

JULY 10, 2013

The monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Deputy Mayor George Beatty and Committeeman John Koonz. Mayor Timothy McDonough advised of his absence prior to the meeting. The Municipal Clerk, Mary Pat Quinn was also present.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Express Times and The Star Gazette and by posting notices in the Hope Post Office and on the Township bulletin boards all on January 11, 2013 and January 18, 2013.

#### APPROVAL OF MINUTES

The minutes of the business meeting on June 12, 2013 and the executive session on June 12, 2013 were approved as circulated on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

#### RECEIPTS

The receipts were read by Koonz, who noted those amounts over \$100.00. The total receipts during June, 2013 were \$62,389.49.

#### BILLS

The bill list was read by Beatty, who also noted those amounts over \$100.00. A motion was made by Koonz, seconded by Beatty authorizing the payment of bills as of July 10, 2013. The total bills were \$354,451.57. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

#### USE OF FACILITIES REQUEST FROM HOPE TOWNSHIP SCHOOL

Robert Caputo, representing the Hope Township School as a parent of an 8<sup>th</sup> grade student, was present to discuss a request to use Swayze Mill Park for a Car Show on Sunday, October 20, 2013 between 11:00 A.M. and 3:00 P.M. The event will be held rain or shine. He expects approximately 100 cars and 200 guests to attend this fundraising event. They hope to raise \$4,000.00 for the 8<sup>th</sup> grade class.

The school will forward a Certificate of Liability Insurance naming Hope Township as additional insured; Quinn will follow up with the School Board Administrator on that. The Township Committee stated that the existing portable facility and trash receptacles will not support the people that they are expecting; Caputo will make arrangements for additional portable facilities and trash receptacles. The park will be closed to all other activities on that day. Koonz asked that the Committee be provided with a copy of the final plans as well as who will assist and what their respective duties are during the show.

The Clerk was directed to provide advance notice to the Hope Volunteer Fire Department, the Blairstown Ambulance Corp and the State Police Barracks.

A motion was made by Koonz, seconded by Beatty to approve the requested use of Swayze Mill Park by the Hope Township School. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

## REPORTS

### Chief Financial Officer

A report of the available balances in the line item appropriations was submitted by the Chief Financial Officer.

### Zoning Officer

No report submitted.

### Warren County Health Department

#### Complaints:

416 Main Street – Garbage on the lawn and in the storage shed at the bank-owned property. A reinspection was conducted. There was no change at the property. Court was held on 6/13/13. The defendant failed to appear. Court is to be rescheduled.

15 Silver Hill Avenue – Septic overflowing in the rear of the property. Several reinspections were conducted. The cause of the malfunction is being investigated. It was reported that an engineer had been retained to design a septic system alteration. No effluent was observed on the surface of the ground. A reinspection is scheduled.

Hope Township Concessions at Route 519 and Swayze Mill Road – Misc. violations. A reinspection was conducted. Only prepackaged foods are being sold at the stands. No rodent activity was observed. A Satisfactory Rating was issued. File closed.

Food Establishment – Hope Conference and Renewal Center and Land of Make Believe were inspected and received satisfactory ratings. Swayze Mill Recreation Park and Westbrooke Park Fieldhouse were reinspected and received satisfactory ratings.

Rabies: No activity.

Kennels: No activity.

Childcare Centers: No activity.

Recreational Bathing – Hope Conference Center Pool, Land of Make Believe Pool & Wade, Land of Make Believe Blackbeard's River and Land of Make Believe Pirate's Peak & Splash Down were inspected and received satisfactory ratings.

Youth Camps: No activity.

Campgrounds: No activity.

Septics/Wells: One septic repair was installed. One new septic was installed. One new well was installed.

Township Engineer

The Township Engineer was not present at the meeting due to a conflict with a meeting in Blairstown Township.

Road Department

A weekly report is submitted by the Public Works Foreman and is on file in the Clerk's office.

Fire Department

No report submitted.

Blairstown Ambulance Corp

No report submitted.

Tax Assessor

No report submitted.

Tax Collector

Current Year Taxes	\$41,412.70	\$2,774,497.88 Y-T-D
Delinquent Taxes:		
Taxes – 2012	250.00	47,214.01
Taxes – 2011	.00	250.00
Tax Sale Premiums	.00	9,500.00
Interest and Costs	452.23	5,837.05
Total Receipts	<u>\$42,114.93</u>	<u>\$2,837,298.94</u>

Remarks:

Current Year Tax Collection Comparison:

June 2013 to June 2012	+\$ 2,598.07
Year to Date 2013 to Year to Date 2012	+\$137,248.18
June 2013 to June 2011	+\$ 10,736.08
Year to Date 2013 to Year to Date 2011	+\$ 60,343.42

### Construction Code Official

The following permits were issued during June, 2013: 8-Building, 2-Plumbing, 7-Electric, 2-Fire, 1-Certificate for a total income of \$3,128.00.

