's Faithful Performance Bond in the minimum of \$10,000.00.

J. Compliance:

The Cash Management Plan of the Township of Hope shall be subject to the annual audit conducted pursuant to N.J.S.A. 40a:5-4.

Resolution #14-02

TEMPORARY BUDGET

WHEREAS, Title 40A:4-19 known as the Local Budget Law, provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided, and;

WHEREAS, the total appropriations in the 2013 budget, less appropriations made for the Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance) and Deferred Charges are as follows:

General Fund:	\$1,176,867.00
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AND;

WHEREAS, 26.25% of the total appropriations in the 2013 budget, less the appropriations made for Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance), and Deferred Charges are as follows,

General Fund:	\$308,927.59
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope, County of Warren that the temporary appropriations be made in the amount of \$308,927.59 for the General Fund and that a certified copy of this resolution be transmitted to the Chief Financial Officer for recordkeeping.

RESOLUTION #14-03

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL AUDITOR

WHEREAS, the Township of Hope has a need to acquire a municipal Auditor as a non-fair and open contract pursuant to provisions of *N.J.S.A. 19:44A-20.5*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, ARDITO & CO., LLP has submitted a proposal, indicating they will provide the auditor services for the anticipated fee of \$22,495; and,

WHEREAS, ARDITO & CO., LLP has completed and submitted a Business Entity Disclosure Certification which certified that ARDITO & CO., LLP has not made any reportable contributions to a political or candidate committee in the Township of Hope in the previous one year, and that the contract will prohibit ARDITO & CO., LLP from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hope, authorizes the Mayor and Clerk of the Township of Hope to enter into a contract with ARDITO AND CO., LLP as described herein as auditors on and in behalf of the Township of Hope for the year 2014; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Ardito & Co., LLP based on the merits and abilities of Ardito & Co., LLP to provide the goods and services as described herein. This contract was not awarded through a "fair and open" process pursuant to N.J.S.A. 19:44A-20.4 *et seq.* As such, the undersigned does hereby attest that Ardito & Co., LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19. affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded. Exhibit "A" (Mandatory Affirmative Action Language), Exhibit "B" (Employee Information Report), Exhibit "C" (Business Registration Certificate), Exhibit "D" (Business Entity Disclosure Certification), Exhibit "E" (Political Contributions Disclosure Certification), and Exhibit F (Insurance) are attached to and made a part of this contract.

RESOLUTION #14-04

BE IT RESOLVED, that a grace period of ten (10) days for non-payment of taxes as per R.S. 54:4-67 is declared and that interest of 8% per annum on the first \$1,500.00 of delinquency and 18% on sums in excess of \$1,500.00 shall be charged, except that no interest shall be charged if payment of any installments is made within ten (10) days after the date upon which the same shall be payable.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector.

RESOLUTION #14-05

WHEREAS, the Governor of the State of New Jersey has signed into law a new amendment to N.J.S.A. 54:4-67 regarding charges for delinquent taxes; and

WHEREAS, the Mayor and Township Committee have heretofore established certain rates of interest for delinquent taxes to be assessed on such delinquencies; and

WHEREAS, the amendment to the aforesaid New Jersey statute now permits the Mayor and Township Committee to charge additional interest for delinquent accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee that pursuant to N.J.S.A. 54:4-67, there is hereby assessed a penalty to be charged to taxpayers whose accounts with the Township of Hope are delinquent and are in excess of the sum of \$10,000.00, a sum equal to 6% of the amount of the delinquency in the payment of taxes if such taxpayer shall fail to make payment in full of the delinquency amount prior to the end of the calendar year in which such taxes shall have accrued and been assessed.

This resolution shall take effect immediately and as provided by law.

RESOLUTION #14-06

WHEREAS, the Township Committee of the Township of Hope has been informed by the Tax Assessor of Hope Township that from time to time errors are made in computing the tax assessments governing certain property locations within Hope Township; and

WHEREAS, the Tax Assessor of Hope Township has requested the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hope Township that the Tax Assessor of Hope Township be and is hereby authorized to file corrective appeals and stipulations with the Warren County Board of Taxation concerning those properties wherein errors were made; and

FURTHER RESOLVED, that the Tax Assessor send copies of such corrected assessments to the individuals involved.

