#### ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2012 (UNAUDITED)

POPULATION LAST CENSUS1,952NET VALUATION TAXABLE 2012260,065,395MUNICODE2111FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:<br/>COUNTIES - JANUARY 26, 2013COUNTIES - JANUARY 26, 2013MUNICIPALITIES - FEBRUARY 10, 2013

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNO-TATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICA-TION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

TOWNSHIP of	HO	PE	County of	WARREN	N
	SEE		ER FOR INDEX AND IN OT USE THESE SPACI		
		Date	Examin	ned by:	

	Date	Examined by:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analy

Signature	Curry Cude
Title	Auditor

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

#### REQUIRED <u>CERTIFICATION</u> BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, (which I have prepared) or (which I have not prepared) [eliminate one] and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify the Officer, License # N-0631	of the	Township	of
Норе	, County of	Warren	and that the statements

annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2012, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2012.

Signature	
Title	CMFO
Address	P.O. Box 284, Hope, NJ 07844
Phone Number	908-459-5011
Fax Number	908-459-5336

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATE-MENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

#### THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

#### Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the <u>Township</u> of <u>Hope</u> as of December 31, <u>2012</u> and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures, (except for circumstances as set forth below, no matters) or (no matters) [eliminate one] came to my attention that caused me to believe that the Annual Financial Statement for the year ended 2012 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

Curry Cuder

(Registered Municipal Accountant)

Anthony Ardito, CPA, RMA ARDITO & CO., LLP

(Firm Name)

1110 Harrison Street, Suite C (Address)

Frenchtown, New Jersey 08825 (Address)

Certified by me

this 25th day of January. 2013

908-996-4711 (Phone Number)

908-996-4688 (Fax Number)

Sheet 1a

UNIFORM CONSTRUCTION CODE CERTIFICATION BY CONSTRUCTION CODE OFFICIAL
The undersigned <i>certifies</i> that the municipality has complied with the regula- tions governing revenues generated by uniform construction code fees and expenditures for construction code operations for fiscal year 2012 as required under N.J.A.C. 5:23-4.17.
Township of Hope
Printed name:
Signature:
Certificate #:
Date:

### MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION BY

### CHIEF FINANCIAL OFFICER

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

	CERTIFIC	ATION OF QUALIFYING MUNICIPALITY		
1.	The outstanding i	ndebtedness of the previous fiscal year <b>is not in</b>	excess of 3.5%;	
2.	All emergencies approved for the previous fiscal year <b>did not exceed 3%</b> of total appropriations;			
3.	The tax collection	rate <b>exceeded 90%;</b>		
4.	Total deferred ch	arges <b>did not equal or exceed 4%</b> of the total ta	ax levy;	
5.		procedural deficiencies" noted by the registerent effective termination of the Annual Financial Statement; and	ed municipal	
6.	There was <b>no op</b>	erating deficit for the previous fiscal year.		
7.	The municipality of years.	did <b>not</b> conduct an accelerated tax sale for less t	than 3 consecutive	
8.		did not conduct a tax levy sale the previous fisca ct one in the current year.	l year and does	
9.	The current year	budget does not contain a "CAP" waiver per <u>N.J.</u>	<u>.S.A.</u> 40A:4-45.3ee	
10.	The municipality	will not apply for Extraordinary Aid for 2013.		
of the a	-	that <u>this municipality has complied in full in mee</u> termining its qualification for local examination o .C. 5:30-7.5.		
Munici	pality:	Hope Township		
Chief F	Financial Officer:	Kathleen R. Reinalda		
Signat	ure:			
Certific	cate #:	N-0631		
Date:				
	CERTIFICATI	ON OF NON-QUALIFYING MUNICIPALITY		
ineligib	ble for local exam	that <u>this municipality does not meet item(s)</u> <u>and therefore does not qualify</u> for lo in accordance with N.J.A.C. 5:30-7.5.	Group 3 cal	
Munici	pality:			
Chief F	Financial Officer:			
Signat	ure:			
Certific	cate #:			
Date:				

22-6009076

Fed.I.D.#

Hope Township Municipality

Warren

County

#### Report of Federal and State Financial Assistance

#### Expenditure of Awards

		Fiscal Year Ending: 12/31/12	
	(1) Federal programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL		13,311.11	
	Single Au Program XFinancial	udit required by OMB A-133 and udit Specific Audit Statement Audit Performed in Acc vernment Auditing Standards (Yello	ordance
Note:	must report the total amo type of audit required to single audit threshold ha	ount of federal and state funds e comply with OMB A-133 (Revise	eginning with Fiscal Year ending after
(1)	Federal pass-through funds		ceived directly from state government. of Federal Domestic Assistance nents.
(2)		ide state aid (i.e., CMPTRA, Er	om state government or indirectly from nergy Receipts Tax, etc.) since there
(3)	Report expenditures from feor rectly from entities other than		from the federal government or indi-

Signature of Chief Financial Officer

Date

#### **IMPORTANT!**

#### **READ INSTRUCTIONS**

#### **INSTRUCTION**

The following certification is to be used ONLY in the event there is NO municipally operated

utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of

account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

#### **CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no

utility owned and operated by the Township of Hope ,

County of \_\_\_\_\_ Warren \_\_\_\_ during the year 2012 and that sheets 40 to 68 are unnecessary.

I have therefore removed from this statement the sheets pertaining only to utilities.

Name Curring Curden Title Auditor

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal

Accountant.)

NOTE:

When removing the utility sheets, please be sure to refasten the "index" sheet (the last sheet

in the statement) in order to provide a protective cover sheet to the back of the document.

#### **MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2012**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for

the tax year 2013 and filed with the County Board of Taxation on January 10, 2013 in accordance

with the requirement of N.J.S.A. 54:4-35, was in the amount of \$

SIGNATURE OF TAX ASSESSOR

.

Hope Township MUNICIPALITY

Warren

COUNTY

### **POST CLOSING**

### TRIAL BALANCE - CURRENT FUND

AS AT DECEMBER 31, 2012

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with	"C"Taxes Receivable Must be Subtotaled

Title of Account	Debit	Credit
Cash	799,208.39	
Delinquent Property Taxes Receivables	52,746.42	
Tax Title Liens Receivable	190,263.72	
Property Acquired for Taxes	441,700.00	
Due From Public Assistance Fund	10.65	
Due From Grants Fund		48,348.65
Due From General Capital	51.57	
Due From Other Trust	5,110.69	
Due From Dog Trust	2,039.91	
Deferred Charge - Special Emergency Authorizations	5,300.00	
Deferred Charge - Emergency Authorizations	16,000.00	
Deferred School Tax	1,791,744.00	
Appropriation Reserves		101,362.93
Reserve for Encumbrances		5,948.67
Accounts Payable - State of New Jersey		1,200.00
Due County for Added Taxes		3,862.03
Local District School Tax Payable		53,691.00
Due to Other Trust - Driveway Bonds		1,000.00
Due Municipal Open Space Fund		218,734.95
Reserve for Garden State Trust Fund		7,426.00
Prepaid Taxes		42,432.39
Tax Overpayments		17,639.10
Reserve for FEMA		84,674.24
Due State of NJ - Veterans and Senior Citizens Deductions		<u>8,458.39</u>
		594,778.35 c
Reserve for Receivables		691,922.96
Reserve for Deferred School Tax Fund Balance		1,791,744.00 225,730.04
	3,304,175.35	3,304,175.35

(Do not crowd - add additional sheets)

### POST CLOSING

# TRIAL BALANCE - CURRENT FUND (CONT'D)

AS AT DECEMBER 31, 2012

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with "C"--Taxes Receivable Must be Subtotaled

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with "C"	axes Receivable Must be Subtotaled	
Title of Account	Debit	Credit
Taxes Receivable - Year		
2012	52,715.51	
2011	<u>30.91</u>	
	<u>52,746.42</u>	

(Do not crowd - add additional sheets)

Sheet 3a

## POST CLOSING

### TRIAL BALANCE - SUMMARY CURRENT FUND AND STATE AND FEDERAL GRANTS AS AT DECEMBER 31, 2012

Title of Account		Debit	Credit
Cash	85001	799,208.39	
Taxes Receivable	85002	52,746.42	
Tax Title Liens	85003	190,263.72	
Foreclosed Property	85004	441,700.00	
Other Receivables	85007	7,212.82	
Due General Capital		28,345.51	
State and Federal Grants Receivable	85006	71,339.44	
Emergencies and Deferred Charges	85005	21,300.00	
Total Assets	85008	<u>1,612,116.30</u>	
Cash Liabilities	85009		694,463.30
Reserve for Receivables	85010		691,922.96
Fund Balance	85011		<u>225,730.04</u>
Total Liabilities, Reserves and Fund Balance	85012		<u>1,612,116.30</u>

## POST CLOSING TRIAL BALANCE - PUBLIC ASSISTANCE FUND

#### ACCOUNTS #1 AND #2\*

AS AT DECEMBER 31, 2012

Title of Account	Debit	Credit
Cash	5,332.65	
Due Current Fund		10.65
Reserve for Public Assistance		<u>5,322.00</u>
	<u>5,332.65</u>	5,332.65

(Do not crowd - add additional sheets)

\*To be prepared in compliance with Department of Human Services Municipal Audit Guide,

Public Welfare, General Assistance Program.

