

JANUARY 3, 2019

The Annual Reorganization Meeting of the Hope Township Committee convened at 7:00PM at the Hope Township Community Center with the following members present: Committeeman-Elect Timothy McDonough, Committeeman Christopher John Kruk and Committeeman Terry Urfer. Also present was Judith Fisher, Municipal Clerk for Hope Township.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The New Jersey Herald and by posting notices in the Hope Post Office and on the Township bulletin boards.

The National Anthem was sung by Maeve Flick, a Hope Elementary School Student.

OATH OF OFFICE – NEW COMMITTEEMAN-ELECT, Timothy McDonough

Mr. Timothy McDonough was sworn in to office as a Township Committee member for a three-year term expiring December 31, 2021 by Freeholder James Kern.

APPOINTMENT OF MAYOR FOR 2019/ OATH OF OFFICE

A motion was made by Mr. Urfer, seconded by Mr. Kruk to appoint Timothy C. McDonough as the Mayor for 2019. Mr. McDonough accepted. Committee polled: Urfer-yes; Kruk-yes; McDonough-yes. Oath of Office was administered by Freeholder James Kern with Lacey McDonough DiTondo assisting.

APPOINTMENT OF DEPUTY MAYOR FOR 2019/ OATH OF OFFICE

A motion was made by Mr. McDonough, seconded by Mr. Urfer to appoint Christopher John Kruk as the Deputy Mayor for 2018. Mr. Kruk accepted, Committee polled: Urfer-yes; Kruk-yes; McDonough-yes. Oath of Office was administered by Freeholder James Kern.

COMMENTS BY Freeholder James Kern

Freeholder Kern thanked the governing body for inviting him to the reorganization. He recognized the families of the elected officials and thanked them for supporting their spouses.

Mrs. Fisher, Township Clerk then turned the Chair over to Mayor McDonough for the Following appointments:

**APPOINTMENTS**

On a motion made by Mr. Urfer, seconded by Mr. Kruk and carried the following appointments were made. Roll Call vote followed: Mr. Urfer – Yes Mr. Kruk – Yes Mayor McDonough – Yes

**Township Attorney:** Michael Selvaggi, Esq. (Lavery, Selvaggi, Abromitis and Cohen, LLC)

**Municipal Clerk:** Judith M. Fisher, RMC 1/2017 to 12/2019

**Affirmative Action Officer:** Judith M. Fisher, RMC

**Registrar:** Judith Fisher, CMR 1/2016 to 12/2019

**Deputy Clerk:** Robin Keggan 1/2019 to 12/2019

**Deputy Registrar:** Robin Keggan, CMR 1/2016 to 12/2019

**Directors/Liaison for the Year 2018**

**TIMOTHY McDONOUGH**

**MAYOR**

**Planning Board**

**N.J. State Police**

**CHRISTOPHER J. KRUK**

**DEPUTY MAYOR**

**Sports Director**

**Hope Board of Education**

**TERRY URFER**

**COMMITTEEMAN**

**Board of Adjustment**

**Environmental Commission**

<b>Over 55 Club</b>	<b>Hope Volunteer Fire Dept.</b>	<b>Agriculture Advisory Board</b>
<b>Historic Preservation Com</b>	<b>Blairstown Ambulance</b>	<b>Hope Food Bank/Pantry</b>
<b>Moravian Grange</b>	<b>Animal Control</b>	<b>Dept. of Public Works</b>
<b>Personnel Policy</b>	<b>Local Board of Health</b>	<b>Chamber of Commerce</b>
<b>Hope Historical Society</b>	<b>Bd. Of Chosen Freeholders</b>	<b>Mun Court of No Warren at Hope</b>
	<b>Help Our Preservation Efforts (H.O.P.E.)</b>	