BE IT ALSO RESOLVED, that the Township Committee of Hope Township authorizes the Tax Assessor to file rollback complaints.

A copy of this Resolution shall be forwarded to the Tax Assessor and Warren County Board of Taxation.

RESOLUTION #14-07

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the Township Attorney be authorized to sign and file appeals for stipulation on behalf of the Township.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Township Attorney and Tax Assessor.

RESOLUTION #14-08

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the following meeting calendar be adopted for the year 2014:

Business meetings will be held on the second Wednesday of each month beginning at 7:00 P.M. at the Hope Municipal Building, County Route 611, Hope, NJ.

- February 12, 2014
- March 12, 2014
- April 9, 2014
- May 14, 2014
- June 11, 2014
- July 9, 2014
- August 13, 2014

September 10, 2014
October 8, 2014
November 12, 2014
December 10, 2014
January 14, 2015

Work meetings will be held on the fourth Wednesday of each month beginning at 7:00 P.M. at the Hope Municipal Building, County Route 611, Hope, NJ.

January 22, 2014
February 26, 2014
March 26, 2014
April 23, 2014
May 28, 2014
September 24, 2014
October 22, 2014
December 30, 2014 at 4:00 P.M. (Year End)

The 2015 reorganization meeting will be held at the Hope Community Center on Monday, January 5, 2015 at 6:00 P.M.

All business and work meetings will be held at the Hope Municipal Building, 407 Hope-Great Meadows Road, Hope, NJ.

Formal action may be taken at both business and work meetings. Executive sessions may be called by the governing body when appropriate at both business and work meetings.

RESOLUTION #14-09

WHEREAS, from time to time checks received in payment for real property taxes or other Township charges are returned by the banks as unpayable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hope Township, Warren County, New Jersey that Hope Township will charge twenty-five (\$25.00) dollars for any check payable to Hope Township that is returned for non-payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and Chief Financial Officer.

RESOLUTION #14-10

BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the following appointments be made for the year 2014:

Mary Pat Quinn - Assessment Search Officer, Secretary to the Local Board of Health, Public Agency Compliance Officer, Treasurer, Municipal Alliance Coordinator.

Linda Gabel - Deputy Municipal Clerk, Municipal Alliance Chairperson.

Donald Whitmore -Public Works Foreman

Alfia Schemm - Secretary to the Planning Board and Zoning Board of Adjustment

Linda Gabel – Recycling Coordinator, Secretary to Environmental Commission and Historic District Commission

Glenn Carter – Zoning Officer/Driveway Official

Ralph Price – Electrical Inspector (under the Elect. Subcode Official), no compensation

Michele Adamaitis – Technical Assistant to the Construction Department

Kathryn Eger - Deputy Municipal Court Administrator/Violations Clerk (part-time)

Mary Patricia Pfeil – Deputy Municipal Court Administrator/Violations Clerk (part-time)

Dawn Decker – Deputy Municipal Court Administrator/Violations Clerk (part-time/temporary)

Craig U. Dana - Municipal Court Judge

Alan DeCarolis - Animal Control Officer, Animal Cruelty Investigator

Mary Pat Quinn and Linda Gabel - Dog Licensing Clerks

Glenn Hawkswell – Municipal Court Attendant

Charles Finneran – Alternate Municipal Court Attendant

Dennis Kelley – Alternate Municipal Court Attendant

Charles O’Connell – Alternate Municipal Public Defender

Liaison to Warren County Office on Aging-Vacancy

Karen Bartlett-Lance, Deputy Tax Collector

John Koonz - Board of Health Chairman

Patricia Whitmore – Christmas Craft Market Coordinator/Events Coordinator

Kim Tighe – Sports Director for Baseball

Rocco Reale – Sports Director for Soccer

Robin Keggan – Sports Director for Basketball, Recreation Commission Secretary

Township Physician – Daryl Kim, M.D.

