

JANUARY 14, 2015

The monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor George Beatty and Committeeman John Koonz. Also present were: Mary Pat Quinn, Municipal Clerk and Ted Rodman, P.E., Township Engineer.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Express Times and The Star Gazette and by posting notices in the Hope Post Office and on the Township bulletin boards all on February 14, 2014 and February 21, 2014.

#### APPROVAL OF MINUTES

The minutes of the year-end meeting on December 30, 2014 were approved as circulated on a motion made by Koonz, seconded by McDonough. Committee polled: Beatty-abstain; Koonz-yes; McDonough-yes.

The minutes of the reorganization meeting on January 5, 2015 were approved as circulated on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

#### RECEIPTS

The receipts were read by Beatty, who noted those amounts over \$100.00. The total receipts during December, 2014 were \$190,698.50.

#### BILLS

The bill list was read by Koonz, who noted those amounts over \$100.00. A motion was made by Koonz, seconded by Beatty to authorize the payment of the bills. The total bills were \$143,576.33. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

#### BRADLEY BARTOW, JR. – MEN'S BASKETBALL LEAGUE

Bradley Bartow, Jr., the Hope Township Soccer Sports Director and Physical Education teacher of the Hope Township School, was present to discuss his idea of starting a men's basketball league under the umbrella of the Hope Township recreation program. The Township Committee approved the program providing each participant fills out a registration form/concussion form as is required for all participants of the other sports programs sponsored by Hope Township. The group will use the Hope Community Center and the gymnasium at the Hope Township School by appointment. The Clerk will submit a Use of Facility Form to the Hope Township School on behalf of the group.

Bartow is the advisor for the Hope Township School Student Government Club, and he is interested in getting the students involved in a small community service project. He and the Clerk will discuss some ideas for that.

He asked about posting the corners of the soccer field at the parks. Beatty thought that that might have been done already. He will check with the DPW Foreman.

Bartow left the meeting at this time.

## REPORTS

### Chief Financial Officer

The Township Committee is operating with a temporary budget at this time.

### Zoning Officer

No report submitted.

### Warren County Health Department

#### Complaints:

The following complaints were investigated:

416 Main Street – Garbage on the lawn and in the storage shed at the bank-owned property. The court clerk reported that a warrant has been issued for the responsible party. A reinspection is scheduled.

458 Delaware Road – Bread used for feed attracting rats and birds. Complainant affected is to call when the nuisance is occurring. No calls were received in December.

Route 521 (exit 12 from Route 80) – Solid waste trucks going through Hope. No change in status.

Inn at Millrace Pond – Noise from music during events at the Inn. No change in status.

No activity for food establishments, rabies, kennels, childcare centers, recreational bathing, youth camps, campgrounds, nor septic/wells.

### Township Engineer

Rodman reported that he, the DPW Foreman and Alan Sauck will meeting on Friday, January 16 to discuss the proposal Sauck prepared for the repair of the salt shed, specifically how the walls will be enforced.

Rodman and Quinn will attend the mandatory Hazard Mitigation Kick-Off meeting on Thursday, January 22, 2015 at 10:00 A.M. McDonough will also try to attend.

### Road Department

The DPW Foreman submits weekly reports, which are available for review in the Clerk's office.

Fire Department

No report submitted.

Blairstown Ambulance Corp

No report submitted.

Tax Assessor

No report submitted.

Tax Collector

December, 2014 Tax Collection:

Current year taxes	\$114,139.10	\$5,989,174.02 Y-T-D
Delinquent taxes:		
Taxes – 2013	.00	19,644.85
Prepaid 2015 Taxes	53,944.38	77,137.16
Outside Tax Sale Redemption	.00	30,835.87
Cost of Sale Fees	682.12	1,019.53
NSF Check Fees	.00	75.00
Interest and Costs	<u>4,086.75</u>	<u>11,738.29</u>
	\$ 172,852.35	\$ 6,129,624.72

Remarks:

Current Year Tax Collection Comparison:

December 2014 to November 2013	+\$ 14,127.36
Year to Date 2014 to Year to Date 2013	+\$230,364.09
December 2014 to December 2012	+\$ 30,591.50
Year to Date 2014 to Year to Date 2012	+\$470,656,78

(Unaudited)	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
Y-T-D Collection %'s	98.05	98.68	98.08	98.35	98.35	98.44	97.78	98.42	98.31	98.11

Construction Code Official

The following permits were issued during December, 2014: 3-Building, 5-Plumbing, 2-Electrical, 3-Fire for a total income of \$821.00.