**Tax Collector:** Stephen J. Lance, CTC, Tenured

**Tax Search Officer:** Stephen J. Lance

**Deputy Tax Collector:** Karen Lance

**Chief Financial Officer/Treasurer:** Kathleen Reinalda, CFO, Tenured

**Qualified Purchasing Agent:** Kathleen Reinalda, QPA

**Auditor/Accountant:** Anthony Ardito, Ardito and Company

**Tax Assessor:** Richard Motyka, CTA, Tenured

**Secretary to the Local Board of Health:** Judith M. Fisher, RMC

**Chairman to the Local Board of Health:** Christopher Kruk

**Right to Know Coordinator:** Judith M. Fisher, Robin Keggan

**Recycling Coordinator:** Linda Gable

**Zoning/Code Enforcement Officer:** George Boesze

**Driveway Opening Official:** George Boesze

**Township Engineer:** Ted Rodman, PE (Rodman Associates)

**Certified Public Works Manager:** Donald Whitmore, CPWM

**Part-Time DPW:** Edwin Fisher

**Animal Control Officer/Animal Cruelty Investigator** **HOLD**

**Dog Licensing Clerk:** Robin Keggan

**Sanitary SubCode Official:** Warren County Board of Health

**Emergency Management Coordinator:** Timothy McDonough

**Deputy Emergency Mgt. Coordinator:** Donald Whitmore

**911 Coordinator:** Timothy McDonough

**Municipal Alliance Coordinator:** Samantha Marotta

**Events Coordinator:** **HOLD**

**Assistant to Events Coordinator:** **HOLD**

**Christmas Craft Market Coordinator:** **HOLD**

**North Warren Municipal Court of Hope**

**Acting Municipal Court Judge:** William G. Mennen, Esq.

**Court Administrator:** Kathryn Eger 5/23/2017 to 5/24/2018  
**Deputy Court Administrator:** Vacant **Interviews in January 2019**  
**Violation Clerks:** Dawn Decker  
**Municipal Court Recorder:** Carol Oleszek  
**Municipal Court Prosecutor:** Richard A. Ralph, Esq.  
**Alternate Municipal Court Prosecutor:** Roger J. Skoog, Esq.  
**Municipal Public Defender:** Kenneth Krause, Esq.  
**Alternate Municipal Court Defender:** Charles O'Connell  
**Municipal Court Attendant:** Glenn Hawkswell  
**Alternate Municipal Court Attendants:**  
     Charles Finneran  
     Dennis Kelley  
     Michael Novak

**Secretary to the Various Boards:**

**Planning Board:** Alfia Schemm  
**Board of Adjustment:** Alfia Schemm  
**Environmental Commission:** Robin Keggan  
**Historic Preservation Commission:** Dawn Decker

**BOARD APPOINTMENTS**

<b>Planning Board:</b>	<u>Expiration</u>	
Class I	12/2019	Timothy McDonough, Mayor
Class II	12/2019	John Koonz
Class III	12/2019	Terry Urfer

A motion was made by Mr. Kruk, seconded by Mr. McDonough. Motion carried to appoint Mr. Urfer as the Class III member of the Planning Board.

Class IV	12/2021	Steve Larena
	12/2021	Chris Maier
	12/2021	Robert May
Alternate #1	12/2020	Matthew Koski

**Board of Adjustment: Committee Appointment**

Motion made by Mr. Urfer, seconded by Mr. Kruk to appoint the following to the Board of Adjustment. Motion carried and a voice vote was unanimous.

Shawn Patton	12/2022	
Brian Kathenes	12/2022	
Steve Laena	12/2022	
Brad Bartow, Sr.	12/2019	Alternate #1
Alternate #2		Vacant

**Environmental Commission      Mayor's Appointment**

Evan Rupff	12/2021	
John Lucas	12/2021	
Ellen Benoist	12/2021	
Alternate #1	12/2020	<b>Vacant</b>
Alternate #2	12/2019	<b>Vacant</b>

**Historic Preservation Mayor's appointment w/Consent of the Committee**

Robert May	12/2021	
Joshua Belverio	12/2021	
Verity Fox	12/2021	
Frank Pavese	12/2020	Alternate #2

The above appointments were made on a motion by Mr. Urfer, seconded by Mr. Kruk. Motion carried. A voice vote was unanimous

**Agriculture Advisory Board 1 Year Term**

Motion made by Mr. Urfer, seconded by Mr. Kruk for the following appointment. Motion carried and a voice vote was unanimous.