Liaison to Warren County Solid Waste Advisory Council – Linda Gabel (Certified Recycling Coordinator)

Official Newspaper – The Express Times, The Star Ledger, The Star Gazette

Planning Board:

Timothy C. McDonough, Class I	12/31/14
John Koonz, Class III	12/31/14
Marvin Fish	12/31/17
Neil Rosenberg	12/31/17
Vacancy, Class II	12/31/14
Brian LaBar, Alternate #1	12.31/15
Vacancy, Alternate #2	12/31/14

Zoning Board of Adjustment:

Thomas Gabel	12/31/17
Gary Green	12/31/17
Gil Hankins	12/31/17
Vacancy	12/31/14
Vacancy, Alternate #1	12/31/15
Vacancy, Alternate #2	12/31/14

Agriculture Advisory Board:

Two (3) vacancies	12/31/14
Robert Berry	12/31/14
Richard Goodbody	12/31/14

Advisory member: John Koonz, Township Committee Liaison

Environmental Commission:

Cathie LaBar	12/31/16
John Lucas	12/31/16
Ellen Benoit	12/31/16
Vacancy, Alternate #2	12/31/15

Green Team:

Michael Taylor (Chairman)	12/31/14
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Ellen Benoit (Vice-Chairperson)	12/31/14
Christine Rusin	12/31/14
Nancy Chambellan	12/31/14
Cathie LaBar	12/31/14
Monica Sobon	12/31/14
Christine Beatty	12/31/14
John Lucas	12/31/14
Betsy Peterson	12/31/14
Jennifer Wallace	12/31/14
Linda Gabel (Secretary)	12/31/14

Historic Preservation Commission:

Lacey McDonough	12/31/17
Jane Guthrie, Alternate #1	12/31/15
Vacancy, Alternate #2	12/31/14

DEPARTMENT/BOARD/COMMISSION

TOWNSHIP LIAISON

Planning Board	Tim McDonough, Mayor John Koonz
Zoning Board of Adjustment	George Beatty
Environmental Commission	John Koonz
Recreation Commission	George Beatty
Agriculture Advisory Board	John Koonz
Hope Board of Education	John Koonz
Hope Volunteer Fire Department	John Koonz
Blairstown Ambulance Corp	John Koonz
N.J. State Police	Tim McDonough
Over 55 Club	Tim McDonough
Help Our Preservation Effort (H.O.P.E.)	John Koonz
Hope Historical Society	John Koonz
Historic Preservation Commission	Tim McDonough

Moravian Grange	Tim McDonough
Hope Food Bank/Pantry	George Beatty
Municipal Court of North Warren at Hope	George Beatty
Department of Public Works	George Beatty
Animal Control	George Beatty
Warren County Board of Chosen Freeholders	George Beatty
Local Board of Health	John Koonz
Public Assistance	George Beatty

RESOLUTION #14-11

WHEREAS, the Hope Volunteer Fire Department and the Blairstown Ambulance Corp are the agencies that provide the residents of Hope Township with fire protection and emergency services; and

WHEREAS, both agencies need to conduct fund raisers from time to time in order to maintain the integrity and level of these vital services;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey that the Hope Volunteer Fire Department and the Blairstown Ambulance Corps are authorized to conduct fund drives on any roadway within the Township of Hope during the calendar year 2014.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to provide a certified copy of this resolution to these agencies.

RESOLUTION #14-12

APPOINT BLAIRSTOWN AMBULANCE CORP AS THE PRIMARY AMBULANCE SERVICE FOR CY 2014

WHEREAS, the Township of Hope requires emergency services from time to time; and

WHEREAS, the Blairstown Ambulance Corp can effectively and efficiently provide emergency services for the Township of Hope;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey, that the Blairstown Ambulance Corp is hereby appointed as the primary ambulance service for Hope Township for calendar year 2014;

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to provide a certified copy of this action to the President of the Blairstown Ambulance Corp.

RECOGNITION OF HOPE TOWNSHIP YOUTH

The Township Committee recognized many Hope Township children who had academic, athletic and civic achievements during the year. Koonz read off the names and locations of Hope Township young adults who are serving our country in active duty.

RECESS

A recess was called on a motion made by Koonz, seconded by Beatty to allow the children and their parents to enjoy refreshments and fellowship. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

The recess was concluded on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

APPROVAL OF MINUTES

The following minutes were approved as circulated on a motion made by Koonz, seconded by Beatty: Business meeting, December 16, 2013; executive session, December 16, 2013; year-end meeting December 30, 2013. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

REPORTS

Chief Financial Officer

Nothing to report.

Zoning Officer

Nothing to report.