### Mayor McDonough

McDonough advised that he reached out to the NJDEP to request a meeting to discuss the landfill. They are getting representatives together. McDonough asked Rodman to be available for that meeting.

In the absence of Mark Peck, Esq., special attorney for the 458 Delaware Road matter before the Warren County Agriculture Board, Douglas Steinhardt, Esq. will represent Hope Township at the hearing on January 15.

### Deputy Mayor Beatty

Beatty reported that White Township asked if Hope would be interested in exploring a shared service for construction code services. The Hope Township Committee is not interested at this time.

There was a discussion about the speed limit signs for Shiloh Road and Ridgeway Avenue. Beatty will check with the DPW Foreman to see if signs have been installed pursuant to the speed limit ordinances that were adopted in 2014.

Koonz noted that the Township should not put sandwich board signs at the 609/521/519 intersection in keeping with the Township's sign ordinance. Beatty will pass that on to the DPW Foreman.

### Committeeman Koonz

Nothing to report.

### Use of Facility Form – NJ Fit Chicks

A Use of Facility Form was submitted by Kim Lerner, owner of NJ Fit Chicks for the continued use of the Moravian Grange Hall. The requested days and times are available. A Certificate of Liability Insurance naming Hope Township as additional insured has been received by the Clerk. The governing body is concerned that the group's equipment is scratching the floor so Lerner will be asked to do something to prevent any further issue with that. A motion was made by Koonz, seconded by Beatty to authorize the use. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

### CORRESPONDENCE

The following communications were received during the month:

1. Jersey Central Power & Light. Re: Public hearing on Provision of Basic Generation Service for the period beginning June 1, 2015. The hearing will take place on January 30, 2015 at 1:30 P.M. at the Morris County Administration and Records Building.
2. Warren County Engineer. Re: Contact information for CR 521 bridge replacement project. A copy was provided to the Township Engineer, State Police, and Hope Township School.

3. Rosanne McPartland, CMCA. Re: Notice that Blairstown Township Municipal Court will be located at the Knowlton Township Municipal Building effective January 1, 2015.
4. N.J. Department of Environmental Protection, Office of Engineering and Construction, Bureau of Dam Safety and Flood Control to Locust Valley Company, LLC. Re: Locust Lake Dam. A copy was given to the Hope Township Engineer.
5. Raritan Valley Habitat for Humanity. Re: Notice that Raritan Valley Habitat for Humanity will begin to build two homes in Franklin Township, Somerset County in the spring, 2015. Orientation sessions are scheduled for January 10 and 18, 2015 from 1:15 to 3:00 P.M. at St. Matthias School cafeteria in Somerset, NJ.
6. Municipal Court of North Warren at Hope. Re: November, 2014 Municipal Court Disbursements. A copy was given to the Chief Financial Officer.
7. Richard A. Ralph, Esq. Re: Request to be reappointed as the Municipal Court Prosecutor for 2015.
8. Warren County Planning Department. Re: Highlands Regional Master Plan informational meeting on January 29, 2015 at 7:00 P.M. in the Freeholder's Meeting Room. A copy was given to the Hope Planning Board.

#### APPOINTMENTS

The following vacancies were noted:

- Planning Board – Class II member, term expires 12/31/14.
- Zoning Board of Adjustment – full member, term expires 12/31/14; Alternate #1, term expires 12/31/15; Alternate #2, term expires 12/31/14.
- Historic Preservation Commission – Alternate #2, term expires 12/31/14.
- Agriculture Advisory Committee – 2 vacancies, terms expire 12/31/14.

#### OLD BUSINESS

##### Non-Household Animal Ordinance

The definition and suggested text for the Non-Household Animal Ordinance that was prepared by the subcommittee of the Planning Board has been forwarded to the Township Attorney.

##### Status of Funding for NJDOT Projects – Honey Run & Far View Road

A request has been submitted by the Township Engineer to the NJDOT Local Aid Office for additional funding to complete the overlayment of Far View Road. An additional \$31,000.00 is required.

Review W.C. Public Safety Correspondence, re: WC Hazard Mitigation Plan

McDonough has put a call in to the Public Safety Director, Frank Wheatley, for more information about this. The request for a letter of intent from Hope Township will be addressed after they speak.