Richard Goodbody  
Robert May  
Josh Miller  
Donna Marie  
Duane Copley

**Sports:**

On a motion made by Mr. Urfer, seconded by Mr. Kruk, the following appointments were made. Motion carried and a voice vote was unanimous.

Baseball Sports Director	Kim Tighe
Soccer Sports Director	Vacant
Basketball Sports Director	Curt Wilson

**Liaison:**

On a motion made by Mr. Urfer, seconded by Mr. Kruk, the following appointments were made. Motion carried and a voice vote was unanimous.

Warren County Solid Waste Advisory Council: Judith Fisher, Robin Keggan  
Warren County Office on Aging: Vacant

**Resolutions for 2019**

On a motion made by Mr. Urfer, seconded by Mr. Kruk and carried, Resolutions 2019-01 through 2019-14 and Resolution 2019-16 were adopted.

Roll Call: Mr. Urfer – Yes Mr. Kruk – Yes Mayor McDonough – Yes

**Resolution 2019-01 Meeting Dates and Meeting Place**

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the following meeting calendar be adopted for the year 2019:

Business meetings will be held on the second Wednesday of each month beginning at 7:00 P.M. at the Hope Municipal Building, County Route 611, Hope, NJ.

January 09, 2019	July 10, 2019
February 13, 2019	August 14, 2019
March 13, 2019	September 11, 2019
April 10, 2019	October 09, 2019
May 08, 2019	November 13, 2019
June 12, 2019	December 11, 2019

Work meetings will be held on the fourth Wednesday of each month beginning at 7:00 P.M. at the Hope Municipal Building, County Route 611, Hope, NJ.

January 23, 2019	June 26, 2019
February 27, 2019	September 25, 2019
March 27, 2019	October 23, 2019
April 24, 2019	November 27, 2019
May 22, 2019	December 26, 2019 Year End at 4PM

All business and work meetings will be held at the Hope Municipal Building, 407 Hope-Great Meadows Road, Hope, NJ.

Formal action may be taken at both business and work meetings. Executive sessions may be called by the governing body when appropriate at both business and work meetings.

**Resolution 2019-02 Public Agency Compliance officer (Affirmative Action Officer)**

WHEREAS, the Township of Hope, County of Warren, State of New Jersey is required to designate a Public Agency Compliance Officer (P.A.C.O.),

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope that Judith M. Fisher is hereby designated as the Public Agency Compliance Officer for the Township of Hope.

**Resolution 2019-03 Grace Period for Property Taxes and Interest on Delinquent Taxes**

BE IT RESOLVED, that a grace period of ten (10) days for non-payment of taxes as per R.S. 54:4-67 is declared and that interest of 8% per annum on the first \$1,500.00 of delinquency and 18% on sums in excess of \$1,500.00 shall be charged, except that no interest shall be charged if payment of any installments is made within ten (10) days after the date upon which the same shall be payable.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 54:4-67, there is hereby assessed a penalty to be charged to taxpayers whose accounts with the Township of Hope are delinquent and are in excess of the sum of \$10,000.00, a sum equal to 6% of the amount of the delinquency in the payment of taxes if such taxpayer shall fail to make payment in full of the delinquency amount prior to the end of the calendar year in which such taxes shall have accrued and been assessed.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector.

**Resolution 2019-04 Return Check Charge**

WHEREAS, from time to time checks received in payment for real property taxes or other Township charges are returned by the banks as unpayable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hope Township, Warren County, New Jersey that Hope Township will charge twenty-five (\$25.00) dollars for any check payable to Hope Township that is returned for non-payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and Chief Financial Officer.

