

**TOWNSHIP OF HOPE  
WARREN COUNTY, NEW JERSEY  
REORGANIZATION JANUARY 4, 2023**

**6:00 PM, JANUARY 4, 2023**

**CALL MEETING TO ORDER**

**FLAG SALUTE**

**OPEN PUBLIC MEETING STATEMENT READ BY THE TOWNSHIP CLERK**

Under the provisions of the "Open Public Meetings Act", adequate notice of this meeting has been provided by publishing said notice in The NJ Herald and the Express Times Warren County edition and by posting notice on the Township website.

**OATH OF OFFICE**

C. John Kruk 01/01/2023 TO 12/31/2025

**BUSINESS:**

Nomination for Mayor

**The Clerk then turns the Chair over to the Mayor for the following Appointment**

Nomination for Deputy Mayor

**RESOLUTIONS for 2023 (CONSENT AGENDA EXCEPTION 2023-18)**

- 2023-01:** Meeting Dates, Official Newspapers and Depositories of Hope Township
- 2023-02:** Appointment of Zondra L. Belstra, Deputy Municipal Clerk and Deputy Registrar
- 2023-03:** Public Agency Compliance Officer (Affirmative Action Officer), Robin L. Keggan
- 2023-04:** Assessor and Municipal Attorney Authorized to File Tax Appeals
- 2023-05:** Grace Period for Property Taxes and Interest on Delinquent Taxes
- 2023-06:** Cash Management Plan
- 2023-07:** Returned Check Charge
- 2023-08:** Municipal Alliance Coordinator, Mary Birmingham
- 2023-09:** Municipal Housing Liaison, Robin L. Keggan
- 2023-10:** Authorized Fund Drives
- 2023-11:** Primary Ambulance Services, Blairstown Ambulance
- 2023-12:** 2023 Recycling Tonnage Grant
- 2023-13:** Professional Services Municipal Auditor
- 2023-14:** Professional Services Municipal Attorney
- 2023-15:** Professional Services Municipal Planner
- 2023-16:** Confirming Re-Appointment of Robin L. Keggan, Municipal Clerk/Registrar
- 2023-17:** Canceling Certain Property Tax Balances
- 2023-18: Temporary Budget for 2023 (Motion, Second, Roll Call)**

**ORDINANCES** First Reading/Introduction

**2023-01:** Establish CAP Bank for 2023

**APPOINTMENTS: (CONSENT AGENDA)**

**Township Attorney:** Michael Selvaggi, Esq. (Lavery, Selvaggi, Abromitis and Cohen, LLC)

**Township Planner:** Heyer, Gruel & Associates

**Municipal Clerk/Registrar (Re-appointment):** Robin L. Keggan, RMC 1/01/2023 to 12/31/2025

**Deputy Clerk:** Zondra L. Belstra 1/01/2023 to 12/31/2023

**Affirmative Action Officer:** Robin L. Keggan, RMC  
**Deputy Registrar:** Zondra L. Belstra, Deputy CMR 1/2023 to 12/2023

**Liaisons for the Year 2023 (attached to this agenda)**

**Tax Collector:** Stephen J. Lance, CTC, Tenured  
**Tax Search Officer:** Stephen J. Lance  
**Deputy Tax Collector:** Karen Lance

**Chief Financial Officer/Treasurer:** Kathleen Reinalda, CFO, Tenured  
**Qualified Purchasing Agent:** Kathleen Reinalda, QPA  
**Auditor/Accountant:** Anthony Ardito, Ardito and Company

**Tax Assessor:** Richard Motyka, CTA, Tenured

**Secretary to the Local Board of Health:** Robin L. Keggan, RMC  
**Chairman to the Local Board of Health:** John Kruk

**Right to Know Coordinator:** Robin L. Keggan, Zondra L. Belstra

**Recycling Coordinator:** Linda Gable

**Zoning/Code Enforcement Officer:** George Boesze  
**Driveway Opening Official:** George Boesze  
**Township Engineer:** French & Parrello (3-year appointment through 12/31/24)  
**Certified Public Works Manager:** Donald Whitmore  
**Public Works Foreman:** Donald Whitmore

**Animal Control Officer/Humane Law Enforcement Officer (HLEO):** Alan DeCarolis  
**Back-Up Animal Control Officer:** Terry Urfer  
**Dog Licensing Clerk:** Robin L. Keggan

**Emergency Management Coordinator:** Timothy McDonough (1/01/2022-12/31/2024) – 3 year term  
**Deputy Emergency Mgt. Coordinator:** Donald Whitmore (1/01/2023-12/31/2023)  
**Deputy Emergency Mgt. Coordinator:** Lorrie Koonz (1/1/2023-12/31/2023)  
**911 Coordinator:** Timothy McDonough

**Municipal Alliance Coordinator:** Mary Bermingham

**Events Coordinator:** Brielle Walsh  
**Assistant to Events Coordinator:** Patricia Whitmore  
**Christmas Craft Market Coordinator:** Brielle Walsh

**North Warren Municipal Court of Hope**

**Municipal Court Judge:** Charles Carro, Esq. (exp. 12/31/23)  
**Court Administrator:** Kayleigh R. Keggan (Acting) (exp. 3/24/2023)  
**Interim Deputy Court Administrator:** Carol Olyszek  
**Violation Clerks:** Kayleigh R. Keggan  
**Municipal Court Recorder:** Kayleigh R. Keggan  
**Municipal Court Prosecutor:** Richard A. Ralph, Esq.  
**Alternate Municipal Court Prosecutor:** John J. Caleca, III  
**Municipal Public Defender:** Scott Wilhelm, Esq.  
**Alternate Municipal Public Defender:** Doreen L. Neggia, Esq.

**Secretaries to the Various Boards:**

**Planning Board:** TBD

**Board of Adjustment:** TBD  
**Environmental Commission:** Robin Keggan  
**Historic Preservation Commission:** Robin Keggan

**Board Appointments**

**Planning Board:**

**Class I** Mayor Timothy McDonough (exp. 12/23)  
**Class II** John Koonz (exp. 12/23)  
**Class III** Terry Urfer (exp. 12/23)  
**Steve Larena** (exp. 12/26)  
**Chris Maier (Alt. Farmland Pres Sub)** (exp. 12/26)  
**Robert May** (exp. 12/26)  
**Alternate #2 Vacant** (exp. 12/24)

**Board of Adjustment: (Committee Appointment) (4 year terms)**

**Shawn Patton** (exp. 12/26)  
**Brian Kathenes** (exp. 12/26)  
**Steve Larena** (exp. 12/26)  
**Carol D'Ottavio** (exp. 12/26)  
**Alternate #2 – vacant** (exp. 12/24)

**Environmental Commission: Mayor's Appointment (3 year terms; exception of PB crossover)**

**Phyllis Strohmeyer – filling Maerten's term** (exp. 12/23)  
**Raymond Ayers Alt #1 –** (exp. 12/24)

**Historic Preservation Commission: Mayor's Appointment with Consent of the Committee**

**Maria McDonough** (exp. 12/26)  
**Alternate #2 – vacant** (exp. 12/24)

**Ag Advisory Board**

**Josh Miller** (exp. 12/25)

Public

Adjournment