

June 13, 2018

The monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor Christopher John Kruk and Committeeman Terry Urfer. Also present were Municipal Clerk, Judith Fisher, RMC; Township Engineer, Ted Rodman, P.E.; Don Whitmore, CPWM Supervisor.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Star Gazette and The New Jersey Herald and by posting notices in the Hope Post Office and on the Township bulletin boards.

Reports:

Tax Collector: for month ending \$906,460.78; YTD \$3,060,512.00.

Warren County Health Department: 119 Nightingale – no change; 329 High Street – no change; 252 Shiloh Road – well decommissioning is pending. Tramontin Harley Davidson – application sent to appropriate party for unapproved temporary food. It was approved and file closed. Kennels no activity; Recreational Bathing – no activity; Youth camps – no activity and campgrounds – no activity. Septics/Wells – 1 septic alteration approved; two septic repairs were installed.

Environmental Commission: Container for plastic bags (yellow). Monica Sobon asked for the Township Committee's OK.

Judy Fisher, Township Clerk: Landscaping quotes from

Drakes Landscaping, Blairstown, NJ: \$690.00

JB Landscaping, Columbia, NJ \$815.00

K&H, Excavating, Phillipsburg, NJ: \$640.00 excluding Swayze Mill Lake.

Drakes Landscaping was the lowest quote.

Motion made by Mr. Urfer, seconded by Mr. Kruk and carried to award the mowing contract to Drake's Landscaping, Blairstown, NJ for \$690.00 for the 2018-2019 season pending a current Certificate of Insurance
Roll call: Mr. Urfer – yes; Mr. Kruk – yes; Mayor McDonough – yes.

Municipal Court: Nothing new.

Mayor Tim McDonough:

Deputy Mayor Christopher John Kruk: Discussion took place regarding selling some of the municipal property (equipment). Mrs. Fisher explained how to sell on the Municipal Bid.com website that had been approved by the State.

Committeeman Urfer: Attended Gottheimer meeting and spoke about gaining approval into the website (sort of like an ebay). Must keep equipment for 18 months then can sell.

Motion made by Mr. Kruk, seconded by Mr. Urfer and carried to authorize the Mayor to sign as Director for Grant Services.

Roll call Mr. Kruk – yes; Mr. Urfer – yes; Mayor McDonough – yes.

Discussion took place regarding spraying around guardrails to control weeds. Mrs. Fisher will look into shared services with Hardwick. Planning Board didn't have copies of Master Plan, so Rose Leopardi printed them. Thank you letter should be sent to her.

Fire Department Report: 172 hours

Township Engineer Report:

Discussion took place regarding 34 Ridgeway Avenue. Conditions that were suggested to be imposed on bringing in additional fill were: permanent stabilization of the disturbed area; hours of operations (no Saturdays or Sundays); 48-hour notice to Mr. Boesze or Mr. Rodman of delivery of fill; clean off Ridgeway Avenue, no debris to be left on roadway.

Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to issue the permit based on conditions as noted above.

Roll call: Mr. Urfer – yes; Mr. Kruk – yes; Mayor McDonough – yes.

Work to proceed immediately. Rodman and Boesze will monitor the implementation of conditions.

Marino – Waiver for paving entire driveway for now. Millings only, no sealing. Will be building a barn in fall so waiting on that to occur before the driveway is paved in its entirety. Mr. Marino stated he will be paving the driveway from road to house once all construction is completed (August 2019). Has a \$1,200 bond in escrow for the driveway. Asking the Township Committee to waive the requirement of have a paved apron to obtain his CO. Motion was made by Mr. Kruk, seconded by Mr. Urfer and carried to issue temporary driveway permit to waive apron paving and to be revisited June 2019.

Roll call: Mr. Kruk – yes; Mr. Urfer – yes; Mayor McDonough – yes.

Grange Generator – Site inspection/location of tank has been decided. Wires and Fairclough are working together to get generator installed and completed. Discussion took place re: trench needing to be done and who will do it (Don Whitmore v. hiring someone). Mrs. Fisher spoke about asking for the extension which would not hurt the Township.

