

JUNE 28, 2017

The monthly work meeting of the Hope Township Committee convened at 4:03 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor George Beatty, and Committeeman Christopher John Kruk. Also present were Municipal Clerk, Judith Fisher, RMC, and Township Engineer, Ted Rodman, P.E.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The New Jersey Herald and The Star Gazette and by posting notices in the Hope Post Office and on the Township bulletin boards. The flag was saluted and roll call taken.

RESOLUTIONS:

Mr. Kruk made a **motion** to adopt Resolution 2017-43, seconded by Mr. Beatty. All were in favor. Motion carried.

2017-43 Approval to Submit a Grant Application and Execute a Contract with the New Jersey Department of Transportation for the Overlay of Birch Ridge Road Project

NOW, THEREFORE, BE IT RESOLVED by the Council of Hope formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2017-Overlay of Birch Ridge Road – 0016 to the New Jersey Department of Transportation on behalf of Hope Township.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Hope Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mr. Kruk made a **motion** to adopt Resolution 2017-43, seconded by Mr. Beatty. All were in favor. Motion carried.

2017-44 Renewal of Liquor License for the Country Liquor Store, Inc.

WHEREAS, the Country Liquor Store, Inc. holds a Plenary Retail Distribution License #2111-44-001-005; and

WHEREAS, the Country Liquor Store, Inc. has filed an application to renew said license for the 2017/2018 license term; and

WHEREAS, the application, fees and New Jersey Division of Taxation Clearance Certificate has been filed with the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Township Committee of the Township of Hope in the County of Warren and State of New Jersey that the Plenary Retail Distribution License be renewed for the Country Liquor Store, Inc. for the 2017/2018 license term.

Mr. Kruk made a **motion** to adopt Resolution 2017-43, seconded by Mr. Beatty. All were in favor. Motion carried.

2017-45 Renewal of Liquor License for Chotee, Inc. t/a The Inn at Millrace Pond

WHEREAS, Chotee, Inc. t/a The Inn at Millrace Pond holds a Plenary Retail Consumption License #2111-33-004-003; and

WHEREAS, the Chotee, Inc., Inc. has filed an application to renew said license for the 2017/2018 license term; and

WHEREAS, the application, fees and New Jersey Division of Taxation Clearance Certificate has been filed with the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Township Committee of the Township of Hope in the County of Warren and State of New Jersey that the Plenary Retail Distribution License be renewed for Chotee, Inc. t/a The Inn at Millrace Pond for the 2017/2018 license term.

Go Green with Hope Green Fair: Facilities Use Request – Hope Township School, April 14, 2018
Mr. Kruk made a **motion** to approve the application and date, seconded by Mr. Beatty.
All were in favor. Motion carried.

ENGINEER REPORT: Ted Rodman, P.E.

Mr. Rodman reported on the Jenny Jump paving project. He took photos and the dip coming in was leveled. The project should be under budget and if so, he would like to amend project to include installation of a guiderail. A double center line needs to be installed according to regulations. The Committee felt that could be an issue due to the narrowness of the road. Mr. Rodman noted a single line may not have to be placed along the edge of the road providing additional room. Mayor McDonough will contact the NJDOT to address concerns with the double line striping.

OLD BUSINESS:

New Recorder: Gramco \$1,334.00

Mr. Kruk obtained pricing from Precision Computer of Fort Lee for \$599, not including service or warranty.

Mr. Kruk made a **motion** to approve the purchase of a new recorder from Gramco at a cost of \$1,334.00 seconded by Mr. Beatty.

Roll Call Vote: Mr. Kruk, yes, Mr. Beatty, yes, Mayor McDonough, yes

Computers: 2 New Computers for the Front Office – Quotes from Dell and MSI

Mrs. Fisher reviewed the quotes obtained with the Committee as follows:

-MSI: \$3,054.00, 8 GB, and including transferring of all information.

-Dell: \$1,947.18, 16 GB, not including Microsoft Suite which will have to be purchased separately and not including transferring of information. * (Mr. Perry to transfer information, if there is no conflict with him doing so – to be reviewed by Mr. Selvaggi)

Mrs. Fisher will review the quote and specifications further with Mr. Perry and will obtain a quote from MSI for 16 GB. This item will be added to the July 12th agenda.

DISCUSSION:

Cell Tower: Bid Opening – Friday, June 30th at 1 p.m.

Four packets have been requested, none submitted at this point.

Review the Personnel Policy:

Mrs. Fisher obtained personnel policies from four surrounding municipalities for Committee review. The Committee agreed to review the policies and provide suggestions/recommendations at the July 12th meeting.

Mayor McDonough:

Mayor McDonough reported that he, Mayor Starrs and Mayor Perry met with the BPU to discuss Century Link and Service Electric internet and cable service. Also in attendance was the head of cable and public utility legal. They met for an hour and Mr. Perry will put together information for the Committee. The group felt they could assist Hope and the timing is perfect since Century Link is merging with a company in California. They have petitioned the BPU to approve the merger and it may be on their agenda for August or September. Petitions regarding lack of service from Hope, Hardwick, Frelinghuysen, Knowlton and Blairstown will be submitted together and may help. Mr. Kruk noted there are many grants available and felt Century Link should apply for funding to address the service in the rural areas. He felt now that there is somewhat of a coalition there may be more action. The Warren County School

Superintendent will be contacted to become involved, as education may be affected. Real estate values are being affected due to lack of internet service.

Committeeman Kruk:

The auction was held yesterday, several individuals bid on the properties. They were bid separately – one for the house and one for the other property. The offers were submitted to the bank for review.

Part-time Employee for the DPW:

Mr. Kruk asked for an update on the position. Two applications were received. Mr. Beatty stated responsibilities and a job description need to be established. The Committee will review the resumes and discuss further with Mr. Whitmore. Mr. Kruk noted vegetation needs to be trimmed and pushed back on the roads.

Public Participation: This portion of the meeting was opened to the public for any questions or concerns.

There being no further public comment, this portion of the meeting was closed.

Executive Session: If needed.

Seeing there was no other business for tonight, this meeting of the Hope Township Committee was adjourned at 4:41 p.m. on a **motion** made by Committeeman Kruk, seconded by Committeeman Beatty. Motion carried.

Respectfully submitted,

Judith M. Fisher RMC
Municipal Clerk