Discuss Procedures for Use of Township Facilities

McDonough and Koonz advised Beatty that a parent expressed concern at the December 30 meeting regarding the Township's policy for use of Township property by private parties. The policy was reviewed, and the governing body made no changes. The requirement of proof of insurance by private parties is a requirement that the Township's insurance agent confirmed.

Resolution #15-13, Professional Service for Township Engineer

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-13

A RESOLUTION AUTHORIZING THE AWARD OF A  
NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES  
FROM NORTON B. "TED" RODMAN, P.E. OF RODMAN ASSOCIATES

WHEREAS, the Township of Hope has a need to acquire professional services from Norton B. "Ted" Rodman, P.E. of Rodman Associates with offices at 19 Main Street, Blairstown, NJ 07825 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Township of Hope has determined and certified in writing that the value of the acquisition will not exceed \$19,800.00; and

WHEREAS, the anticipated term of this contract is twelve (12) months; and

WHEREAS, Norton B. "Ted" Rodman, P.E. of Rodman Associates has submitted a proposal dated January 1, 2015 indicating they he provide the professional services for the amount of \$19,800.00; and

WHEREAS, Norton B. "Ted" Rodman, P.E. of Rodman Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Norton B. "Ted" Rodman, P.E. has not made any reportable contributions to a political or candidate committee in the Township of Hope in the previous one year, and that the contract will prohibit Norton B. "Ted" Rodman, P.E. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Hope has provided certification of the availability of funds in accordance with N.J.A.C. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hope authorizes the Mayor, Timothy C. McDonough to enter into a contract with Norton B. "Ted" Rodman as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution;

BE IT FURTHER RESOLVED that Norton B. "Ted" Rodman, P.E. agrees to incorporate into this contract the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply with the terms, provisions and obligations of said subsection 3.4 (a) provided that said subsection shall be applied subject to the terms of subsection 3.4 (d) of said Regulations; and

WHEREAS, the parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127 as amended and supplemented from time to time and the contractor or subcontractor agrees to comply with the terms, provisions and obligations of said section 5.3.

BE IT FURTHER RESOLVED that the Municipal Clerk is directed to publish notice of this action in the legal section of The Star Gazette.

Resolution #15-14, Recommend to Governor Christie the Appointment of Wm. Mennen, Esq. as JMC

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-14

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOPE IN THE COUNTY OF WARREN, NEW JERSEY URGING THE HONORABLE CHRIS CHRISTIE, GOVERNOR OF THE STATE OF NEW JERSEY, TO APPOINT WILLIAM G. MENNEN, ESQ. AS THE JUDGE OF THE MUNICIPAL COURT OF NORTH WARREN AT HOPE

WHEREAS, the member municipalities of the Municipal Court of North Warren at Hope were advised of the retirement of Craig U. Dana, the Municipal Court Judge, which will commence on February 1, 2015; and

WHEREAS, the Township of Hope, the "host" municipality of the Municipal Court of North Warren at Hope, sought letters of intent to fill the position; and

WHEREAS, ten individuals submitted their letters of intent, resumes and references for consideration; and

WHEREAS, the governing body determined that interviews would be conducted for four of the individuals, and

WHEREAS, the other member municipalities, Hardwick Township, Liberty Township, and White Township were advised of the interview date, which was Monday, December 8, 2014 at 6:00 P.M. at the Hope Township Municipal Building, and were provided with the information about each individual; and

WHEREAS, the interviews were conducted with the Hope Township Committee present and one Committeeman from the Township of White;

NOW, THEREFORE, BE IT RESOLVED, that the Hope Township Committee respectfully recommends the appointment of William G. Mennen, Esq., P.O. Box 231, Lebanon, New Jersey 08833-0231 as the candidate to fill the vacancy of Municipal Court Judge of the Municipal Court of North Warren at Hope effective February 1, 2015.

Resolution #15-15, Recommend Tilcon for Far View Road Overlayment Project

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-15

HOPE TOWNSHIP, WARREN COUNTY, NEW JERSEY  
RECOMMENDATION OF AWARD  
STATE AID PROJECT

BE IT RESOLVED, that Hope Township hereby recommends to the New Jersey Department of Transportation that the contract for the Far View Road Overlayment Project in the Township of Hope, County of Warren, New Jersey be awarded through the Morris County Cooperative Pricing Council (MCCPC), to: Tilcon in the amount of \$81,000.00 subject to the approval of the Department.

