

FEBRUARY 11, 2015

The monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor George Beatty, and Committeeman John Koonz. Also present were Municipal Clerk Mary Pat Quinn and Township Engineer Ted Rodman.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Express Times and the Star Gazette and by posting notices on the Township bulletin boards and the Hope Township website all on January 14, 2015 and January 23, 2015.

PROCLAMATION – "GO ALL OUT", NATIONAL FUTURE FARMERS OF AMERICA

Two members of the Belvidere Chapter of Future Farmers of America were present to discuss their club with the governing body and to request that the Mayor enact a Proclamation commemorating February 21 to 28, 2015 as FFA Week. Melissa Strom, a resident of Hope Township and the Chapter Reporter was present with Maddie Beaumont, the Chapter Treasurer.

The following Proclamation was made by Mayor McDonough:

"GO ALL OUT" – NATIONAL FFA WEEK  
FEBRUARY 21-28, 2015

WHEREAS, FFA and agricultural education provide a strong foundation for the youth of America and the future of the food, fiber and natural resources systems; and

WHEREAS, FFA promotes premier leadership, personal growth and career success among its members; and

WHEREAS, agricultural education and FFA ensure a steady supply of young professionals to meet the growing needs in the science, business and technology of agriculture; and

WHEREAS, the FFA motto – "learning to do, doing to learn, earning to live, living to serve" – gives direction of purpose to these students who take an active role in succeeding in agricultural education; and

WHEREAS, FFA promotes citizenship, volunteerism, patriotism and cooperation.

THEREFORE, I, Timothy C. McDonough, Mayor of the Township of Hope in the County of Warren, New Jersey, hereby designate the week of February 21 to 28, 2015 as FFA Week.

A signed, sealed copy was given to Ms. Strom for her organization's records.

McDonough advised that the Township Committee is pro agriculture. The Township has a very active, effective Agriculture Advisory Board.

BLAIRSTOWN AMBULANCE CORP BUDGET PRESENTATION

Present from the Blirstown Ambulance Corp were Paul McNamara, Treasurer, and Joe DiGrasia, President. McNamara advised that the Corp purchased a new ambulance costing \$201,000.00, and their new building is ready for occupancy. They are asking for an additional \$128.00 above last year's appropriation due to an increase in their budget from \$150,000.00 last year to \$200,000.00 this year. The Corp will raise 62% of their budget, and they ask the municipalities to cover 38%. DiGrasia did ask the governing body to consider an additional donation to get them in to the new building.

McNamara stated that their membership is stable; however, they always welcome new volunteers. He spoke favorably about their relationship with the Hope Volunteer Fire Department. Koonz thanked them for their cooperation as well.

McNamara asked the governing body to modify Resolution #15-12, which was approved at the reorganization meeting, by adding the services of North Warren Emergency Medical Services.

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

RESOLUTION #15-24

APPOINT BLAIRSTOWN AMBULANCE CORP AND NORTH WARREN EMERGENCY MEDICAL SERVICES AS THE PRIMARY AMBULANCE SERVICES FOR CY 2015

WHEREAS, the Township of Hope requires emergency services from time to time; and

WHEREAS, the Blirstown Ambulance Corp and North Warren Emergency Medical Services can effectively and efficiently provide emergency services for the Township of Hope;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey, that the Blirstown Ambulance Corp and North Warren Emergency Medical Services are hereby appointed as the primary ambulance services for Hope Township for calendar year 2015;

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to provide a certified copy of this action to the Office of the Blirstown Ambulance Corp and North Warren Emergency Medical Services.

A summary of the ambulance calls in Hope Township and on Route 80 in Hope Township was provided.

McNamara, DiGrasia, Stromm and Beaumont left the meeting at this time.

## APPROVAL OF MINUTES

The minutes of the business meeting on January 14, 2015 and the work meeting on January 28, 2015 were approved as circulated on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

## RECEIPTS

The receipts were read by Koonz, who noted those amounts over \$100.00. The total receipts for January, 2015 were \$374,630.03.

## BILLS

The bill list was read by Beatty, who also noted those amounts over \$100.00. A motion was made by Koonz, seconded by Beatty to authorize the payment of the bills, totaling \$782,367.61. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

## REPORTS

### Chief Financial Officer

The Township Committee is operating with a Temporary Budget at this time.

### Zoning Officer

No report submitted.

### Warren County Health Department

#### Complaints:

The following complaints were investigated:

416 Main Street – Garbage on the lawn and in the storage shed at the bank-owned property. The court clerk reported that a warrant has been issued for the responsible party. No change in status.

458 Delaware Road – Bread used for feed attracting rats and birds. Complainant affected is to call when the nuisance is occurring. No calls were received in January.

Route 521 (exit 12 from Route 80) – Solid waste trucks going through Hope. No change in status.

Inn at Millrace Pond – Noise from music during events at the Inn. No change in status.

Route 80 W, Exit 12 off ramp – Warren County Communications requested a response to a dump truck rollover with a fuel leak. Upon response it was determined that treated sludge had spilled, as well as a small amount of diesel fuel. The sludge was removed and the leak was plugged. An environmental cleanup firm was hired by the responsible party to finish the job. NJDEP was notified. File closed.