### Deputy Mayor Beatty

Beatty asked that the Clerk check with the DPW Foreman to see if he addressed the concern of Pete Jonsson on Lake Just-It Road with regard to the roadside mowing.

### Committeeman Koonz

Koonz reported that the Distillery Rehabilitation Project is moving forward. The contractor who is doing the plaster is mobilizing this week. He will be using a wire lathe instead of wood, and it will be a three-coat system.

### CORRESPONDENCE

The following communications were received during the month:

1. Frelinghuysen Township. Re: Notice of a public hearing on a Land Use Ordinance amendment (#2013-09) on June 19, 2013 at 7:30 P.M. A copy was given to the Hope Planning Board.
2. N.J. Dept. of Environmental Protection, Bureau of Coastal and Land Use Compliance and Enforcement to Rui Sousa. Re: Destruction of vegetation, disturbance of soil and placement of fill material at Block 1000, Lot 3300. A copy was given to the Zoning Officer.
3. Municipal Court of North Warren at Hope. Re: May, 2013 Municipal Court Disbursements. A copy was given to the Chief Financial Officer.
4. Knowlton Township. Re: Notice of a public hearing on a Land Use Amendment (#13-07) on July 8, 2013. A copy was given to the Hope Planning Board.
5. Residents of Shiloh Road. Re: Request for a speed limit on Shiloh Road. A copy was given to the Township Engineer.
6. Governor Chris Christie. Re: Fiscal Year 2014 State Budget.
7. Barth Johnson, P.E., Assistant County Engineer. Re: Preconstruction meeting for 2013 resurfacing and rehabilitation project is scheduled for July 10, 2013 at 10:00 A.M. A copy was given to the Township Engineer.

8. N.J. Society of Municipal Engineers. Re: Invitation to participate in the 2013 Municipal Engineering Project of the Year Awards Program.
9. N.J. Dept. of Labor and Workforce Development. Re: Danger of fireworks and regulations regarding same.
10. N.J. Dept. of Transportation. Re: Notice of upcoming sessions to train recipients of federal aid in grant management. A copy was given to the Chief Financial Officer and the Township Engineer.
11. Frelinghuysen Township. Re: Notice that Ordinance #2013-09 was adopted on June 19, 2013. A copy was given to the Hope Planning Board.
12. Hope Historical Society. Re: Concern about signage in the Historic Preservation District. A copy was given to the Zoning Officer.

#### APPOINTMENTS

The following vacancies were noted:

- A. Environmental Commission - Vacancy: Alternate #2, term expires 12/31/13.
- B. Zoning Board of Adjustment – Vacancies: Full member, term expires 12/31/14 and Alternate #2, term expires 12/31/14.
- C. Planning Board – Vacancies: Class II, term expires 12/31/13; Alternate #2, term expires 12/31/13.
- D. Historic Preservation Commission: Vacancy: Alternate #2, term expires 12/31/14.
- E. Agriculture Advisory Board – Three vacancies, terms expire 12/31/13.

#### OLD BUSINESS

##### Speed Limits on Township Roads

Item #5 (above) on the correspondence list was discussed. Mike Berstler, a resident of Shiloh Road and one of the signers of the letter, was present to follow up on the matter. Koonz advised that the Township Engineer is permitted by law now to establish a speed limit. He has been given a copy of

the request and will follow up on it. Mr. Berstler also asked if something could be done to resolve the drainage problem in front of his house before the paving project begins. The Clerk advised that the Township Engineer and the DPW Foreman met at the site and discussed options to rectify the matter. Mr. Berstler was given the Township Engineer's contact information so that he could follow up on that; the Clerk will advise the Township Engineer that he will be contacted on the situation.

Discuss Cable Television Franchise Renewal

No change in status.

Status of Hardwick Township Joining the Municipal Court of North Warren at Hope

No change in status.

NEW BUSINESS

Review Proposed Agreement Between The Land Conservancy of NJ and Hope Township

An agreement for open space and farmland preservation services was reviewed by the governing body. A motion was made by Koonz, seconded by Beatty to adopt the following Resolution. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

RESOLUTION #13-37  
PROFESSIONAL SERVICES RESOLUTION  
OPEN SPACE AND FARMLAND PRESERVATION SERVICES

WHEREAS, the Township of Hope has the need to engage the services of Open Space and Farmland Preservation Advisors; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution Authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, The Land Conservancy of New Jersey with offices located at 19 Boonton Avenue, Boonton, N.J. 07005 has submitted a proposal to perform this service; and

WHEREAS, The Land Conservancy of New Jersey has agreed to incorporate into this contract the Mandatory Equal Employment Opportunity Language set forth in N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27; and

WHEREAS, the parties to this contract agree to incorporate into this contract the Mandatory Equal Employment Opportunity Language set forth in N.J.S.A. 10:5-31 et seq., N.J.A.C. 17-27;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hope, County of Warren, as follows:

The Mayor and Clerk of the Township of Hope are hereby authorized and directed to execute the contract, which shall act as the authority and agreement between the Township of Hope and The Land Conservancy of New Jersey.