BE IT FURTHER RESOLVED, that the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction; and the Clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and attest to the same.

Resolution #15-16, Recommend Tilcon for Honey Run Road Overlayment Project

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-16

HOPE TOWNSHIP, WARREN COUNTY, NEW JERSEY  
RECOMMENDATION OF AWARD  
STATE AID PROJECT

BE IT RESOLVED, that Hope Township hereby recommends to the New Jersey Department of Transportation that the contract for the Honey Run Road Overlayment Project in the Township of Hope, County of Warren, New Jersey be awarded through the Morris County Cooperative Pricing Council (MCCPC), to: Tilcon in the amount of \$137,250.00 subject to the approval of the Department.

BE IT FURTHER RESOLVED, that the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction; and the Clerk of this



body be and is hereby directed to seal said contract with the corporate seal of this body and attest to the same.

Resolution #15-17, Dedication by Rider for "St. John the Baptist Serbian Orthodox Church" Escrow

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty.  
Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-17

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR "ST. JOHN THE BAPTIST SERBIAN ORTHODOX CHURCH" REQUIRED BY N.J.S.A. 40:55D-53.1  
IN THE TOWNSHIP OF HOPE, COUNTY OF WARREN, NEW JERSEY

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40:55D-53.1 provides for receipt of "Developer's Escrow Fund" by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40:55D-53.1 provides the dedicated revenues anticipated from the "St. John the Baptist Serbian Orthodox Church Dedication by Rider Fund" are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hope in the County of Warren, New Jersey as follows:

1. The Township Committee of the Township of Hope does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the "St. John the Baptist Serbian Orthodox Church Dedication by Rider Fund" which is authorized by N.J.S.A. 40:55D-53.1.
2. The Municipal Clerk of the Township of Hope in the County of Warren, New Jersey is hereby directed to forward two certified copies of this Resolution to Director of the Division of Local Government Services.

Resolution #15-18, Professional Service for Township Attorney

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty.  
Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-18

A RESOLUTION AUTHORIZING THE AWARD OF A  
NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES  
FROM MICHAEL SELVAGGI, ESQ. OF  
LAVERY, SELVAGGI, ABROMITIS AND COHEN, P.C.

WHEREAS, the Township of Hope has a need to acquire professional services from Michael S. Selvaggi, Esq. of Lavery, Selvaggi, Abromitis and Cohen, P.C. with offices at 1500 Route 517, Suite 300, Hackettstown, NJ 07840 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Township of Hope has determined and certified in writing that the value of the acquisition will not exceed \$13,000.00 for general legal services; and

WHEREAS, the anticipated term of this contract is twelve (12) months; and

WHEREAS, Michael S. Selvaggi, Esq. of Lavery, Selvaggi, Abromitis and Cohen, P.C. has submitted a proposal dated January 1, 2015 indicating he will provide the professional services for the amount of \$12,000.00; and

WHEREAS, Michael S. Selvaggi, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Michael S. Selvaggi, Esq. of Lavery, Selvaggi, Abromitis and Cohen, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Hope in the previous one year, and that the contract will prohibit Michael Selvaggi, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Hope has provided certification of the availability of funds in accordance with N.J.A.C. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hope authorizes the Mayor, Timothy C. McDonough to enter into a contract with Michael S. Selvaggi, Esq. as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution;

BE IT FURTHER RESOLVED that Michael S. Selvaggi, Esq. agrees to incorporate into this contract the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply with the terms, provisions and obligations of said subsection 3.4 (a) provided that said subsection shall be applied subject to the terms of subsection 3.4 (d) of said Regulations; and

WHEREAS, the parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127 as amended and supplemented from time to time and the contractor or subcontractor agrees to comply with the terms, provisions and obligations of said section 5.3.

BE IT FURTHER RESOLVED that the Municipal Clerk is directed to publish notice of this action in the legal section of The Star Gazette.

Miscellaneous

Koonz suggested that the Township Committee look at other proposals for the Township's insurance: property, workers' compensation, etc. starting in June this year.

The annual Appreciation Dinner will be February 21 pending the availability of the Hope Firehouse and Ron's Landmark.

PUBLIC

There were no questions or comments from the public.

The meeting was adjourned at 8:30 P.M. on a motion made by Koonz, seconded by Beatty. The motion was carried.

Respectfully submitted:

Mary Pat Quinn  
Municipal Clerk