**Resolution 2019-05 Assessor and Municipal Attorney Authorization to file Tax Appeals**

WHEREAS, the Township Committee of the Township of Hope, County of Warren, State of New Jersey has been informed that in certain instances, the Township Attorney and/or Special Tax Counsel may be required to execute, stipulate and make corrections or adjustments resulting from Tax Appeal complaints filed against the Municipality. The Township attorney and/or Special Counsel will need further approval to file omitted assessments and farmland roll-back complaints, all in the mane of the Township of Hope, and

WHEREAS, the Tax Assessor of Hope Township has requested the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hope Township that the Tax Assessor of Hope Township be and is hereby authorized to file Roll-Back complaints, corrective appeals and stipulations with the Warren County Board of Taxation concerning those properties wherein errors were made; and

A copy of this Resolution shall be forwarded to the Tax Assessor and Warren County Board of Taxation.

### **Resolution 2019-06 Cash Management Plan**

WHEREAS, P.L. 1983, chapter 8, Local fiscal Affairs Law, N.J.S. 40A:5-2 was amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies.

BE IT RESOLVED, that the following Cash Management Plan be adopted by the Township of Hope:

A. Designation of Official Depositories:

1. The following financial institutions are designated official depositories:

First Hope Bank and Fulton Bank

Any other banking institutions with offices in Warren County

under the direction of the Chief Financial Officer.

2. Designated Official Depositories are required to submit to the Chief Financial Officer of the Township of Hope, a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semi-annually in the Department of Banking as of June 30 and December 31 each year.

3. Designated Official Depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into an interest bearing account to maximize interest earnings.

2. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State, Federal laws or local ordinance prohibit the earning of interest on such funds.

C. Designation of Allowable Investment Instruments:

The Township may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970 Chapter 236 (C17:9-44).

D. Definition of Acceptable Collateral and Protection of Township Assets.

1. All designated depositories must conform to all applicable State statutes concerning depositories of public funds.

2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Township assets (Demand and Certificate of Deposit).

3. Collateral will be required for all deposits and investments of the Township, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100% of all deposits and investments.

E. Reporting Procedures

The Chief Financial Officer shall prepare for the Township Committee the following investment reports:

1. Monthly reporting: A listing of all investments as part of the Chief Financial Officer's monthly report.

2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31 each year and at other times as required by the auditors.

F. Maximum Maturity Policy:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within provisions of regulations promulgated by either the Federal or State governments.

G. Investment Procedures:

Bids for Certificates of Deposit will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.

The depository shall specify the principal amount of the investment bid on interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the day of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Township may be used.

H. Controls:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities, safekeeping, only specifically designated personnel of the Department of Finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation of the designated depository. The Chief Financial Officer shall review each day's activity.

I. Bonding:

The following officials shall be covered by surety bonds, said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer and Tax Collector

In addition, staff members of the Department of Finance not covered by a public employee's Faithful Performance Bond in the minimum of \$10,000.00.

J. Compliance:

The Cash Management Plan of the Township of Hope shall be subject to the annual audit conducted pursuant to N.J.S.A. 40a:5-4.

**Resolution 2019-07 Idle Funds and Fund Transfer**

WHEREAS, it is desirable that idle funds of the Township of Hope, County of Warren be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments.

NOW, THEREFORE, BE IT RESOLVED on the 3<sup>rd</sup> day of January 2019, by the Mayor and Township Committee of the Township of Hope, in the County of Warren that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED, that the above Chief Municipal Financial Officer is hereby authorized to transfer funds by wire solely for the following purpose and subject to all pertinent regulations:

1. To or from Township checking or saving accounts to other Township accounts.

To or from Township Checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Hope in the County of Warren

#### **Resolution 2019-08 Municipal Alliance Coordinator**

WHEREAS, there is a need in Hope Township for a Municipal Alliance Coordinator for the 2019 Grant Cycle; and

WHEREAS, Samantha Marotta, a resident of Hope Township has been working in this position and is familiar with the scope of work required for the Municipal Alliance Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hope, County of Warren, State of New Jersey that Samantha Marotta is hereby appointed as the Hope Township Municipal Alliance Coordinator for the calendar year 2018.

BE IT FURTHER RESOLVED, that compensation for this position is funded by the terms of the Municipals Alliance Grant.