# POST CLOSING TRIAL BALANCE -FEDERAL AND STATE GRANTS

AS AT DECEMBER 31, 2012

AS AT DECEMBER 31, 2012	1	
Title of Account	Debit	Credit
State Grants Receivable	71,339.44	
Due to Current Fund	48,348.65	
Due General Capital	28,345.51	
Reserve for State Grants		146,910.24
Reserve for State Grants - Unappropriated		1,123.36
	<u>148,033.60</u>	148,033.60

(Do not crowd - add additional sheets)

# POST CLOSING TRIAL BALANCE - TRUST FUNDS

## (Assessment Section Must Be Separately Stated)

AS AT DECEMBER 31, 2012

Title of Account	Debit	Credit
DOG LICENSE FUND		
Cash	7,478.91	
Due to Current Fund		2,039.91
Due State of New Jersey		
Reserve for Dog Fund Expenditures		5,439.00
	<u>7,478.91</u>	<u>7,478.91</u>
OTHER TRUST FUND		
Cash	78,357.95	
Due From Current Fund-Municipal Open Space	218,734.95	
Due From Current Fund-Driveway Bonds	1,000.00	
Due to Current Fund		5,110.69
Reserve for Planning Board Deposits		9,912.38
Reserve for Board of Adjustment		16,924.21
Reserve for Public Defender	870.00	
Reserve for Recreation Trust Fund		13,467.04
Reserve for Glendale Escrow		0.00
Reserve for Driveway Bonds		1,000.00
Reserve for Municipal Open Space		218,734.95
Reserve for Christmas Trust		33,803.63
Reserve for COAH		10.00
	<u>298,962.90</u>	298,962.90

(Do not crowd - add additional sheets)

#### MUNICIPAL PUBLIC DEFENDER

#### **CERTIFICATION**

Public Law 1998, C. 256

Municipal Public Defender Expended Prior Year 2011:	(1)	×	5	4,805.12
	(2)			1,201.28
Municipal Public Defender Trust Cash Balance December 31, 2012:	(3)			-

Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board. (P.O. Box 084, Trenton, NJ 08625).

Amount in excess of the amount expended: 3 - (1 + 2)=

(6,006.40)

The undersigned certifies that the municipality has complied with the regulations governing *Municipal Public Defender* as required under Public Law 1998, C.256.

Chief Financial Officer:	Kathleen R. Reinalda
Signature:	
Certificate #:	
Date:	

Sheet 6a

Purpose	Amount Dec. 31,2011 per Audit Report	<u>Receipts</u>	<u>Disbursements</u>	Balance as at Dec. 31, 2012
1. Reserve for Planning Board Deposits	8,729.22	3,359.38	2,176.22	9,912.38
2. Reserve for Board of Adjustment	17,367.55	5,322.27	5,765.61	16,924.21
3. Reserve for Public Defender	795.07	3,434.93	5,100.00	(870.00)
4. Reserve for Recreation Trust Fund	11,828.60	37,693.12	36,054.68	13,467.04
5. Reserve for Glendale Escrow	11,500.00		11,500.00	
6. Reserve for Driveway Bonds	7,370.00		6,370.00	1,000.00
7. Reserve for Municipal Open Space	169,106.40	52,128.55	2,500.00	218,734.95
8. Reserve for Christmas Trust	28,404.14	23,508.66	18,109.17	33,803.63
9. Reserve for COAH	10.00			10.00
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
Totals:	<u>\$255,110.98</u>	<u>\$ 125,446.91</u>	<u>\$ 87,575.68</u>	<u>\$ 292,982.21</u>

# Schedule of Trust Fund Deposits and Reserves

Sheet 6b

## ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash and	Audit		RECE	IPTS			Dieburgersente	Balance
Investments are Pledged	Balance Dec.31, 2007	Assessments and Liens	Current Budget				Disbursements	Dec.31, 2012
Assessment Serial Bond Issues:	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Assessment Bond Anticipation Note Issues:	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Other Liabilities								
Trust Surplus								
*Less Assets "Unfinanced"	<b>xxxxxxx</b>	xxxxxxx	****	xxxxxxxx	xxxxxxx	<b>XXXXXXX</b>	xxxxxxx	xxxxxxx
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Sheet 7

\*Show as red figure

# POST CLOSING TRIAL BALANCE - GENERAL CAPITAL FUND

AS AT DECEMBER 31, 2012

Title of Account	Debit	Credit
Est.Proceeds Bonds and Notes Authorized		XXXXXXXX
Bonds and Notes Authorized But Not Issued	XXXXXXXX	
Cash	257,640.09	
Deferred Charges to Future Taxation:		
Unfunded	806,400.00	
Due Grants Fund		28,345.51
Due Current Fund		51.57
Bond Anticipation Notes		806,400.00
Capital Improvement Fund		0.89
Capital Fund Balance		225.38
Reserve for Debt Service		9,500.00
Improvement Authorization-Funded		0.00
Improvement Authorization-Unfunded		219,516.74
	1,064,040.09	1,064,040.09

(Do not crowd - add additional sheets)

	С	ash	Less Checks	Cash Book	
	*On Hand	On Deposit	Outstanding	Balance	
Current	59,840.48	776,692.77	37,324.86	799,208.39	
Trust - Assessment					
Trust - Dog License		7,478.91		7,478.91	
Trust - Other		78,357.95		78,357.95	
Capital - General		257,640.09		257,640.09	
Water - Operating					
Water - Capital					
Utility- Assessment Trust					
Public Assistance **		5,332.65		5,332.65	
Garbage District					
Total	59,840.48	1,125,502.37	37,324.86	1,148,017.99	

### **CASH RECONCILIATION DECEMBER 31, 2012**

\*Include Deposits in Transit

Signature:

\*\*Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

#### **REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2012.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2012.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a)

Curry Cuda

**Title: Auditor** 

## CASH RECONCILIATION DECEMBER 31, 2012 (cont'd.)

First Hope Bank, Hope, NJ		
Treasurer Account	# 524115	775,785.37
Payroll Account	# 524123	907.40
	# 863173	
General Capital Account		257,640.09
Dog License Account	# 18864	7,478.91
Recreation Account	# 534714	13,467.04
Planning Board Account	# 18848	9,914.25
Board of Adjustment Account	# 18856	16,927.66
Public Defender Acount	# 596698	4,235.34
COAH Trust	# 862959	10.03
Christmas Trust	# 863181	33,803.63
Public Assistance #2	# 536768	5,332.65
-		
		1,125,502.37

### LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that

separate bank accounts be maintained for each allocated fund.

Sheet 9a

## MUNICIPALITIES AND COUNTIES

## FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2012	2012 Budget Revenue Realized	Received	Cancelled	Balance Dec. 31, 2012
NJDOT - Locust Lake	3.16				3.16
NJDOT - Locust Lake-Ph II	18,800.05				18,800.05
Clean Communities		5,556.00	5,437.79	118.21	
Municipal Alliance	1,801.00	3,425.00	3,362.00		1,864.00
Recycling Tonnage Grant					
Swayze Mill Park Improvement Grant	3,816.25				3,816.25
Drunk Driving Enforcement Grant					
NJDOT-Just It Road - PhII	91,600.00		45,705.00		45,895.00
NJDOT-Just It Road	960.98				960.98
Totals	116,981.44	8,981.00	54,504.79	118.21	71,339.44

# SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2012		d from 2012 propriations Appropriation By 40A:4-87	Expended	Cancelled	Prior Year Cancled Encumbrance	Balance Dec. 31, 2012
Clean Communities Program	1,828.94	5,556.00		4,144.59	118.21		3,122.14
Drunk Driving	1,460.87	107.87		438.00			1,130.74
Municipal Alliance	10,619.82	3,425.00		2,875.00			11,169.82
Municipal Alliance-Local Share	0.00	1,027.00					1,027.00
Recycling Grant	1,932.92	791.43		2,503.52			220.83
Stormwater Management Grant	10,000.00						10,000.00
USDA Grant	1,534.52						1,534.52
NJDOT - Lake Just It Road-Ph II	91,600.00						91,600.00
NJDOT - Lake Just It Road	1,460.02						1,460.02
NJDOT - Locust Lake Road-Phase II	18,304.17						18,304.17
DEP Environmental Grant - Swayze Mill-Local Sh	7,341.00						7,341.00
Public Events - Donations			3,350.00	3,350.00			

# SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

	Grant	Balance	•		Expended Cancelled		Balance	
		Jan. 1, 2012	Budget	Appropriation By 40A:4-87		Expended	Cancened	Dec. 31, 2012
Sheet 112								
ີ								
То	tals	146,082.26	10,907.30	3,350.00		13,311.11	118.21	146,910.24

Sheet 11a

## SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance			Received	Received Ca	Cancelled		Balance
Grant	Jan. 1, 2012			Received		Cancelled		Dec. 31, 2012
Recycling Grant	791.43	791.43			1,123.36			1,123.36
Drunk Driving	107.87	107.87						0.00
Clean Communities Program								0.00
	_							
Totals	899.30	899.30	0.00		1,123.36	0.00		1,123.36

# \*LOCAL DISTRICT SCHOOL TAX

		Debit	Credit
Balance January 1, 2012		xxxxxxxxxxx	xxxxxxxxxxx
School Tax Payable #	85001-00	xxxxxxxxxxx	57,737.50
School Tax Deferred			
(Not in excess of 50% of Levy - 2011-2012)	85002-00	xxxxxxxxxxxx	1,743,086.50
Levy School Year July 1, 2012-June 30, 2013		xxxxxxxxxxx	3,583,488.00
Levy Calendar Year 2012		xxxxxxxxxxx	
Paid		3,538,877.00	xxxxxxxxxxx
Balance December 31, 2012		xxxxxxxxxxx	xxxxxxxxxxx
School Tax Payable #	85003-00	53,691.00	xxxxxxxxxxxx
School Tax Deferred			xxxxxxxxxxx
(Not in excess of 50% of Levy - 2012-2013)	85004-00	1,791,744.00	xxxxxxxxxxxx
*Not including Type I school debt service, emergency authorizatons-schools, transfer to		5,384,312.00	5,384,312.00

Board of Education for use of local schools.

#Must include unpaid requisitions.

# MUNICIPAL OPEN SPACE TAX

		Debit	Credit
Balance January 1, 2012	85045-00	xxxxxxxxxxx	169,106.40
2012 Levy	81105-00	xxxxxxxxxxx	52,013.00
Added Levy			115.55
Interest Earned		xxxxxxxxxxxx	
Expended		2,500.00	xxxxxxxxxxxx
Balance December 31, 2012	85046-00	218,734.95	xxxxxxxxxxxx
		221,234.95	221,234.95

# **REGIONAL SCHOOL TAX**

(Provide a separate statement for each Regional District involved)

		Debit	Credit
Balance January 1, 2012		xxxxxxxxxxx	xxxxxxxxxxx
School Tax Payable #	85031-00	xxxxxxxxxxxx	
School Tax Deferred		xxxxxxxxxxx	xxxxxxxxxxx
(Not in excess of 50% of Levy - 2007-2012)	85032-00	xxxxxxxxxxxx	
Levy School Year July 1, 2012-June 30, 2013		xxxxxxxxxxx	
Levy Calendar Year 2012		xxxxxxxxxxx	
Paid			xxxxxxxxxxxx
Balance December 31, 2012		xxxxxxxxxxx	xxxxxxxxxxxx
School Tax Payable #	85033-00		xxxxxxxxxxxx
School Tax Deferred			xxxxxxxxxxxx
(Not in excess of 50% of Levy - 2012-200)	85034-00		xxxxxxxxxxxxx
#Must include unpaid requisitions.		0.00	0.00

# **REGIONAL HIGH SCHOOL TAX**

		Debit	Credit
Balance January 1, 2012		xxxxxxxxxxx	xxxxxxxxxxx
School Tax Payable # 8	35041-00	xxxxxxxxxxx	
School Tax Deferred			
(Not in excess of 50% of Levy - 2007-2012) 8	35042-00	xxxxxxxxxxxx	
Levy School Year July 1, 2012-June 30, 2013		xxxxxxxxxxx	
Levy Calendar Year 2012		xxxxxxxxxxx	
Paid			xxxxxxxxxxx
Balance December 31, 2012		xxxxxxxxxxx	xxxxxxxxxxx
School Tax Payable # 8	35043-00		xxxxxxxxxxx
School Tax Deferred			
(Not in excess of 50% of Levy - 2012-2013) 8	35044-00		xxxxxxxxxxxx
		0.00	0.00

# Must include unpaid requisitions

# **COUNTY TAXES PAYABLE**

		Debit	Credit
Balance January 1, 2012		xxxxxxxxxxx	xxxxxxxxxxx
County Taxes	80003-01	xxxxxxxxxxx	
Due County for Added and Omitted Taxes	80003-02	xxxxxxxxxxx	3,782.74
2012 Levy:		xxxxxxxxxxx	xxxxxxxxxxx
General County	80003-03	xxxxxxxxxxx	1,356,169.16
County Library	80003-04	xxxxxxxxxxx	118,400.37
County Health		xxxxxxxxxxx	
County Open Space Preservation		xxxxxxxxxxx	149,786.86
Due County for Added and Omitted Taxes	80003-05	xxxxxxxxxxxx	3,862.03
Paid		1,628,139.13	xxxxxxxxxxxx
Balance December 31, 2012		xxxxxxxxxxx	xxxxxxxxxxxx
County Taxes			xxxxxxxxxxxx
Due County for Added and Omitted Taxes		3,862.03	xxxxxxxxxxxx
		1,632,001.16	1,632,001.16

# SPECIAL DISTRICT TAXES

			Debit	Credit
Balance January 1, 2012		80003-06	xxxxxxxxxxx	
2012 Levy:(List Each Type of District Tax Separately-See Footnote)			xxxxxxxxxxx	xxxxxxxxxxxx
Fire -	81108-00		xxxxxxxxxxx	xxxxxxxxxxxx
Sewer -	81111-00		xxxxxxxxxxx	xxxxxxxxxxx
Water -	81112-00		xxxxxxxxxxx	xxxxxxxxxxx
Garbage -	81109-00		xxxxxxxxxxx	xxxxxxxxxxxx
			xxxxxxxxxxx	xxxxxxxxxxx
			xxxxxxxxxxx	xxxxxxxxxxxx
			xxxxxxxxxxx	xxxxxxxxxxxx
Total 2012 Levy		80003-07	xxxxxxxxxxx	
Paid		80003-08		xxxxxxxxxxx
Balance December 31, 2012		80003-09		xxxxxxxxxxxx

Footnote: Please state the number of districts in each instance.

### **STATE LIBRARY AID** RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

		Debit	Credit
Balance January 1, 2012	80004-01	xxxxxxxxxxx	
State Library Aid Received in 2012	80004-02	xxxxxxxxxxx	
Expended	80004-09		xxxxxxxxxxx
Balance December 31, 2012	80004-10		

### RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID

Balance January 1, 2012	80004-03	xxxxxxxxxxx	
State Library Aid Received in 2012	80004-04	xxxxxxxxxxx	
Expended	80004-11		xxxxxxxxxxxx
Balance December 31, 2012	80004-12		

#### RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A. 40:54-35)

Balance January 1, 2012	80004-05	xxxxxxxxxxx	
State Library Aid Received in 2012	80004-06	xxxxxxxxxxx	
Expended	80004-13		xxxxxxxxxxx
Balance December 31, 2012	80004-14		

RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID					
Balance January 1, 2012	80004-07	xxxxxxxxxxx			
State Library Aid Received in 2012	80004-08	xxxxxxxxxxx			
Expended	80004-15		<u>xxxxxxxxxxxxx</u>		
Balance December 31, 2012	80004-16				