Warren County Health Department

Complaints:

416 Main Street – Garbage on the lawn and in the storage shed at the bank-owned property. A reinspection is scheduled.

15 Silver Hill Avenue – Septic overflowing in the rear of the property. A reinspection is scheduled.

1 Millbrook Road – A complaint was received concerning leaves being blown into the stream. An inspection was conducted. Piles of leaves were observed in the stream along the banks. The facility was empty and posted for sale. A reinspection was conducted. The inspector noted that the leaves were incorporating into the fauna of the stream. File closed.

Food Establishment – No activity.

Rabies – Two dog bites reported. Dogs were transported to the NJDHSS laboratory for rabies testing. Results were negative.

Kennels – No activity.

Childcare Centers – No activity.

Recreational Bathing – No activity.

Youth Camps – No activity.

Campgrounds – No activity.

Septics/Wells – No activity.

Township Engineer

Nothing to report.

Road Department

Weekly reports are submitted by the Public Works Foreman and are available for inspection in the Clerk's office.

Fire Department

Nothing to report.

Blairstown Ambulance Corp

Nothing to report.

Tax Assessor

Nothing to report.

Tax Collector

Nothing to report.

Construction Code Official

The following permits were issued during December, 2013: 1-Building; 3-Plumbing; 5-Electrical; 5-Fire for a total income of \$1,045.00.

CORRESPONDENCE

The following communications were received during the month:

1. N.J. Dept. of Transportation, Local Aid and Economic Development. Re: Notice that a final inspection was conducted on November 19, 2013 of Lake Just-It Road with respect to the 2011 Discretionary Aid Grant, and final acceptance was granted on December 2, 2013. A copy was given to the Township Engineer.
2. William G. Gleba, P.E., Warren County Engineer. Re: Acknowledge the receipt of the letter from the governing body regarding its request to make Millbrook Road/Walnut Street one way in the northbound direction. His office has the matter under review. A copy was given to the Township Engineer.
3. Richard Ralph, Esq. Re: Formal request to continue in his capacity as Municipal Court Prosecutor of the Municipal Court of North Warren at Hope.
4. Raymond E. O'Brien, RA, Inc. to Mike Ianatelli, Warren County Engineer's Office. Re: Leonardelli driveway at 386 Hope-Delaware Road. A copy was given to the Township Engineer.
5. Sandy Urgo, Land Preservation Director-The Land Conservancy of N.J. to Stefanie Miller, State Agriculture Development Committee. Re: Notice that Hope Township requires no updates to its Municipal Planning Incentive Grant this year.
6. N.J. Dept. of Environmental Protection, Coastal and Land Use Compliance and Enforcement to Michael Bartone, Esq. Re: Rui and Rui F. Sousa, Block 1000 Lot 3300 August 7, 2013 Notice of Violation. A copy of the information was given to the Zoning Officer.
7. Municipal Court of North Warren at Hope. Re: November, 2013 Municipal Court Disbursements. A copy was given to the Chief Financial Officer.
8. Pohatcong Township. Re: Resolution urging the Legislature to implement a water tax to fund the loss of land equity for property owners in the Highlands Region.

9. Warren County Planning Department. Re: Amendment to the Solid Waste Management Plan. A copy was given to the Planning Board and the Environmental Commission.

10. The Land Conservancy of N.J. Re: December 2013 Newsletter.

OLD BUSINESS

Speed Limits on Township Roads

No change in status.

Discuss Cable Television Franchise Renewal

No change in status.

Status of Moravian Distillery Rehabilitation Project

The General Contractor is working with his attorney to try to get the correct warranty from the roofing subcontractor.

Status of Water Supply at Community Center

No change in status.

Status of Municipal Court – White & Hardwick

McDonough will speak with the Township Attorney's office for direction.

Discuss Non-Domesticated Pets on Small Lots

This matter will be discussed at a future work session.

Discuss Proposed Change in Pay Date Frequency

The Chief Financial Officer recommended that the hourly employees go from a weekly pay frequency to a bi-weekly pay. By doing so, the cost for payroll services will be reduced by \$1,300.00 per year. A motion was made by Koonz, seconded by Beatty to make the change effective February 7, 2014. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

Discuss Procedures for Community Center Use

The Township Committee asked the Clerk to provide a copy of the weekly calendar for the Community Center so that they can monitor the use during the week.