#### **Resolution 2019-09 Professional Services**

WHEREAS, the Township of Hope in the County of Warren, State of New Jersey, requires that a resolution authorizing the award if contract for Professional Services without bid be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hope as follows:

1. That Michael Selvaggi, Esq. of the Law Firm of Lavery, Selvaggi, Abromitis & Cohen, 1001 Route 517, Hackettstown, New Jersey 07840 is hereby appointed as the Municipal Attorney for the year 2019
2. That Anthony Ardito, Registered Municipal Accountant of Ardito & Co., LLP, 1110 Harrison St., Suite C, Frenchtown, NJ 08825 is hereby appointed Township Auditors for the year 2019
3. That Norton (Ted) Rodman, P. E., P. O. Box 647, Blairstown, New Jersey is hereby appointed as Township Engineer for the year 2019

BE IT FURTHER RESOLVED that these appointments are awarded without competitive bidding as a Professional Service under the provision of the Local Public Contract Law, and

BE IT ALSO RESOLVED, that the Township Committee of the Township of Hope is hereby authorized to execute this resolution and advertise the same according to law.

#### **Resolution 2018-10 Municipal Housing Liaison**

WHEREAS, the governing body of Hope Township petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan in 2007; and,

WHEREAS, Hope Township's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et seq.); and,

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq., Hope Township is required to appoint a Municipal Housing Liaison for the administration of Hope Township's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq.; and,

WHEREAS, Hope Township has amended Chapter 20-28 entitled "Fair Share Plan" to provide for the appointment of a Municipal Housing Liaison to administer Hope Township's affordable housing program.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of Hope Township in the County of Warren, and the State of New Jersey that Judith M. Fisher is hereby appointed by the Governing Body of Hope Township as the Municipal Housing Liaison for the administration of the affordable housing



program, pursuant to and in accordance with Chapter 20-28 of Hope Township's Affordable Housing Code.

### **Resolution 2019-11 Professional Services Municipal Auditor**

WHEREAS, the Township of Hope has a need to acquire a municipal Auditor as a non-fair and open contract pursuant to provisions of *N.J.S.A. 19:44A-20.5*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, ARDITO & CO., LLP has submitted a proposal, indicating they will provide the auditor services for the anticipated fee of \$26,078 (including Court); and,

WHEREAS, ARDITO & CO., LLP has completed and submitted a Business Entity Disclosure Certification which certified that ARDITO & CO., LLP has not made any reportable contributions to a political or candidate committee in the Township of Hope in the previous one year, and that the contract will prohibit ARDITO & CO., LLP from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hope, authorizes the Mayor and Clerk of the Township of Hope to enter into a contract with ARDITO AND CO., LLP as described herein as auditors on and in behalf of the Township of Hope for the year 2018; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Ardito & Co., LLP based on the merits and abilities of Ardito & Co., LLP to provide the goods and services as described herein. This contract was not awarded through a "fair and open" process pursuant to *N.J.S.A. 19:44A-20.4 et seq.* As such, the undersigned does hereby attest that Ardito & Co., LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to *N.J.S.A. 19:44A-8* or *19:44A-16* in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19. affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

### **Resolution 2019-12 Authorized Fund Drives**

WHEREAS, the Hope Volunteer Fire Department and the Blairstown Ambulance Corp are the agencies that provide the residents of Hope Township with fire protection and emergency services; and

WHEREAS, both agencies need to conduct fund raisers from time to time in order to maintain the integrity and level of these vital services;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey that the Hope Volunteer Fire Department and the Blairstown Ambulance Corps are authorized to conduct fund drives on any roadway within the Township of Hope during the calendar year 2019.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to provide a certified copy of this resolution to these agencies.

**Resolution 2018-13 Primary Ambulance Services, Blairstown Ambulance**

WHEREAS, the Township of Hope requires emergency services from time to time; and

WHEREAS, the Blairstown Ambulance Corp and North Warren Emergency Medical Services can effectively and efficiently provide emergency services for the Township of Hope;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey, that the Blairstown Ambulance Corp and North Warren Emergency Medical Services are hereby appointed as the primary ambulance services for Hope Township for calendar year 2019;

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to provide a certified copy of this action to the Office of the Blairstown Ambulance Corp and North Warren Emergency Medical Services.