#### Food Establishments:

Mediterranean and St. John's Methodist Church were inspected and received satisfactory ratings.

Rabies – No activity.

Kennels – No activity.

Childcare Centers – No activity.

Recreational Bathing – No activity.

Youth Camps – No activity.

#### Septics/Wells:

One septic repair application was approved.

One revision to a previously approved septic alteration was approved.

One septic alteration was installed.

#### Township Engineer

Rodman reported that the site drawing and pictures of the Municipal Building have been forwarded to FEMA for the Township's generator application.

He was asked by the Zoning Officer to review a site drawing for the American Tower property in connection with their installation of a generator. The Zoning Officer was later advised that the contractor obtained a permit for the generator from Liberty Township. Quinn spoke with the Liberty Township Clerk about the matter, and asked that all permits for this property be forwarded to Hope Township. A small portion of this property is in Liberty Township; therefore, the permitting should and has always been done through Hope Township.

#### Road Department

The DPW Foreman submits weekly reports which are available for review in the Clerk's office.

#### Fire Department

No report submitted.

#### Blairstown Ambulance Corp

No report submitted.

#### Tax Assessor

No report submitted.

Tax Collector

January, 2015 Tax Collection:

Current Year Taxes	\$320,998.43
Delinquent Taxes:	
Taxes – 2014	28,440.46
Cost of Sale Fees	500.68
Tax Sale Premiums	4,000.00
Interest and Costs	<u>1,265.89</u>
 TOTAL RECEIPTS	 \$ 355,205.46

Remarks:

Current Year Tax Collection Comparison:

January 2015 to January 2014	+\$30,609.40
January 2015 to January 2013	- \$ 4,750.60

January 29, 2015 Tax Sale Results:

25 properties originally advertised for \$63,406.32  
3 properties sold to outside buyers for \$7,043.09. 1 @ 15%, 2 @ \$4,000.00 premium  
3 properties struck off to the Township for \$9,923.37

Construction Code Official

The following permits were issued during January, 2015: 4-Building, 7-Plumbing, 6-Electrical, 5-Fire and 1-Certificate for a total income of \$2,564.00.

Mayor McDonough

McDonough reported that Hope Township received another \$31,000.00 from the NJDOT Discretionary Aid Program for the completion of the Far View Road Overlayment Project.

Deputy Mayor Beatty

Beatty expressed concern about the rock salt budget.

He noted that the Clerk's office received three complaints about the lack of snow removal from the sidewalk along CR 521 on the side of the former Udell Real Estate office. Warren County is not required to clear the snow, and the new owner of the property was told that he is not obligated to do so either. There was a discussion about the Public Health Nuisance Code and whether it could be utilized in this case. The Clerk was directed to discuss the matter with the Township Attorney and to obtain a copy of the snow removal ordinance that is used in Blairstown Township. The matter was tabled to the next meeting.

Committeeman Koonz

Nothing to report.

CORRESPONDENCE

The following communications were received during the month:

1. N.J. Dept. of Environmental Protection, Compliance and Enforcement. Re: The annual inspection under the Stormwater Management Program was completed, and Hope Township continues to be in compliance. A copy was given to the DPW Foreman.
2. NJDEP, Clean Water Financing Program/State Revolving Fund. Re: Proposed Amendments to the FFY2015 Priority System, Intended Use Plan, and Project Priority List.
3. Warren County Planning Department. Re: Public hearing notice for proposed amendment to the Warren County Solid Waste Management Plan. A copy was given to the Hope Environmental Commission.
4. Warren County Dept. of Land Preservation. Re: Warren County Preservation day at Rutherford Hall will be held on May 31, 2015 from 10:00 A.M. to 4:00 P.M. A copy was given to the Hope Historic Preservation Commission and the Environmental Commission.
5. N. J. Dept. of Transportation. Re: W.C. Complete Streets Planning and Design Training Workshop. A copy was given to the Township Engineer and the DPW Foreman.
6. Warren County Planning Department. Re: Public hearing notice for the Warren County Development Review Regulations. The Hope Planning Board also received a copy.
7. Municipal Court of North Warren at Hope. Re: December, 2014 Municipal Court Disbursements. A copy was given to the Chief Financial Officer.
8. Greg Chontow, Electrical Subcode Official. Re: Notice of resignation effective February 16, 2015. A copy was given to the Construction Code Official.
9. Warren County Board of Taxation. Re: 2014 Added/Omitted Abstract of Ratables. The Hope Tax Assessor also received a copy.
10. Borough of Tinton Falls. Re: Resolution supporting, recognizing and honoring the service of Law Enforcement Officers.
11. N.J. Dept. of Transportation. Re: Notice of a \$31,000.00 grant award through the Local Aid Infrastructure Fund for the completion of the Far View Road Overlayment Project. A copy was given to the Chief Financial Officer and the Municipal Auditor.
12. N.J. Transit. Re: 2014 Disparity Study.