Review Revised 2014 Insurance Proposal

A revised fee schedule was received from Jamieson Insurance and Financial Services for the 2014 insurance coverage. A motion was made by Koonz, seconded by Beatty to approve the 2014 insurance package at a cost of \$56,423.00. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes. The governing body will seek quotes from other insurance companies in August.

NEW BUSINESS

Introduce Ordinance #14-01, Establish CAP Bank

The following Ordinance was introduced and passed first reading on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

ORDINANCE #14-01
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP
BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Hope in the County of Warren finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Hope Township Committee hereby determines that a 0.5% increase in the budget for said year, amounting to \$ 4,313.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Hope Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of Township of Hope, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Township of Hope shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 30,194.92, and that the CY 2014 municipal budget for the Township of Hope be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduce Ordinance #14-02, Establish a Speed Limit on Shiloh Road

The following Ordinance was introduced and passed first reading on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

ORDINANCE NO. 14-02

AN ORDINANCE OF THE TOWNSHIP OF HOPE, COUNTY OF WARREN,
STATE OF NEW JERSEY, TO AMEND, REVISE AND REPLACE SECTION 7-26 OF THE HOPE TOWNSHIP CODE
TO SET A SPEED LIMIT FOR SHILOH ROAD.

WHEREAS, the Mayor and Committee have determined that the present speed limit on Shiloh Road located in Hope Township is excessive and presents a danger to the public; and

WHEREAS, the Engineer has provided a certification under his seal as a licensed professional engineer pursuant to N.J.S.A. 38:4-98 et seq.; and

WHEREAS, the Township of Frelinghuysen is in the process of changing the speed on State Park Road, which bisects Shiloh Road, to a speed of 25 mph.

WHEREAS, the Township Committee of the Township of Hope, County of Warren, State of New Jersey, desires to amend, revise and replace Section 7-26 of the code of the Township of Hope Township to reduce the speed limit on entire length of Shiloh Road to 25 mph; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hope, County of Warren, State of New Jersey, that the Hope Township Development Regulations Ordinance is hereby amended to delete Section 7-26 and replace it with the following:

7-26 SPEED LIMITS.

The following speed limits shall be established on the following streets or parts of streets:

<i>Name of Street</i>	<i>Direction</i>	<i>Speed</i>	<i>Location</i>
Foundry Road	Both	35 mph	From CR 655 to CR 521
Heller Hill Road		35 mph	From Blairstown/Hope boundary to CR 521
Osmun Road	Both	30 mph	From Hope Township/ Knowlton Township corporate line to Honey Run Road
Ridgeway Avenue	Both	35 mph	Entire length
Union Brick Road		35 mph	From Blairstown/Hope boundary to CR 655
Shiloh Road	Both	25 mph	Entire length

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3. Repealer.

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4. Effective Date.

This Ordinance shall take effect upon final passage and publication.

Resolution #14-13, Approve Conditions for Municipal Court of North Warren

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #14-13

RESOLUTION AGREEING TO CERTAIN CONDITIONS
REQUIRED BY THE SUPERIOR COURT OF
NEW JERSEY, VICINAGE XIII, IN REGARD TO THE
JOINT COURT OF NORTH WARREN

WHEREAS, by correspondence dated December 13, 2013, the Superior Court of New Jersey, Vicinage XIII, provisionally approved the Interlocal Agreement by and between the Townships of Hardwick, Hope, Liberty and Blairstown; and

WHEREAS, said provisional approval was contingent upon:

1. That the North Warren Joint Court shall cease to issue warrants and set bail including contempt fees on low level traffic violations;
2. North Warren Joint Court will cease the practice of charging certain defendants for interpreting services; and
3. The installation of ballistic resistant glass at the violations bureau payment window must be installed; and

WHEREAS, the Honorable Craig U. Dana has indicated that the North Warren Joint Court will Comply with conditions 1 and 2 above; and

WHEREAS, ballistic resistant glass has been ordered and will be installed on January 8, 2014; and

WHEREAS, the governing body of the Township of Hope, County of Warren, New Jersey deems it be in the best interest for the residents of the Township of Hope to accept the conditions imposed above.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope that the foregoing conditions are hereby approved.