Motion was made by Mr. Kruk, seconded by Mr. Urfer to allow Mr. Whitmore (up to 16 hours) to install trench or to approve Drakes for up to \$300 for digging the trench:

Roll call: Mr. Kruk – yes; Mr. Urfer – yes; Mayor McDonough – yes.

The above motion was then amended by Kruk to award the trench work to Drake's Landscaping for \$300

Roll call: Mr. Urfer – yes; Mr. Kruk – yes; Mayor McDonough – yes

Salt Shed – 10' off sideline. Mr. Urfer spoke about building materials and the plan for the salt shed. He will be calling Attorney Selvaggi re: the building to make sure all is OK. Mrs. Fisher asked about a printout for expenditures to make sure we stay within the \$45,000 parameter.

Osmun Road – paperwork submitted – revised DOT drawing – need approval from DOT.

LSRP – was completed for the Cell Tower

Appointments:

Historic commission requested Frank Pervase to replace Jane Guthrie on Board due to health reasons. The Township Committee asked that he come to the next meeting so that they can meet him. Mr. Kruk suggested a letter to Ms. Guthrie thanking her for her time on the Board.

Old Business:

Verizon Nodes: No change in status

Benbrook & Stevens: Easement at the Distillery – Mayor McDonough stated spoke to Bob Benbrook and there is some back and forth going on between whose jurisdiction this well will be falling under (DEP)

New Business:

Blairstown Rotary: Annual Fireworks donation request (costs were reported to have gone up 20%). Hope Township donated \$600.

Motion was made by Mr. Urfer, seconded by Mr. Kruk to donate \$600.00 to Blairstown Rotary for the Firework

Roll call: Mr. Urfer – yes; Mr. Kruk – yes; Mayor McDonough – yes.

Belvidere Heritage: Request to hang banner of CR 519 announcing Victorian Days. Mayor McDonough noted we don't have jurisdiction to approve/deny – permit needed. Mr. Kruk stated he will get further information regarding Belvidere's request.

Motion was made by Mr. Kruk, seconded by Mr. Urfer and carried that if it is past Kostenbader, Hope will allow subject to County approval.

Roll call: Mr. Urfer – yes; Mr. Kruk – yes; Mayor McDonough – yes.

Report of Audit of 2017: discussion took place regarding the report. Findings from Registered Municipal Accountant were discussed. Mr. Urfer will work with Jenny Jump land. Mr. Kruk will work with the Lake land to help alleviate tax levies. Surety bond for Tax Collector needs to be raised to \$95,542.00. Fisher already stated that this was in place already.

Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to accept the 2017 Audit Report.

Roll: Mr. Urfer – yes; Mr. Kruk – yes; Mayor McDonough – yes.

Lights at Community Center: quote of \$2335.00 given to replace/update lighting. Mrs. Fisher stated she would need 2 other quotes.

4 Prospect Avenue: Member of public spoke about wanting the property. Mr. McDonough explained that the tax assessor must put a property value on it and what is owed in back taxes. Notices will go out to adjoining property owners about the property being offered for a minimum bid.

250th Anniversary 2019: Third weekend in September to combine with Hope Day was their targeted date. A general discussion took place about some of the events that they are planning to take place that day.

Brielle Walsh and Patty Whitmore: Plans for a Movie Night at Swayze Mill were discussed. Friday July 20 (Saturday July 21 rain date). Asked for the Township's blessing (may lead to 3 movies this summer).

Brielle Walsh spoke regarding the Plan B fundraiser.

Don Whitmore spoke about flying American flags in the center of town per some residents questioning as to why we don't. Don spoke about the Committee entertaining lowering speed limit on CR 519. Mr. Urfer will attend a Freeholder's meeting to discuss.