## STATEMENT OF GENERAL BUDGET REVENUES 2012

Course		Budget	Realized	Excess or Deficit *
Source		-01	-02	-03
Surplus Anticipated	80101-	181,530.00	181,530.00	
Surplus Anticipated with Prior Written Consent of Director of Local Government	80102-			
Miscellaneous Revenue Anticipated:		****	xxxxxxxxxxxx	
Adopted Budget		416,771.00	491,574.32	74,803.32
Added by N.J.S. 40A:4-87:(List on 17a)		****	xxxxxxxxxxxx	xxxxxxxxxxxxx
		3,350.00	3,350.00	
Total Miscellaneous Revenue Anticipated	80103-	420,121.00	494,924.32	74,803.32
Receipts from Delinquent Taxes	80104-	72,000.00	43,464.79	(28,535.21)
Amount to be Raised by Taxation:		****	xxxxxxxxxxxx	xxxxxxxxxxxxx
(a) Local Tax for Municipal Purposes	80105-	556,422.00	xxxxxxxxxxxx	xxxxxxxxxxxxx
(b) Addition to Local District School Tax	80106-	_	xxxxxxxxxxxx	xxxxxxxxxxxx
Total Amount to be Raised by Taxation	80107-	556,422.00	572,542.45	16,120.45
		1,230,073.00	1,292,461.56	62,388.56

## ALLOCATION OF CURRENT TAX COLLECTIONS

		Debit	Credit
Current Taxes Realized in Cash(Total of Item 10 or 14 on Sheet 22)	80108-00	xxxxxxxxxxxx	5,706,611.42
Amount to be Raised by Taxation		xxxxxxxxxxxxx	xxxxxxxxxxxx
Local District School Tax	80109-00	3,583,488.00	
Regional School Tax	80119-00		xxxxxxxxxxxx
Regional High School Tax	80110-00		xxxxxxxxxxxx
County Taxes	80111-00	1,624,356.39	xxxxxxxxxxxx
Due County for Added and Omitted Taxes	80112-00	3,862.03	xxxxxxxxxxxx
Special District Taxes	80113-00		xxxxxxxxxxxx
Municipal Open Space Tax	80120-00	52,128.55	xxxxxxxxxxxx
Reserve for Uncollected Taxes	80114-00	xxxxxxxxxxxx	129,766.00
Deficit in Required Collection of Current Taxes (or)	80115-00	xxxxxxxxxxxx	
Balance for Support of Municipal Budget (or)	80116-00	572,542.45	xxxxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)	80117-00		xxxxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	80118-00	xxxxxxxxxxxx	
*These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget		5,836,377.42	5,836,377.42

\*These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the tope of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

## **STATEMENT OF GENERAL BUDGET REVENUES 2012**

### (Continued)

Miscellaneous Revenues Anticipated: Added by N.J.S.40A:4-87

Source	Budget	Realized	Excess or Deficit
Donation	3,350.00	3,350.00	
Total (Sheet 17)	3,350.00	3,350.00	

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature:\_

2012 Budget as Adopted	80012-01	1,226,723.00
2012 Budget - Added by N.J.S. 40A:4-87	80012-02	3,350.00
Appropriated for 2012 (Budget Statement Item 9)	80012-03	1,230,073.00
Appropriated for 2012 by Emergency Appropriation (Budget Statement Item 9)	80012-04	16,000.00
Total General Appropriations (Budget Statement Item 9)	80012-05	1,246,073.00
Add: Overexpenditures (see footnote)	80012-06	
Total Appropriations and Overexpenditures	80012-07	1,246,073.00
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)] 80012-08	1,014,892.36	
Paid or Charged - Reserve for Uncollected Taxes 80012-09	129,766.00	
Reserved 80012-10	101,362.93	
Total Expenditures	80012-11	1,246,021.29
Unexpended Balances Canceled (see footnote)	80012-12	51.71

## **STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2012**

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an \* and must agree with the aggregate with this item RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

# SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES

#### (EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2012 Authorizations	
N.J.S. 40A:4-46 (After adoption of Budget)	
N.J.S. 40A:4-20 (Prior to adoption of Budget)	
Total Authorizations	
Deduct Expenditures:	
Paid or Charged	
Reserved	
Total Expenditures	

# **RESULTS OF 2012 OPERATION**

### CURRENT FUND

		Debit	Credit
Excess of anticipated Revenues:		xxxxxxxxxxx	xxxxxxxxxxx
Miscellaneous Revenues anticipated	80013-01	xxxxxxxxxxx	74,803.32
Delinquent Tax Collections	80013-02	xxxxxxxxxxx	
		xxxxxxxxxxx	
Required Collection of Current Taxes	80013-03	xxxxxxxxxxx	16,120.45
Unexpended Balances of 2012 Budget Appropriations	80013-04	xxxxxxxxxxxx	51.71
Miscellaneous Revenue Not Anticipated	81113-	xxxxxxxxxxx	30,238.73
Miscellaneous Revenue Not Anticipated:		xxxxxxxxxxx	
Proceeds of Sale of Foreclosed Property (Sheet 27)	81114-	xxxxxxxxxxx	
Payments in Lieu of Taxes on Real Property	81120-	xxxxxxxxxxx	
Sale of Municipal Assets		xxxxxxxxxxx	
Unexpended Balances of 2011 Appropriation Reserves	80013-05	xxxxxxxxxxx	61,257.03
Prior Years Interfunds Returned in 2012	80013-06	xxxxxxxxxxx	7,000.00
Tax Overpayments Cancelled		xxxxxxxxxxx	
Refund of Prior Year Expenditures		xxxxxxxxxxx	11,026.09
		xxxxxxxxxxx	
Deferred School Tax Revenue: (See School Taxes, Sheets 13 & 14)		xxxxxxxxxxx	xxxxxxxxxxx
Balance January 1, 2012	80013-07	1,743,086.50	xxxxxxxxxxx
Balance December 31, 2012	80013-08	xxxxxxxxxxx	1,791,744.00
Deficit in Anticipated Revenues:		xxxxxxxxxxx	xxxxxxxxxxx
Miscellaneous Revenues Anticipated	80013-09		xxxxxxxxxxx
Delinquent Tax Collections	80013-10	28,535.21	xxxxxxxxxxx
			xxxxxxxxxxx
Required Collection of Current Taxes	80013-11		xxxxxxxxxxx
Interfund Advances Originating in 2012	80013-12	5,285.80	xxxxxxxxxxx
Refund of Prior Year Revenue		204.64	xxxxxxxxxxxx
			xxxxxxxxxxxx
			xxxxxxxxxxx
			xxxxxxxxxxx
Deficit Balance - To Trial Balance (Sheet 3)	80013-13	xxxxxxxxxxx	
Surplus Balance - To Surplus (Sheet 21)	80013-14	215,129.18	xxxxxxxxxxxx
		1,992,241.33	1,992,241.33

## SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
ZONING	1,265.00
PLANNING BD	125.00
SALE OF ORD	334.90
PROPERTY LISTS	80.00
VITAL STATISTICS	21.00
BD ADJ	865.00
HOTEL TAX	4,111.49
GARAGE SALE PERMITS	10.00
CABLE TV	1,782.00
LICENSES	810.00
COPIES	640.00
MISC	20,194.34
Total Amount of Miscellaneous Revenues Not Anticipated (Sheet 19)	\$ 30,238.73

## SURPLUS - CURRENT FUND YEAR 2012

		Debit	Credit
1. Balance January 1, 2012	80014-01	xxxxxxxxxxx	192,130.86
2.		xxxxxxxxxxx	
3. Excess Resulting from 2012 Operations	80014-02	xxxxxxxxxxx	215,129.18
4. Amount Appropriated in the 2012 Budget - Cash	80014-03	181,530.00	xxxxxxxxxxx
5. Amount Appropriated in 2012 Budget-with Prior Written Consent of Director of Local Government Services	80014-04		xxxxxxxxxxx
6.			xxxxxxxxxxx
7. Balance December 31, 2012	80014-05	225,730.04	xxxxxxxxxxx
		407,260.04	407,260.04

## ANALYSIS OF BALANCE DECEMBER 31, 2012 (FROM CURRENT FUND - TRIAL BALANCE)

Cash		80014-06	799,208.39
Investments		80014-07	
Sub Total			799,208.39
Deduct Cash Liabilities Marked with "C" on Trial Balance		80014-08	594,778.35
Cash Surplus		80014-09	204,430.04
Deficit in Cash Surplus		80014-10	( )
Other Assets Pledged to Surplus:*			1
(1) Due from State of N.J.Senior Citizens and Veteran Deductions	80014-16		
Deferred Charges #	80014-12	21,300.00	
Cash Deficit #	80014-13		

Total Other Assets	 80014-14	21,300.00
	80014-15	225,730.04

\*IN THE CASE OF A "DEFICIT IN CASH SURPLUS", "OTHER ASSETS"

WOULD ALSO BE PLEDGED TO CASH LIABILITIES.

#MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2012 BUDGET.

(1) MAY BE ALLOWED UNDER CERTAIN CONDITIONS.