13. Frelinghuysen Township. Re: Notice of public hearing on the Frelinghuysen Township Land Use Ordinance #2015-06. A copy was given to the Hope Planning Board.
14. From Wunner Engineering Associates, PA on behalf of Cynthia Potter, property owner. Re: Septic alteration design application.

#### APPOINTMENTS

The following vacancies were noted:

- Planning Board – Class II member, term expires 12/31/14.
- Zoning Board of Adjustment – full member, term expires 12/31/14; Alternate #1, term expires 12/31/15; Alternate #2, term expires 12/31/14.
- Historic Preservation Commission – Alternate #2, term expires 12/31/14.
- Agriculture Advisory Committee – 2 vacancies, terms expire 12/31/14.

#### OLD BUSINESS

##### Non-Household Animal Ordinance

An ordinance is being prepared by the Township Attorney.

##### Status of Salt Shed Repair/Replacement

No change in status.

##### Status of Hope Sanitary Landfill

No change in status. McDonough is still waiting for the NJDEP to respond to his request for a meeting.

#### NEW BUSINESS

##### Resolution #15-21, Authorize Mutual Aid Agreements

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

#### RESOLUTION #15-21

#### RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, fire departments, EMS organizations and Fire Districts are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President, in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App. N.J.S.A. 9-33 et. Seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52: 14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq.; and

WHEREAS, it is deemed to be in the best interests of the residents of this municipality to enter into a mutual aid and assistance agreement with the County of Warren and other municipalities including but not limited to, municipal police, fire department and EMS organizations to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope in the County of Warren, New Jersey as follows:

- A. That Township of Hope is hereby authorized and directed to enter into Warren County Mutual Aid and Assistance Agreement between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.
- B. That the Mayor and Municipal Clerk of the Township of Hope are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of Hope
- C. That the Municipal Clerk is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Warren County Department of Public Safety, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

Resolution #15-22, Authorize 2014 Recycling Tonnage Grant Application

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.



RESOLUTION #15-22

RESOLUTION AUTHORIZING AN APPLICATION FOR THE  
2014 RECYCLING TONNAGE GRANT

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of Hope Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope that Hope Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Linda Gabel to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution #15-23, Amusement Games/Arcade Licenses for Land of Make Believe

The following Resolution was adopted on a motion made by Beatty, seconded by McDonough. Committee polled: Beatty-yes; Koonz-abstain; McDonough-yes.

RESOLUTION #15-23

WHEREAS, Christopher Maier, t/a Land of Make Believe has filed applications for the following arcade and amusement games licenses:

Arcade, Cert. #2000  
Gobble-Up Game, Cert. #1016  
Basketball, Cert. #1003  
Dog Pounder, Cert. #4044  
Duck Pond, Cert. #3001  
Top-Glo Game, Cert. #4023  
Stop and Go, Cert. #5001

WHEREAS, the foregoing applications are complete and in conformance with the provisions of Chapter 21 of the Revised General Ordinances of the Township of Hope.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the foregoing applications be approved and that the appropriate licenses be issued by the Legalized Games of Chance Control Commission in the N.J. Department of Law and Public Safety, Division of Consumer Affairs.

Hope Parent-Teacher Association Tricky Tray and 50/50 Raffle Applications

A motion was made by Koonz, seconded by Beatty to approve RA:216 and RA:217 submitted by the Hope Parent-Teacher Association for the conduct of a Tricky Tray and 50/50 Raffle on March 13, 2015 from 6:00 to 10:00 P.M. at the Hope Township School. The proceeds will benefit the 8<sup>th</sup> Grade trip to Washington, DC and 2015 graduation expenses. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

Warren County Mosquito Extermination Commission – Aerial Mosquito Control

A motion was made by Koonz, seconded by Beatty to authorize the Mayor to execute the agreement between Hope Township and the Warren County Mosquito Extermination Commission for Aerial Mosquito Control applications over certain areas of the municipality. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

PUBLIC

There were no questions or comments from the public.

EXECUTIVE SESSION, RE: PERSONNEL

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Township Committee of the Township of Hope has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public,

WHEREAS, the regular meeting of this Committee will reconvene.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Hope will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12: Any matter involving the employment, appointment, termination of employment, disciplinary action unless individual in right requests a public meeting.

The executive session was concluded on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

Introduce Ordinance #15-02, Establish Salary for Municipal Court Judge

The following Ordinance was introduced and passed first reading on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

ORDINANCE #15-02

AN ORDINANCE FIXING AND DETERMINING THE SALARIES, WAGES OR COMPENSATION TO BE PAID AND BENEFITS TO BE PROVIDED TO THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOPE, COUNTY OF WARREN, NEW JERSEY FOR THE CALENDAR YEAR 2015

BE IT ORDAINED by the Township Committee of the Township of Hope in the County of Warren, New Jersey that the following salary shall be established for the Municipal Court Judge effective February 1, 2015:

AA. Municipal Court Judge \$300.00 per court session

The meeting was adjourned at 8:15 P.M. on a motion made by Koonz, seconded by Beatty. The motion was carried.

Respectfully submitted:

Mary Pat Quinn  
Municipal Clerk

