

**TOWNSHIP OF HOPE
WARREN COUNTY, NEW JERSEY
REORGANIZATION JANUARY 4, 2024**

5:00 PM, JANUARY 4, 2024

CALL MEETING TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING STATEMENT READ BY THE TOWNSHIP CLERK

Under the provisions of the "Open Public Meetings Act", adequate notice of this meeting has been provided by publishing said notice in The NJ Herald and the Express Times Warren County edition and by posting notice on the Township website.

OATH OF OFFICE

Terry Urfer 01/01/2024 TO 12/31/2026

BUSINESS:

Nomination for Mayor

The Clerk then turns the Chair over to the Mayor for the following Appointment

Nomination for Deputy Mayor

RESOLUTIONS for 2024 (CONSENT AGENDA EXCEPTION 2024-17)

- 2024-01:** Meeting Dates, Official Newspapers and Depositories of Hope Township
- 2024-02:** Appointment of Zondra L. Belstra, Deputy Municipal Clerk and Deputy Registrar
- 2024-03:** Assessor and Municipal Attorney Authorized to File Tax Appeals
- 2024-04:** Public Agency Compliance Officer (Affirmative Action Officer), Robin L. Keggan
- 2024-05:** Grace Period for Property Taxes and Interest on Delinquent Taxes
- 2024-06:** Cash Management Plan
- 2024-07:** Returned Check Charge
- 2024-08:** Municipal Housing Liaison, Robin L. Keggan
- 2024-09:** Authorized Fund Drives
- 2024-10:** Primary Ambulance Services, Blairstown Ambulance
- 2024-11:** 2023 Recycling Tonnage Grant
- 2024-12:** Professional Services Municipal Auditor
- 2024-13:** Professional Services Municipal Attorney
- 2024-14:** Professional Services Municipal Planner
- 2024-15:** Canceling Certain Property Tax Balances
- 2024-16:** Municipal Alliance Coordinator, Mary Birmingham

- 2024-17: Temporary Budget for 2023 (Motion, Second, Roll Call)**

ORDINANCES First Reading/Introduction

2024-01: Establish CAP Bank for 2024

APPOINTMENTS: (CONSENT AGENDA)

Township Attorney: Michael Selvaggi, Esq. (Lavery, Selvaggi, Abromitis and Cohen, LLC)

Township Planner: Heyer, Gruel & Associates

Municipal Clerk/Registrar (Tenured): Robin L. Keggan, RMC 1/01/2023 to 12/31/2025

Deputy Clerk: Zondra L. Belstra 1/01/2024 to 12/31/2024

Affirmative Action Officer: Robin L. Keggan, RMC
Deputy Registrar: Zondra L. Belstra, Deputy CMR 1/2024 to 12/2024

Liaisons for the Year 2024 (attached to this agenda)

Tax Collector: Stephen J. Lance, CTC, Tenured
Tax Search Officer: Stephen J. Lance
Deputy Tax Collector: Karen Lance

Chief Financial Officer/Treasurer: Kathleen Reinalda, CFO, Tenured
Qualified Purchasing Agent: Kathleen Reinalda, QPA
Auditor/Accountant: Anthony Ardito, Ardito and Company

Tax Assessor: Richard Motyka, CTA, Tenured

Secretary to the Local Board of Health: Robin L. Keggan, RMC
Chairman to the Local Board of Health: John Kruk

Right to Know Coordinator: Robin L. Keggan, Zondra L. Belstra

Recycling Coordinator: Linda Gable

Zoning/Code Enforcement Officer: George Boesze
Driveway Opening Official: George Boesze
Township Engineer: French & Parrello (3-year appointment through 12/31/24)
Certified Public Works Manager: Donald Whitmore
Public Works Foreman: Donald Whitmore

Animal Control Officer/Humane Law Enforcement Officer (HLEO): Alan DeCarolis
Deputy Animal Control Officer: Terry Urfer
Dog Licensing Clerk: Robin L. Keggan

Emergency Management Coordinator: Timothy McDonough (1/01/2022-12/31/2024) – 3 year term
Deputy Emergency Mgt. Coordinator: Donald Whitmore (1/01/2024-12/31/2024)
Deputy Emergency Mgt. Coordinator: Lorrie Koonz (1/1/2024-12/31/2024)
911 Coordinator: Timothy McDonough

Municipal Alliance Coordinator: TBD

Events Coordinator: Patricia Whitmore
Christmas Craft Market Coordinator: Patricia Whitmore

North Warren Municipal Court of Hope

Municipal Court Judge: Charles Carro, Esq. (exp. 12/31/26)
Court Administrator: Kayleigh R. Keggan (Acting) (exp. 3/24/2024)
Interim Deputy Court Administrator: Carol Olyszek
Violation Clerks: Kayleigh R. Keggan
Municipal Court Recorder: Kayleigh R. Keggan
Municipal Court Prosecutor: Richard A. Ralph, Esq.
Alternate Municipal Court Prosecutor: John J. Caleca, III
Municipal Public Defender: Scott Wilhelm, Esq.
Alternate Municipal Public Defender: Doreen L. Neggia, Esq.

Secretaries to the Various Boards:

Planning Board (transitioning to Land Use Board early 2024): Interim Robin Keggan
Environmental Commission: Robin Keggan

Historic Preservation Commission: Robin Keggan

***Board Appointments (PB reorganizing until LUB is formed early 2024)**

Planning Board:

Class I Mayor Timothy McDonough (exp. 12/24)
Class II John Koonz (exp. 12/24)
Class III Terry Urfer (exp. 12/24)
Donna Marie (EC Crossover) (exp. 12/26)
Matt Koski Alternate #1 (exp. 12/25)

Environmental Commission: Mayor's Appointment (3 year terms; exception of PB crossover)

Phyllis Strohmeyer (exp. 12/26)
Monica Sobon (exp. 12/26)
Margo Biblin (exp. 12/26)
Donna Marie (exp. 12/26) – PB crossover

Historic Preservation Commission: Mayor's Appointment with Consent of the Committee

Emily Brown (exp. 12/27)
Melissa Debiak (exp. 12/27)
Kamil Belvario (exp. 12/27)
Frank DiSalvo – Alt 2. (exp. 12/25)

Ag Advisory Board

Richard Goodbody (exp. 12/26)
Donna Marie (exp. 12/26)

Public

Adjournment