Payment of Bills:

Receipts \$8,949.65; Bills \$363,758.67. Mayor McDonough questioned the Atlantic Salt invoices due to their dates being in April. Decision was made to approve the bill pending invoice clarity being obtained about salt deliveries. Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to pay the bills presented tonight - \$363,758.67.

Roll Call Vote: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough, yes.

RESOLUTION 2018-34:

RESOLUTION 2018-34

**HOPE TOWNSHIP VOLUNTEER FIRE DEPARTMENT ASSOCIATION,
RENEWAL OF LIQUOR LICENSE 2018-2018**

WHEREAS, the Hope Volunteer Fire Department Association, Inc. holds a Club License #2111-31-005-001; and

WHEREAS, the Hope Volunteer Fire Department has filed an application to renew said license for the 2018/2019 license term; and

WHEREAS, the application, fees and New Jersey Division of Taxation Clearance Certificate has been filed with the Municipal Clerk; and

WHEREAS, the Township of Hope does not object to the application and knows of no local ordinance or other reason which would prevent an application from being approved.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Township Committee of the Township of Hope, County of Warren State of New Jersey that the Club License No. 2111-31-005-001 be renewed for the Hope Volunteer Fire Department Association, Inc. for the 2018/2019 license term.

Motion was made by Mr. Urfer, seconded by Mr. Mr. McDonough and carried to adopt Resolution 2018-34

Roll Call: Mr. Urfer – yes, Mr. Kruk – ABSTAINED, Mayor McDonough - yes

RESOLUTION 2018-35:

**RESOLUTION 2018-35
INN AT MILLRACE POND, RENEWAL OF LIQUOR LICENSE 2018-2019**

WHEREAS, Chotee, Inc. t/a The Inn at Millrace Pond holds a Plenary Retail Consumption License #2111-33-004-003; and

WHEREAS, the Chotee, Inc., Inc. has filed an application to renew said license for the 2018/2019 license term; and

WHEREAS, the application, fees and New Jersey Division of Taxation Clearance Certificate has been filed with the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Township Committee of the Township of Hope in the County of Warren and State of New Jersey that the Plenary Retail Distribution License be renewed for Chotee, Inc. t/a The Inn at Millrace Pond for the 2018/2019 license term. Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to adopt Resolution 2018-35. Roll Call: Mr. Urfer – yes Mr. Kruk – yes Mayor McDonough – yes

RESOLUTION 2018-36:

**RESOLUTION 2018-36
REFUNDING TAX SALE CERTIFICATE 2018-005**

WHEREAS, the property owned by JP Improvements – Investments, LLC known as block 4700 lot 1000 located at 404 Main Street had unpaid 2017 property taxes and was sold at a Tax Sale held on 01 February 2018 by the Hope Township Tax Collector; and

WHEREAS, M & V Liens of 23 Irving Place located in Newton, NJ 07860 was the successful bidder of the above stated property. The amount of the Tax Sale consisted of unpaid 2017 property taxes, interest, and other costs, and totaled \$1,292.40 and is represented by Tax Sale Certificate 2018-005; and

WHEREAS, PLS Title and Settlement Services, representing the buyer of the property, paid \$2,088.64 on 31 May 2018 to the Hope Township Tax Collector to satisfy the outstanding Tax Sale Certificate and subsequent taxes:

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope on this 13th day of June 2018 that the Chief Financial Officer be authorized to draw a check payable to M & V Liens in the amount of \$2,088.64 for the redemption of Tax Sale Certificate 2018-005.

BE IT FURTHER RESOLVED that the satisfied executed Tax Sale Certificate be returned to PLS Title and Settlement Services of 263 Belvidere Road located in Washington, NJ 07882. Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to adopt Resolution 2018-36 Roll Call: Mr. Urfer – yes Mr. Kruk – yes Mayor McDonough – yes

RESOLUTION 2018-37:

**RESOLUTION 2018-37
REPORT OF AUDIT 2017**

WHEREAS, N.J.S.A 40a:5-4 requires the governing body of every unit to have made an annual audit of its books, accounts and financial transactions: and