**Resolution 2018-14 2018 Recycling Tonnage Grant**

WHEREAS, the Mandatory Source Separation and Recycling Act, P. L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grant to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycle and to indicate the assent of Hope Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hope that Hope Township endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designate Linda Gabel to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**Resolution 2019-16 Signatures for Hope Township Bank Accounts**

WHEREAS, the Municipal Clerk, Judith M. Fisher is authorized by Hope Township to execute certain financial documents related to the banking activity with its depository, the First Hope Bank; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope in the County of Warren, New Jersey that the First Hope Bank is authorized and directed to add Robin Keggan as authorized signers on the following accounts or other financial access effective January 1, 2018:

- 1) Bank Accounts – General Account #0524115, Payroll Account #0524123, Dog Account #0018864, Planning Board Escrow Account #0018848, Board of Adjustment Escrow Account #0018856, Recreation Trust Fund Account #0534714, Public Defender Account #0596698, Developer Fee Account #0862959, Public Events Trust Fund Account #0863181, Capital Account #0863173, St. John Baptist of Serbian Orthodox Church Account #1100023755
- 2) Please remove the following names from all of the Hope Township Accounts as signatures:
  - a. John Koonz & George Beatty as they are no longer Township Committee members
- 3) Please add to the above accounts as a signature for the Township of Hope:
  - a. Christopher John Kruk, Deputy Mayor

BE IT RESOLVED, that the Municipal Clerk is hereby directed to provide a certified copy of this action to the First Hope Bank and the Hope Township Chief Financial Officer.

On a motion made by Mr. Urfer, seconded by Mr. Kruk and carried, Resolution 2019-15 – Temporary Budget for 2019 was adopted.

Roll Call: Mr. Urfer – Yes Mr. Kruk – Yes Mayor McDonough – Yes

**Resolution 2018-15 Temporary Budget for 2019**

WHEREAS, Title 40A:4-19 known as the Local Budget Law, provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided, and;

WHEREAS, the total appropriations in the 2017 budget, less appropriations made for the Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance) and Deferred Charges are as follows:

General Fund: \$1,213,303.00

AND;

WHEREAS, 26.25% of the total appropriations in the 2017 budget, less the appropriations made for Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance), and Deferred Charges are as follows,

General Fund: \$318,492.04

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope, County of Warren that the temporary appropriations be made in the amount of \$310,105.00 for the General Fund and that a certified copy of this resolution be transmitted to the Chief Financial Officer for recordkeeping.

**ORDINANCE FIRST READING**

On a motion made by Mr. Urfer, seconded by Mr. Kruk and carried the following Ordinance 2019-01 was introduced and approved on first reading.

**2019-01 CALENDAR YEAR 2019**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK 2019-01**

**(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Hope in the County of Warren finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee of the Township of Hope hereby determines that a 1.0% increase in the budget for said year, amounting to \$9,343.54 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee of the Township of Hope hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Hope, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Hope shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$32,702.39, and that the CY 2019 municipal budget for the Township of Hope be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

#### NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced for first reading at a regular meeting of the Township Committee of the Township of Hope held on January 3, 2019 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting of the Township Committee to be held on February 13, 2019 at 7:00P.M., or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 407 Hope-Great Meadows Road, Hope, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

**Recognition of Hope Township Youth:** The Township Committee handed out awards to those students who have achieved outstanding recognition in sports and school whether Elementary or High School.

Public: There were no questions or comments from the public.

Mr. Kruk talked about the Committee's plan for the 250<sup>th</sup> Anniversary.

Mr. Urfer thanked Brielle Walsh, Don Whitmore and Donna Maria for all work that they've done for the Township during various events.

The meeting was adjourned at 7:47 P.M. on a motion made by Mr. Urfer, seconded by Mr. Kruk. The motion was carried and a voice vote was unanimous.

Respectfully submitted: Judith M. Fisher, RMC, Municipal Clerk