The services to be rendered by The Land Conservancy of New Jersey shall be for the sole purpose of preparing grant applications as required by the State Agriculture Development Committee for the preservation of farmland, and the amount of the contract for these services is \$10,000.00.

This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to publish a notice of this action in The Star Gazette, the official newspaper of the Township of Hope.

#### Review Proposed Policy Change from First Hope Bank

A motion was made by Koonz, seconded by Beatty to authorize the Chief Financial Officer, Kathleen Reinalda, to sign the "Remote Deposit Capture" application dated June 6, 2013 and the First Hope Bank Online Banking Services Agreement dated June 6, 2013. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

#### Introduce Ordinance #13-03, Capital Ordinance (for a Server)

The following Ordinance was introduced and passed first reading on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

#### ORDINANCE #13-03

AN ORDINANCE OF THE TOWNSHIP OF HOPE PROVIDING FOR THE APPROPRIATION OF \$6,000.00 FOR ONE (1) HP TOWER SERVER FROM THE GENERAL CAPITAL-CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of Hope, County of Warren, New Jersey as follows:

1. The sum of \$6,000.00 shall be appropriated to be expended from the Capital Improvement Fund for the purchase of an HP Tower Server.
2. The sum of \$6,000.00 is available in the Capital Improvement Fund.
3. This appropriation of funds and the financing of same as provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of Hope, as included in the 2013 Local Municipal Budget of the Township of Hope.
4. The appropriation herewith does not authorize any debt of the Township of Hope.

5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

The public hearing will be held on Wednesday, August 14, 2013 at 7:00 P.M.

Hope Moravian Grange, Raffle License Application #RA:206

An application of the Hope Moravian Grange #187 to conduct a 50/50 raffle on October 31, 2013 at 7:00 P.M. at the Hope Community Center was approved on a motion made by Koonz, seconded by Beatty. The proceeds will assist and benefit the treasury of the Moravian Grange #187. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

Tree Removal-Lake Just-It Road

Beatty reported that there is a tree intertwined with a JCP&L pole on Lake Just-It Road near the Beranbaum driveway. It is a potentially problematic situation. The Clerk was directed to ask JCP&L to cut the tree down; Beatty will provide her with the pole number. He also asked that the Clerk's office order two "Caution – Hidden Driveway" signs. They will be installed at the base of Lake Just-it Road near the intersection with Hope-Bridgeville Road and on the other side of the Beranbaum driveway.

Resolution to Authorize Change Order #6 for the Moravian Distillery Project

A motion was made by Koonz, seconded by Beatty to authorize the following Change Order. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

RESOLUTION OF THE HOPE TOWNSHIP COMMITTEE  
TO AUTHORIZE A CHANGE ORDER FOR THE MORAVIAN  
DISTILLERY REHABILITATION PROJECT  
[HOPE DISTILLERY CONSTRUCTION: FEDERAL #STP-0376(101), STATE #7529301]

WHEREAS, a Change Order #6 has been submitted for: Adjustment of the +/- amounts in the specs shown in Item #16 adjusted to the actual amounts. Unit price (\$25.00/sq. ft.) is the contractor's unit price bid for the interior plastering repair;

WHEREAS, the net total amount of Change Order #6 is \$5,200.00;

WHEREAS, the Township Committee agrees with its professionals that the above named task is necessary for the integrity of the "Project";

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope in the County of Warren, New Jersey that the Mayor and the Township Engineer are authorized and directed to execute Change Order #6 and forward same to the NJDOT, District Office for review and approval.



Water Supply for Hope Community Center

There was a brief discussion about the status of the well that supplies the Hope Community Center. The owner of the well has obtained an estimate from Colaluce Well & Pump Service, LLC. to modify the existing well and an estimate to drill a new well. Koonz will reach out to Scott Cooke (Treible Plumbing and Heating) for more information about the status of this situation.

PUBLIC

There were no questions or comments from the public.

EXECUTIVE SESSION, RE: PENDING LITIGATION AND CONTRACT NEGOTIATION

The following Resolution was adopted on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Township Committee of the Township of Hope has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public,

WHEREAS, the regular meeting of this Committee will reconvene.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Hope will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12: Pending litigation and contract negotiation.

The executive session was concluded on a motion made by Koonz, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-absent.

The meeting was adjourned at 8:45 P.M. on a motion made by Koonz, seconded by Beatty. The motion was carried.

Respectfully submitted:

Mary Pat Quinn, Municipal Clerk