Resolution #14-14, Authorize ROW Agreement between Hope Twp & PEG Bandwidth

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #14-14

AUTHORIZE EXECUTION OF RIGHT OF WAY AGREEMENT BETWEEN THE TOWNSHIP OF HOPE AND PEG BANDWIDTH NJ, L.L.C. TO PERMIT THE INSTALLATION, USE AND MAINTENANCE OF TELECOMMUNICATIONS FACILITIES WITHIN PUBLIC RIGHTS-OF-WAY FOR PURPOSES OF PROVIDING TELECOMMUNICATIONS SERVICES

WHEREAS, PEG Bandwidth NJ, L.L.C. ("PEG"), a Delaware limited liability company, with offices located at 5904 Stone Creek Drive, Suite 130, The Colony, Texas 75056, is authorized to provide local exchange and interexchange telecommunications services throughout the State of New Jersey, pursuant to an Order issued by the New Jersey Board of Public Utilities ("NJBP") in Docket No. TE05080683, dated September 14, 2005; and

WHEREAS, PEG has requested the consent of the Township of Hope for permission to occupy public rights-of-way within the Township of Hope for a term of ten (10) years for the purpose of constructing, installing, operating, repairing, maintaining and replacing a telecommunications system; and

WHEREAS, it is deemed to be in the best interest of the Township of Hope and its citizenry, particularly including the commercial and industrial citizens, or the Township of Hope, to grant

municipal consent to PEG to occupy the public rights-of-way within the Township of Hope for this purpose; and

WHEREAS, the granting of such consent is and shall be conditioned upon PEG's continued compliance with all existing and future ordinances of the Township of Hope and its entering into a written agreement with the Township of Hope to, inter alia, indemnify and hold the Township of Hope harmless as to all claims and liability resulting from any injury or damage which may arise from the construction, installation, operation, repair, maintenance, disconnect, replacement and removal of its telecommunications system within certain public rights-of-way and provide liability insurance coverage for personal injury and property damage.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Hope, in the County of Warren, New Jersey as follows:

1. Non-exclusive consent is hereby granted to PEG to occupy the public rights-of-way within the Township of Hope for the purpose of construction, installation, operation, repair, maintenance and replacement of a telecommunications system for a period of ten (10) years.
2. The within granted permission is conditioned upon PEG entering into the attached Agreement with the Township of Hope and providing liability and property damage insurance coverage.
3. The Mayor and Municipal Clerk are hereby authorized to execute the attached Agreement.
4. A copy of this Resolution and the executed Agreement shall be filed in the office of the Municipal Clerk.

Resolution #14-15, Authorize Hope/White Municipal Alliance Strategic Plan

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #14-15

RESOLUTION OF THE HOPE TOWNSHIP COMMITTEE IN THE COUNTY OF WARREN, NEW JERSEY,
AUTHORIZING THE SUBMISSION OF THE STRATEGIC PLAN OF THE
HOPE/WHITE MUNICIPAL ALLIANCE FOR THE FISCAL YEAR 2014/15

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey;

WHEREAS, the Township Committee of the Township of Hope in the County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee of the Township of Hope further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee of the Township of Hope has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Warren, New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope, County of Warren, and State of New Jersey hereby recognizes the following:

1. The Hope Township Committee does hereby authorize submission of the Strategic Plan for the Hope/White Municipal Alliance Grant for fiscal year 2014/15 in the amount of:

DEDR	\$ 8,734.00 (Hope-\$3,342.00; White-\$5,392.00)
Cash Match	\$ 2,621.00 (Hope-\$1,003.00; White-\$1,618.00)
In-Kind Match	\$ 6,551.00 (Hope-\$2,507.00; White-\$4,044.00)

2. The Hope Township Committee acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

Hope PTA Tricky Tray (RA:210) & 50/50 (RA:211) Applications

The following raffle applications were approved on a motion made by Koonz, seconded by Beatty: Tricky Tray, #RA:210 to be held on March 14, 2014 from 6:00 to 10:00 P.M. at the Hope Township School and a 50/50, #RA:211 to be held at the same location, date and time. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

PUBLIC

There were no questions or comments from the public.

The meeting was adjourned at 8:15 P.M. on a motion made by Koonz, seconded by Beatty. The motion was carried.

Respectfully submitted:

Mary Pat Quinn
Municipal Clerk