NOTE: Deferred charges for authorizations under N.J.S.40A:4-55 (Tax Map, etc.), N.J.S.40A:4-55 (Flood Damage, etc.), N. 40A:4-55.1 (Roads and Bridges, etc.) and N.J.S.40A:4-55.13 (Public Exigencies, etc.) to the extent of emergency notes issu and outstanding for such purposes, together with such emergency notes, may be omitted from this analysis.

## (FOR MUNICIPALITIES ONLY) CURRENT TAXES - 2012 LEVY

1.	Amount of Levy as	per Duplicate (Analys	is) #		82101-00	\$	5,762,359.37
	(A	or bstract of Ratables)			82113-00	\$	-
2.	Amount of Levy Sp	ecial District Taxes			82102-00	\$	52,013.00
3.	Amount Levided fo	r Omitted Taxes unde	r				
	N.J.S.A. 54:4-63.1	et.seq.			82103-00	\$	4,339.20
4.	Amount Levied for	Added Taxes under					
	N.J.S.A. 54:4-63.1	et.seq.			82104-00	\$	9,088.49
5a.	Subtotal 2012 Levy	/		\$	5,827,800.06		
	Reductions due to			\$	-	•	
5c.	Total 2012 Tax Lev	у			82106-00	\$	5,827,800.06
6.	Transferred to Tax	Title Liens			82107-00	\$	30,989.18
7.	Transferred to Fore	eclosed Property			82108-00		
8.	Remitted, Abated of	or Canceled			82109-00	\$	37,483.95
9.	Discount Allowed				82110-00	\$	-
10.	Collected in Cash:	In 2011	82121-00	\$	52,438.30		
		In 2012*	82122-00	\$	5,631,173.12		
	State's Share of 20 and Veterans Dedu		82123-00	\$	23,000.00		
	R.E.A.P. Revenue		82124-00	\$	-		
	Total to Line 14		82111-00	\$	5,706,611.42		
11.	Total Credits					\$	5,775,084.55
		ng December 31, 2012 h Collections to Total : / Item 5c) is			82120-00 <u>97.92%</u> 82112-00	\$	52,715.51
Note	: If municipality cond	ucted Accelerated Tax S	Sale or Tax Levv	Sala	chack hara & cr		olete sheet 22a.
14.				Sale		omp	
	Calculation of Curr	ent Taxes Realized in	-	Sale		omp	
	Calculation of Curr Total of Line 10	ent Taxes Realized in	-	Sale		5mp \$	5,706,611.42
	Total of Line 10	<u>ent Taxes Realized in</u> Tax appeals Pending	-	Sale			
	Total of Line 10 Less: Reserve for <sup>-</sup>		-	Sale			
	Total of Line 10 Less: Reserve for <sup>-</sup> State Divisi	Tax appeals Pending	<u>Cash:</u>	Sale	eneek nerea et	\$	
# Note	Total of Line 10 Less: Reserve for T State Divisi To Current Taxes F In showing the above pe Where Item 5 shows \$1, the percentage represer \$1,049,977.50 + \$1,500 be shown as Item 13 is of On Item 1 if Duplicate (A Senior Citizens and Vete	Tax appeals Pending on of Tax Appeals Realized in Cash (She ercentage the following shou ,500,000.00, and Item 10 sh neted by the cash collections ,000, or .699985. The corre 69.99% and not 70.00%, no	Cash: et 17) Id be noted: ows would be tot percentage to r 69.999% sure to include	Sale		\$	5,706,611.42

### ACCELERATED TAX SALE/TAX LEVY SALE - CHAPTER 9!

### To Calculate Underlying Tax Collection Rate for 2012

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997.

#### (1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash (sheet 22)	\$	-
Less: Proceeds from Accelerated Tax Sale	\$	_
Net Cash Collected	\$	_
	Ψ	_
Line 5c (sheet 22) Total 2012 Tax Levy	\$	-
Percentage of Collection Excluding Accelerated Tax Sale Proceeds		

0	0	
(Net Cash Collected di	vided by Item 5c) is	 0.00%

\_\_\_\_

#### (2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash (sheet 22)		-
Less: Proceeds from Accelerated Tax Sale (excluding premium)		-
Net Cash Collected	\$	-
Line 5c (sheet 22) Total 2012 Tax Levy	\$	-
Percentage of Collection Excluding Tax Levy Sale Proceeds (Net Cash Collected divided by Item 5c) is		0.00%

## SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

	Debit	Credit
1. Balance January 1, 2012	xxxxxxxxxx	xxxxxxxxx
Due From State of New Jersey		xxxxxxxxxx
Due To State of New Jersey	xxxxxxxxxx	8,458.39
2. Sr. Citizens Deductions Per Tax Billings	3,750.00	xxxxxxxxx
3. Veterans Deductions Per Tax Billings	19,250.00	xxxxxxxxx
4. Sr. Citizens Deductions Allowed By Tax Collector		xxxxxxxxx
5.		
6.		
7. Sr. Citizens Deductions Disallowed By Tax Collector		
8. Sr. Citizens Deductions Disallowed By Tax Collector 2007 Taxes	xxxxxxxxxx	
9. Received in Cash from State	xxxxxxxxxx	23,000.00
10.		
11.		
12. Balance December 31, 2012	xxxxxxxxxx	xxxxxxxxx
Due From State of New Jersey	xxxxxxxxxx	
Due To State of New Jersey	8,458.39	xxxxxxxxx
	31,458.39	31,458.39

Calculation of Amount to be included on Sheet 22, Item 10-2012 Senior Citizens and Veterans Deductions Allowed

Line 2	3,750.00
Line 3	19,250.00
Line 4	0.00
Sub-Total	23,000.00
Less:Line 7	0.00
To Item 10, Sheet 22	23,000.00

# SCHEDULE OF RESERVE FOR TAX APPEALS PENDING -(N.J.S.A. 54:3-27)

		Debit	Credit
Balance January 1, 2012		xxxxxxxxxxx	
Taxes Pending Appeals		xxxxxxxxxxx	xxxxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxxx	xxxxxxxxxxx
Contested Amount of 2012 Taxes Collected which are Pending State Appeal (Item 14, Sheet 22)	xxxxxxxxxxx		
Interest Earned on Taxes Pending State Appeals		xxxxxxxxxxx	
Cash Paid to Appelants (Including 5% Interest from Date of Payment)			xxxxxxxxxxxx
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interes		xxxxxxxxxxxx	
Balance December 31, 2012		xxxxxxxxxxxx	
Taxes Pending Appeals*		xxxxxxxxxxx	xxxxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxxx	xxxxxxxxxxxx
*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2012			

Signature of Tax Collector

License #

Date

### ACCELERATED TAX SALE - CHAPTER 95

### Calculation To Utilize Proceeds In Current Budget As Deduction To Reserve For Uncollected Taxes Appropriation

Note: This sheet should be completed only if you are conducting an accelerated tax sale for the first time in the current year.

Α.	Reserve for Uncollected Taxes (sheet 25	, Item 12)	\$ -
В.	Reserve for Uncollected Taxes Exclusion: Outstanding Balance of Delinquent Ta (sheet 26, Itme 14A) x % of	axes	
	collection (Item 16)	\$-	
C.	<i>TIMES:</i> % of increase of Amount to be Raised by Taxes over Prior Year Raised by Taxes over Prior Year [(2012 Estimated Total Levy - 2012 Te	0.00% otal Levy) / 2012 Total Levy]	
D.	Reserve for Uncollected Taxes Exclusion [(B xC) +B]	n Amount	\$ 
E.	Net Reserve for Uncollected Taxes Appropriation in Current Budget (A - D)		\$ 
2012 Re	serve for Uncollected Taxes Appropriatio	n Calculation (Actual)	
1.	Subtotal General Appropriations (item 8(	L) budget sheet 29)	\$ -
2.	Taxes not Included in the Budget (AFS 2	5, items 2 thru 7)	\$ -
	Total		\$ -
3.	Less: Anticipated Revenues (item 5, buc	lget sheet 11)	\$ -
4.	Cash Required		\$ -
5.	Total Required at % (items 4	1+6)	\$ -
6.	Reserve for Uncollected Taxes (item E al	pove)	\$ -

### SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

				., .,	
				Debit	Credit
1.	Balance January 1, 2012			201,946.09	xxxxxxxxxxx
	A. Taxes	83102-00	48,099.86	xxxxxxxxxxx	xxxxxxxxxxx
	B. Tax Title Liens	83103-00	153,846.23	xxxxxxxxxxx	xxxxxxxxxxx
2.	Canceled:			xxxxxxxxxxx	xxxxxxxxxxx
	A. Taxes		83105-00	xxxxxxxxxxx	444.22
	B. Tax Title Liens		83106-00	xxxxxxxxxxx	
3.	Transferred to Foreclosed Tax Title	Liens:		xxxxxxxxxxx	xxxxxxxxxxx
	A. Taxes		83108-00	xxxxxxxxxxx	
	B. Tax Title Liens		83109-00	xxxxxxxxxxx	
4.	Added Taxes		83110-00		xxxxxxxxxxx
5.	Added Tax Title Liens		83111-00		xxxxxxxxxxx
6.	Adjustment between Taxes (Other t and Tax Title Liens:	han current year)		xxxxxxxxxxx	xxxxxxxxxxx
	A. Taxes - Transfers to Tax T	itle Liens	83104-00	xxxxxxxxxxx	14,067.89
	B. Tax Title Liens - Transfers	from Taxes	83107-00 (1)	14,067.89	xxxxxxxxxxx
7.	Balance Before Cash Payments			xxxxxxxxxxx	201,501.87
8.	Totals			216,013.98	216,013.98
9.	Balance Brought Down			201,501.87	xxxxxxxxxxx
10.	Collected:			xxxxxxxxxxx	43,464.79
	A. Taxes	83116-00	33,556.84	xxxxxxxxxxx	xxxxxxxxxxx
	B. Tax Title Liens	83117-00	9,907.95	xxxxxxxxxxx	xxxxxxxxxxx
11.	Interest and Costs - 2012 Tax Sale		83118-00	1,268.37	xxxxxxxxxxx
12.	2012 Taxes Transferred to Liens		83119-00	30,989.18	xxxxxxxxxxx
13.	2012 Taxes		83123-00	52,715.51	xxxxxxxxxxx
14.	Balance December 31, 2012			xxxxxxxxxxx	243,010.14
	A. Taxes	83121-00	52,746.42	xxxxxxxxxxx	xxxxxxxxxxx
	B. Tax Title Liens	83122-00	190,263.72	xxxxxxxxxxx	xxxxxxxxxxx
15.	Totals			286,474.93	286,474.93
16.	Percentage of Cash Collections to Adjust (Item No.10 divided by Item No.9) is	Amount Outstanding	21.57%		
17.	Item No.14 multiplied by percentage	e shown above is	\$ 52,417.29	and represents	the

17. Item No.14 multiplied by percentage shown above is \$ 52,417.29 and represents the maximum amount that may be anticipated in 2013. 83125-00

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

### SCHEDULE OF FORECLOSED PROPERTY

(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

		Debit	Credit
Balance January 1, 2012	84101-00	441,700.00	xxxxxxxxxxx
Foreclosed or Deeded in 2012		xxxxxxxxxxx	xxxxxxxxxxxx
Tax Title Liens	84103-00		xxxxxxxxxxxx
Taxes Receivable	84104-00		xxxxxxxxxxxx
	84102-00		xxxxxxxxxxx
	84105-00	xxxxxxxxxxx	
Adjustment to Assessed Valuation	84106-00		xxxxxxxxxxxx
Adjustment to Assessed Valuation	84107-00	xxxxxxxxxxx	
Sales		xxxxxxxxxxx	xxxxxxxxxxxx
Cash *	84109-00	xxxxxxxxxxx	
Contract	84110-00	xxxxxxxxxxx	
Mortgage	84111-00	xxxxxxxxxxx	
Loss on Sales	84112-00	xxxxxxxxxxx	
Gain on Sales	84113-00		xxxxxxxxxxx
Balance December 31, 2012	84114-00	xxxxxxxxxxx	441,700.00
		441,700.00	441,700.00
	Foreclosed or Deeded in 2012 Tax Title Liens Taxes Receivable Adjustment to Assessed Valuation Adjustment to Assessed Valuation Sales Cash * Contract Mortgage Loss on Sales Gain on Sales	Foreclosed or Deeded in 2012         Tax Title Liens       84103-00         Taxes Receivable       84104-00         Taxes Receivable       84102-00         84102-00       84102-00         Adjustment to Assessed Valuation       84106-00         Adjustment to Assessed Valuation       84107-00         Sales       Cash *       84109-00         Contract       84110-00       84111-00         Mortgage       84111-00       84112-00         Gain on Sales       84113-00       84113-00	Balance January 1, 2012         84101-00         441,700.00           Foreclosed or Deeded in 2012         xxxxxxxxxx           Tax Title Liens         84103-00            Taxes Receivable         84104-00            Taxes Receivable         84102-00            Adjustment to Assessed Valuation         84106-00            Adjustment to Assessed Valuation         84107-00            Sales         xxxxxxxxxx            Cash *         84109-00            Mortgage         84110-00            Loss on Sales         84112-00            Balance December 31, 2012         84114-00

### **CONTRACT SALES**

			Debit	Credit
15.	Balance January 1, 2012	84115-00		xxxxxxxxxxx
16.	2012 Sales from Foreclosed Property	84116-00		xxxxxxxxxxxx
17.	Collected *	84117-00	xxxxxxxxxxxx	
18.		84118-00	xxxxxxxxxxx	
19.	Balance December 31, 2012	84119-00	xxxxxxxxxxx	

### **MORTGAGE SALES**

			Debit	Credit
20.	Balance January 1, 2012	84120-00		xxxxxxxxxxx
21.	2012 Sales from Foreclosed Property	84121-00		xxxxxxxxxxx
22.	Collected *	84122-00	xxxxxxxxxxx	
23.		84123-00	xxxxxxxxxxx	
24.	Balance December 31, 2012	84124-00	xxxxxxxxxxx	
Ana *	Analysis of Sale of Property: * Total Cash Collected in 2012			

Realized in 2012 Budget

To Results of Operation (Sheet 19)

(84125-00)

### DEFERRED CHARGES - MANDATORY CHARGES ONLY -CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S.40A:4-55,

N.J.S.40A:4-55.1 or N.J.S.40A:4-55.13 listed on Sheets 29 and 30.)

	Caused By	Amount Dec.31,2011 per Audit	Amount in 2012 Budget	0	
1. Emerg	ency Authorizations- Municipal*	\$ <u>Report</u>	\$ <u>Budget</u> 16,000.00	from 2012	
2. Emerg	ency Authorizations- Schools	\$ 	\$ 	\$	\$ 
3. Overez	xpended Approp Res.	\$ 	\$ 	\$	\$
4		\$ 	\$ 	\$	\$ 
5		\$ 	\$ 	\$	\$ 
6		\$ 	\$ 	\$	\$ 
7		\$ 	\$ 	\$	\$ 
8		\$ 	\$ 	\$	\$ 
9		\$ 	\$ 	\$	\$ 
10		\$ 	\$ 	\$	\$ 

\*Do not include items funded or refunded as listed below.

#### EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 49A:2-3 OR N.J.S. 40A:2-51

Date	Purpose	Amount
1		\$
2		_ \$
3		\$
4		\$
5		\$

#### JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	On Account of	Date Entered	<u>Amount</u>	Appropriated for in Budget of <u>Year 2012</u>
1				\$
2				\$
3				\$
4				\$

### N.J.S. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE M/ FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNIC CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date		Purpose	Amount	Not Less Than 1/5 of Amount Authorized*		REDUCED IN 2012		
	Date		Amount Authorized			By 2012 Budget	Canceled by Resolution	Balance Dec. 31, 2012
-								
_	9/24/08	СОАН	26,500.00	5,300.00	10,600.00	5,300.00		5,300.00
-								
-								
-								
- 0								
- Sheet 29								
<u> </u>								
-								
_								
-		Totals	26,500.00	5,300.00	10,600.00	5,300.00		5,300.00

80025-00 80026-00

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.40A:4-53 et.seq. and are recorded on this page.

**Chief Financial Officer** 

\*Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column "Balance Dec.31, 2012" must be entered here and then raised in the 2013 budget

# N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - PUBLIC EMERGENCIES CAUSED BY CIVIL DISTRUBANCES

_	Date	te Purpose	Amount Authorized	Not Less Than 1/5 of Amount	Balance Dec. 31, 2011	REDUCE	Balance	
	Dale			Authorized*		By 2012 Budget	Canceled by Resolution	Dec. 31, 2012
She								
Sheet 30								
-								
	Totals							

80027-00 80028-00

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.40A:4-55.1 et.seq. and N.J.S. 40A:4-55.13 et seq. and are recorded on this page.