WHEREAS, the Annual Report of Audit for the year 2017 has been files by a Registered Municipal Accountant and with the Municipal Clerk pursuant to N.J.S.A 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit report entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C 5:30-6-5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit"

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year or both, in additional shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hope, hereby state that it has complied with N.J.A.C 5:30-6-5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to adopt Resolution 2018-37

Roll Call: Mr. Urfer – yes Mr. Kruk – yes Mayor McDonough – yes

RESOLUTION 2018-38:

RESOLUTION 2018-38

COUNTRY LIQUOR STORE, INC., RENEWAL OF LIQUOR LICENSE 2018-2019

WHEREAS, the Country Liquor Store, Inc. holds a Plenary Retail Distribution License #2111-44-001-005; and

WHEREAS, the Country Liquor Store, Inc. has filed an application to renew said license for the 2018/2019 license term; and

WHEREAS, the application, fees and New Jersey Division of Taxation Clearance Certificate has been filed with the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Township Committee of the Township of Hope in the County of Warren and State of New Jersey that the Plenary Retail Distribution License be renewed for the Country Liquor Store, Inc. for the 2018/2019 license term. Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to adopt Resolution 2018-38 Roll Call: Mr. Urfer – yes Mr. Kruk – yes Mayor McDonough – yes

PROCLAMATION FOR TOURETTE SYNDROME AWARENESS DAY, JUNE 4, 2018

WHEREAS, Tourette Syndrome (TS) is an inherited neurological disorder that is characterized by involuntary physical and vocal tics with symptoms usually appearing at 6 or 7 years old, and

WHEREAS, Tourette Syndrome is often accompanied by other conditions such as attention deficit and obsessive compulsive disorder, anxiety and learning disabilities, and

WHEREAS, Tourette Syndrome and other tic disorders affect as many as 1 in 100 individuals, including every race and ethnic group, both males and females, but it often goes unrecognized and under-diagnosed especially in those with less access to health care, and

WHEREAS, there is an important need for more professional help with interest and expertise to identify, counsel, and treat people with TS, with the lag time between initial onset of symptoms and proper diagnosis for those who do seek help still averaging more than seven (7) years, and

WHEREAS, positive actions to assist those children and families dealing with TS would result from a broadening of public and professional knowledge and acceptance of TS, and

WHEREAS, the NJ Center for Tourette Syndrome and Associated Disorders, Inc. (NJCTS) is the nation's first center of Excellence for Tourette Syndrome and they are actively providing services to families, educating medical professional, teachers, social workers, and supporting research to better understand the signs and treatments of TS;

NOW, THEREFORE BE IT RESOLVED, that June 4, 2018 will be recognized as

“TOURETTE SYNDROME AWARENESS DAY”

In the Township of Hope, as a special day to promote understanding, compassion, and acceptance for all of our fellow citizens who deserve and need our support to break the stigma that surrounds Tourette Syndrome.

ORDINANCE 2018-03:

**2018 SALARY ORDINANCE
SECOND READING AND PUBLIC HEARING**

**AN ORDINANCE FIXING AND DETERMINING THE SALARIES, WAGES OR
COMPENSATION TO BE PAID AND BENEFITS TO BE PROVIDED TO THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOPE,
COUNTY OF WARREN, NEW JERSEY FOR THE CALENDAR YEAR 2018**

BE IT ORDAINED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey as follows:

SECTION 1. The salaries, wages or compensation of the following officers and employees of the Township of Hope are hereby fixed and determined for the calendar year 2018, retroactive to January 1, 2018 at the amounts set forth herein below:

A. Mayor	\$ 2,935.00 per annum
B. Committeeman (not serving as Mayor)	\$ 2,590.00 per annum
C. Municipal Clerk/Registrar	\$47,278.00 per annum
D. Deputy Municipal Clerk/Registrar	\$ 18.45 per hour
E. Chief Financial Officer	\$12,562.00 per annum
F. Treasurer	\$ 5,575.00 per annum
G. Qualified Purchasing Agent	\$ 1.00 per annum
H. Collector of Taxes	\$24,382.00 per annum
I. Deputy Tax Collector	\$ 2,337.00 per annum
J. Tax Search Officer	\$ 3,208.00 per annum
K. Assessor of Taxes	\$18,246.00 per annum
L. Deputy Emergency Management Coordinator	\$ 1,625.00 per annum
M. Public Works Foreman	\$ 29.10 per hour
N. Equipment Operator, Level I	\$ 23.24 per hour
Level II (Temporary)	\$ 21.33 per hour
O. Laborer Level I	\$ 18.95 per hour
Level II (Summer Help)	\$ 12.81 per hour
P. Code Enforcement Officer	\$ 7,116.00 per annum
Q. Christmas Market/Public Relations Coordinator	\$ 8,741.00 per annum
R. Animal Control Officer	\$ 6,789.00 per annum
	\$ 22.65 per hour/court
S. Dog Licensing Clerk(s)	\$ 679.00 per annum
T. Temporary Clerical Assistant	\$ 15.00 per hour
U. Custodian	\$ 13.66 per hour
V. Secretary to the Planning Board	\$ 12,249.00 per annum
	\$ 164.00 per meeting
W. Secretary to the Zoning Board of Adjustment	\$ 4,476.00 per annum
	\$ 164.00 per meeting
X. Secretary to the Historic Preservation Commission	\$ 1,476.00 per annum
Y. Secretary to the Environmental Commission	\$ 1,448.00 per annum
Z. Sports Director	
(a) Soccer Director	\$ 3,056.00 per annum
(b) Basketball Director	\$ 3,707.00 per annum
(c) Baseball/Softball Director	\$ 4,451.00 per annum
AA. Court Administrator	\$ 23.57 per hour
	\$ 59.89 per call out
BB. Deputy Court Administrator/Violations Clerk	\$ 17.59 per hour
CC. Municipal Court Prosecutor	\$ 481.75 per session
DD. Municipal Court Judge	\$ 28,188.00 per annum
EE. Municipal Court Treasurer	\$ 3,927.00 per annum
FF. Municipal Court Officer – Level I	\$ 127.00 per session
GG. Municipal Court Officer – Level II	\$ 26.66 per hour

SECTION II: If any selection, clause, sentence, or other part of this Ordinance shall, for any reason, be adjudged by the Court of Competent Jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION III. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency, only.

SECTION IV. This Ordinance shall take effect and shall become operative twenty (20) days after publication thereof, after final adoption; unless within said twenty (20) days a petition signed by voters of the Township equal in number to at least five (5) percent of the registered voters of said Hope Township, protesting against the adoption of this Ordinance be presented to the Hope Township Committee, in which case the provisions of Section I of this Ordinance, which provides for increased salaries, wages or compensations of the elected officials, shall remain inoperative unless and until a proposition for the ratification of such portions of this Ordinance shall be adopted at an election by a majority of voters voting on said proposition.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Township Committee of the Township of Hope held on May 9, 2018, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on June 13, 2018 at 7:00p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 407 County Route 611, P.O. Box 284, Hope, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Judith Fisher, RMC
Township Clerk

Motion was made by Mr. Kruk, seconded by Mr. Urfer and carried to open this portion of the meeting to the Public for any comment. made motion to open to public.

Seeing there was no Public Comment, Mr. Kruk motioned to close this portion of the meeting to the Public, seconded by Mr. Urfer. Motion carried.

Motion was made by Mr. Kruk, seconded by Mr. Urfer and carried to adopt Ordinance 2018-03.

Roll Call: Mr. Urfer – yes Mr. Kruk – yes Mayor McDonough – yes

Public Participation: None

Seeing there was no other business for tonight, this meeting of the Hope Township Committee was adjourned at 9:20 p.m. on a motion made by Mr. Urfer, seconded by Mr. Kruk. Motion carried.

Respectfully submitted,

Judith M. Fisher RMC
Municipal Clerk