Chief Financial Officer

\*Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column "Balance Dec.31, 2012" must be entered here and then raised in the 2013 budget

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING

#### **AND 2013 DEBT SERVICE FOR BONDS** (COUNTY)(MUNICIPAL) GENERAL CAPITAL BONDS

		Debit	Credit	2013 Debt	:
				Service	:
Outstanding, January 1, 2012	80033-01	XXXXXXXXXXXXX			
Issued	80033-02	XXXXXXXXXXXXX			
Paid	80033-03		*****		
Outstanding, December 31, 2012	80033-04	0.00 <b>0.00</b>	0.00		
2013 Bond Maturities - General Capital Bon	lds	0.00	80033-05	ļ	
2013 Interest on Bonds *		80033-06			
ASSESSMENT	SERIAL B		1		
Outstanding, January 1, 2012	80033-07	xxxxxxxxxxx			
Issued	80033-08	xxxxxxxxxxx			
Paid	80033-09		xxxxxxxxxxxx		
Outstanding, December 31, 2012	80033-10		xxxxxxxxxxxx		
2013 Bond Maturities - Assessment Bonds			80033-11		
2013 Interest on Bonds *		80033-12			
Total "Interest on Bonds - Debt Service" (*It	ems)		80033-13	\$0.00	:
LIST OF BON	NDS ISSUE	D DURING 2	012		<b>F</b>
Purpose		2013 Maturity	Amount Issued	Date of Issue	Interest Rate
Tota	al				
		80033-14	80033-15	L	<u> </u>

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING

### AND 2013 DEBT SERVICE FOR LOANS

(COUNTY)(MUN	LC	AN		
		Debit	Credit	2013 Debt Service
Outstanding, January 1, 2012	80033-01	xxxxxxxxxxx		
Issued	80033-02	xxxxxxxxxxx	xxxxxxxxxxxx	
Paid	80033-03			
Outstanding, December 31, 2012	80033-04			
		0.00	0.00	
2013 Loan Maturities			80033-05	
2013 Interest on Loans			80033-06	
Total 2013 Debt Service for		Loan	80033-13	
		LOAN		
Outstanding, January 1, 2012	80033-07	xxxxxxxxxxx		
Issued	80033-08	xxxxxxxxxxx		
Paid	80033-09		*****	
Outstanding, December 31, 2012	80033-10		xxxxxxxxxxx	
2013 Loan Maturities			80033-11	
2013 Interest on Loans			80033-12	
Total 2013 Debt Service for		Loan	80033-13	

#### LIST OF LOANS ISSUED DURING 2012

Purpose	2013 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

Sheet 31a

80033-14 80033-15

### SCHEDULE OF BONDS ISSUED AND OUTSTANDING

### AND 2013 DEBT SERVICE FOR BONDS TYPE I SCHOOL TERM BONDS

		Debit	Credit	2013 Debt Service	•
Outstanding, January 1, 2012	80034-01	xxxxxxxxxx			:
Paid	80034-02		xxxxxxxxxxx		
Outstanding, December 31, 2012	80034-03		xxxxxxxxxxx		
		0.00	0.00		
2013 Bond Maturities - Term Bonds		80034-04			
2013 Interest on Bonds *		80034-05			
TYPE I SCHOO	DL SERIAL E	BOND			
Outstanding, January 1, 2012	80034-06	xxxxxxxxxx			
Issued	80034-07	xxxxxxxxxx			
Paid	80034-08		xxxxxxxxxxx		
Outstanding, December 31, 2012	80034-09		xxxxxxxxxxx		
2013 Interest on Bonds *		80034-10			
2013 Bond Maturities - Serial Bonds			80034-11		
Total "Interest on Bonds - Type I School D	ebt Service" (	'Items)	80034-12		
LIST OF B	ONDS ISS		RING 2012		
Purpose		2013 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Тс	otal 80035-				
2013 INTEREST REC	QUIREMENT	- CURRENT	FUND DEBT Outstanding	2013 Interest	
			Dec. 31, 2012	Requirement	
1. Emergency Notes		80036-	\$-	\$-	
2. Special Emergency Notes		80037-	<u>\$</u>	<u>\$</u>	
3. Tax Anticipation Notes		80038-	<u>\$</u> -	<u> </u>	
4. Interest on Unpaid State and County Ta		80039-	<u> </u>	<u>≁</u>	
5		00000	<u>\$</u> -	<u>*</u>	
			<u>\$</u> - \$-	<u>₩</u>	
6			Ψ -	Ψ -	

### **DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

			Amount			2013 Budget	Requirement	
Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	of Note Outstanding Dec. 31, 2012	Date of Maturity	Rate of Interest	For Principal	For Interest	Interest Computed to (Insert Date)
1. Fire Truck, Property Acquisition and Renovation, Roadside Mower (06-16)	1,017,000.00	2/27/07	806,400.00	2/20/13	1.75%	70,200.00	14,112.00	12/31/12
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
<u>11.</u>								
12.								
13.								
14.								
Total	1,017,000.00		806,400.00			70,200.00	14,112.00	

Memo: Type I School Notes should be separately listed and totaled.

Sheet 33

\*: Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2010 or prior require one legally payable installment to be budgeted if it is comtemplated that such notes will be renewed in 2013 or

written intent of permanent financing submitted with statement.

\*\*If interest on notes is financed by ordinance, designate same, otherwide an amount must be included in this column.

### **DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

				Amount			2013 Budget	Requirement	
	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	of Note Outstanding Dec. 31, 2012	Date of Maturity	Rate of Interest	For Principal	For Interest	Interest Computed t (Insert Date
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
4.4									
	Total	0.00		0.00			0.00	0.00	

Assessment Notes with an original date of issue of December 31, 2010 or prior must be appropriated in full in the 2013 Dedicated Assessment Budget or written intent of permanent financing

submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

	Amount Purpose Lease Obligation Dec. 31, 2		2012 Budget Requirement			
			For Principal	For Interest/Fees		
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
<u>11.</u>						
12.						
13.						
14.						
	Total	0.00	0.00	0		

(Do not crowd - add additional sheets)

# SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS	Balance - Ja	nuary 1, 2012	2012 Authorizations	Capital	Reserve		Authorizations	Balance - Dece	ember 31, 2012
Specify each authorization by purpose. Do not merely designate by code number.	Funded	Unfunded		Improvement Fund	Funds	Expended	Canceled	Funded	Unfunded
									-
Fire Truck, Property Acquisition and Renovation, Roadside Mower		272,618.15				53,101.41			219,516.74
		-	-			-	-		
		-	-			-	-		
			<u> </u>					<u> </u>	<u> </u>

Place an \* before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

Sheet 35

# SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS	Balance - Jan	uary 1, 2012	2012	Capital	Reserve Funds		Authorizations	Balance - Dece	mber 31, 2012
Specify each authorization by purpose. Do not merely designate by code number.	Funded	Unfunded	Authorizations	Improvement Fund			Canceled	Funded	Unfunded
					<u> </u>				
					<u> </u>				
Total 70000-	0.00	272,618.15	0.00	0.00	0.00	53,101.41	0.00	0.00	219,516.74

Place an \* before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

Sheet 35a

# **GENERAL CAPITAL FUND** SCHEDULE OF CAPITAL IMPROVEMENT FUND

SCREDULE OF CAFITAL INFROVE		FUND	
		Debit	Credit
Balance January 1, 2012 80	031-01	xxxxxxxxx	0.89
Received from 2012 Budget Appropriation * 800	031-02	xxxxxxxxxx	
		xxxxxxxxxx	
Improvement Authorizations Canceled		xxxxxxxxxx	
(financed in whole by the Capital Improvement Fund) 800	031-03	XXXXXXXXXXX	
List by Improvements - Direct Charges Made for Preliminary Costs:		xxxxxxxxx	xxxxxxxxx
			xxxxxxxxxx
			xxxxxxxxxx
			xxxxxxxxxx
			xxxxxxxxx
			xxxxxxxxxx
			xxxxxxxxxx
			xxxxxxxxxx
			*****
			xxxxxxxxxx
Anticipated as Revenue in Current Fund 2012 Budget-DLGS Appro	ved		xxxxxxxxxx
Appropriated to Finance Improvement Authorizations 80	031-04	0.00	xxxxxxxxxx
			xxxxxxxxxx
Balance December 31, 201280	031-05	0.89	
		0.89	0.89

\* The full amount of the 2012 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

### **GENERAL CAPITAL FUND**

		Debit	Credit
Balance January 1, 2012	80030-01	xxxxxxxxxxx	
Received from 2012 Budget Appropriation *	80030-02	xxxxxxxxxxx	
Received from 2012 Emergency Appropriation *	80030-03	xxxxxxxxxxx	
Appropriated to Finance Improvement Authorizations	80030-04		xxxxxxxxxxx
			xxxxxxxxxxx
Balance December 31, 2012	80030-05		*****

#### SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

\*The full amount of the 2012 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

### CAPITAL IMPROVEMENTS AUTHORIZED IN 2012 AND DOWN PAYMENTS (N.J.S. 40A:2-11)

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2012 or Prior Years
Total 80032-00	0.00	0.00	0.00	

#### GENERAL CAPITAL FUND ONLY

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

### **GENERAL CAPITAL FUND**

STATEMENT OF CAPITAL SURPLUS

YEAR - 2012

		Debit	Credit
Balance January 1, 2012	80029-01	xxxxxxxxxxx	225.38
Premium on Sale of Bonds		xxxxxxxxxxx	
Funded Improvement Authorizations Canceled		xxxxxxxxxxx	
Appropriated to Finance Improvement Authorizations	80029-02		xxxxxxxxxxxx
Appropriated to 2012 Budget Revenue	80029-03		xxxxxxxxxxxx
Balance December 31, 2012	80029-04	225.38	xxxxxxxxxxxx
		225.38	225.38

### BONDS ISSUED WITH A COVENANT OR COVENANTS

1.	Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2012			<u>\$ -</u>
2.	Amount of Cash in Special Trust Fund as of December 31	, 2012 (Note A)	\$	
3.	Amount of Bonds Issued Under Item 1 Maturing in 2012	<u>\$</u>		
4.	Amount of Interest on Bonds with a Covenant - 2012 Requirement \$			
5.	Total of 3 and 4 - Gross Appropriation	<u>\$</u> -		
6.	Less Amount of Special Trust Fund to be Used	<u>\$</u>		
7.	Net Appropriation Required			<u>\$</u>

NOTE A - This amount to be supported by confirmation from bank or banks.

Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached hereto.

Item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2012 appropriation column.

#### MUNICIPALITIES ONLY

### **IMPORTANT!!**

This Sheet Must Be Completely Filled in or the Statement Will be Considered Incomplete

(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L. 1981)

A.			
	1. Total Tax Levy for the Year 2012 was	\$	5,827,800
	2. Amount of Item 1 Collected in 2012 (*) \$ 5,706,611		
	3. Seventy (70) percent of Item 1	\$	4,079,460
	(*) Including prepayments and overpayments applied		
В.	1. Did any maturities of bonded obligations or notes fall due during the	year	2012?
	Answer YES or NO <u>YES</u>		
	2. Have payments been made for all bonded obligations or notes due December 31, 2012?	on o	r before
	Answer YES or NO <u>YES</u> If answer is "NO" give	deta	ails.

#### NOTE: If answer to item B1 is YES, then ITEM B2 must be answered.

C. Does the appropriation required to be included in the 2012 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended? Answer YES or NO: <u>NO</u>

D.							
	1. Cash Deficit 2011					\$_	NONE
	2. 4% of 2011 Tax levy f	or all p	ourposes:				
	Levy	- \$ _			=	\$_	
	3. Cash Deficit 2012					\$_	NONE
	4. 4% of 2012 Tax levy f	or all p	ourposes:				
	Levy	- \$ _			=	\$	
Ε.	<u>Unpaid</u>		<u>2011</u>		<u>2012</u>		<u>Total</u>
	1. State Taxes	\$		\$		\$_	
	2. County Taxes	\$	3,783	\$	3,862	\$_	3,862
	3. Amounts due Special Di	stricts					
		\$		\$		\$_	
	3. Amounts due School Districts for Local School Tax						
		\$	57,738	\$	53,691	\$_	53,691
			Sheet 39				

#### INSTRUCTIONS IN PREPARATION OF ANNUAL FINANCIAL STATEMENT OF 2012

The arrangement of the schedules is shown by the index appearing at the bottom hereof. The statement is prepared on a full cash basis. Any variations from a full cash basis must be taken up with the Division in advance of the preparation of the statement and the budget.

Summary statements only of debt service are required. The use of summarized forms is permitted to conserve time. Responsibility for the supporting detail is placed on the chief financial officer who must be in a position to support the summarized figures

No sheets should be eliminated, except utility fund sheets under the conditions stipulated on sheet 2. Those sheets not filled in should be marked "Not Applicable".

#### INDEX

	INDEX
1, 1a & 1b	Certification and Affidavit
1c.	Municipal Budget Local Examination Certification
1d.	Report of federal and State Financial Assistance Expenditures of Awards
2.	Instructions and Certification
3, 3a & 3b	Trial Balance - Current Fund
4.	Trial Balance - Public Assistance Fund
5.	Trial Balance - Federal and State Funds
6 & 6b.	Trial Balance - Trust Funds/Schedule of Trust Fund Deposits & Reserves
ба.	Municipal Public Defender Certification - P.L. 1997, C.256
7.	Analysis of Trust Assessment Cash and Investments Pledges to Liabilities and Surplus
8.	Trial Balance - Capital Fund
9 & 9a.	Cash Reconciliation
10.	Federal and State Grants Receivable
11 & 11a. 12.	
12.	Unappropriated Reserves for Federal and State Grants Local District School Tax - Municipal Open Space Tax
13.	Regional School Tax - Regional High School Tax
15.	County Taxes Payable - Special District Taxes
16.	Reserves for State and Federal Aid for Library Services
17 & 17a.	•
17.	Allocation of Current Tax Collections
18.	General Budget Appropriations
18.	Emergency Appropriations for Local District School Purposes
19.	Results of 2012 Operation - Current Fund
20.	Schedule of Miscellaneous Revenues Not Anticipated
21.	Surplus Account and Analysis of Balance
22.	Current Tax Levy
22a.	Accelerated Tax Sale/Tax Levy Sale Chapter 99 To Calculate Underlying Tax Collection Rate for 2012
23.	Due from/to State of New Jersey for Senior Citizens and Veterans Deductions
24. 25.	Reserve for Tax Appeals Pending (N.J.S.A. 54:3-37) Municipal Budget-Computation of "Reserve for Uncollected Taxes" and "Amount to be Raised by Taxation"
25a.	Accelerated Tax Sale/Tax Levy Sale Chapter 99. Calculation to Utilize Proceeds in Current Budget as Deduction to Reserve
254.	for Uncollected Taxes Appropriation.
26.	Delinquent Taxes and Tax Title Liens
27.	Foreclosed Property; Contract Sales; Mortgage Sales
28.	Deferred Charges and List of Judgments - Current
29.	Emergency - Tax Map; Revaluation: Master Plan; Revisions and Codification of Ordinance; Drainage Maps for
	Flood Control; Preliminary Studies, etc. for Sanitary Sewer Systems, Municipal Consolidation Act; Flood or
	Hurricane Damage
30.	Emergency - Damage to Roads and Bridges by Snow, Ice, etc.; Public Exigencies Caused by Civil Disturbances
31 & 31a.	
32.	Summary Statement of Debt Service Requirements - School - Type I and Current
33. 24 % 24*	Debt Service for Notes (Other than Assessment Notes)
34 & 34a.	Debt Service for Assessment Notes/Schedule of Capital Lease Program Obligations Improvement Authorizations
36.	Capital Improvement Fund
37.	Down Payment
37.	Capital Improvements Authorized in 2012
38.	General Capital Surplus, Bond Covenants
39.	Required Information (N.J.S.A. 52:27BB-5 as amended by Chap. 211, P.L. 1981)
	UTILITIES ONLY
40.	Instructions
41 & 55.	Trial Balance - Utility Fund
42 & 56.	Trial Balance - Utility Assessment Trust Funds
43 & 57.	Analysis of Utility Assessment Trust Cash and Investments Pledges to Liabilities and Surplus
44 & 58.	Utility Revenues and Appropriations
45 & 59.	2012 Utility Operations
46 & 60.	Results of Operation, Operating Surplus and Analysis
47 & 61.	Utility Accounts Receivable; Utility Liens
48 & 62.	Deferred Charges and List of Judgments - Utility
49 & 63.	Summary Statement of Debt Service Requirements
	Summary Statement of Loan Requirements
50 & 64. 51 & 65.	Debt Service for Utility Notes (Other than Utility Assessment Notes)
	Debt Service for Utility Assessment Notes Schedule of Capital Lease Program Obligations
52 & 66.	Improvement Authorizations (Utility Capital)
52 & 60. 53 & 67.	Capital Improvement Fund and Down Payments
54 & 68.	Utility Capital Improvements Authorized in 2012; Utility Capital Surplus