

May 9, 2018

The monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor Christopher John Kruk and Committeeman Terry Urfer. Also present were Municipal Clerk, Judith Fisher, RMC; Township Engineer, Ted Rodman, P.E.; Don Whitmore, CPWM Supervisor and Anthony Ardito, Township Auditor.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Star Gazette and The New Jersey Herald and by posting notices in the Hope Post Office and on the Township bulletin boards

Reports:

Tax Collector: month ending April 30, 2018 \$401,601.89. A list was received of foreclosures. Will be trying to market these problems. Letters of interest

Warren County Health Department: 119 Nightingale – no change; 329 High Street – no change; 252 Shiloh Road – well decommissioning is pending. Tramontin Harley Davidson – application sent to appropriate party for unapproved temporary food. It was approved and file closed. Kennels no activity; Recreational Bathing – no activity; Youth camps – no activity and campgrounds – no activity. Septic/Wells – 1 septic alteration approved, one septic repair was approved; two septic repairs were installed.

Environmental Commission: Monica Sobon spoke about the Green Fair and gave a report on the success of the Fair over the years. She asked for the blessing of the Township Committee to hold the next Green Fair in 2019. All were in favor of it. Also spoke about the marker recycling and the Trex plastic collection that is ongoing to obtain a bench. Monica spoke about recycling issues in the town and the need to distinguish between the garbage dumpster and the recycling dumpster – possible painting of the recycling dumpster discussed. Also Monica was given permission to collect backpacks and school supplies through the 4H Club at the municipal building.

Municipal Court: Terry has a meeting with the Judge on May 10, 2018, regarding the benches and what they are planning on doing with them.

Mayor Tim McDonough: Spoke about Tea with Tim and Tayte at the Inn at Millrace Pond on May 11, 2018 in honor of Senior Citizen Club. Spoke about Verizon nodes work ongoing as well as Benbrook work ongoing.

Deputy Mayor Christopher John Kruk: Spoke about startup of Booster Club and having a local fundraiser at a restaurant and receiving 20% of the food purchased that evening. Hissim Road resident requested speed limit sign to be posted. Any road not marked in New Jersey is 35 MPH. Discussion took place regarding whether or not to post speed limit signs. Will be discussed along with other sign changes taking place.

Committeeman Urfer: Discussion took place regarding hosting the children working at the Land of Make Believe during a Committee Meeting and sending an invite to Chris Maier for the kids to attend. Also spoke about the Master Plan and wanting an updated version of it. Zoning Map discussion took place regarding making it more accurate for people to understand. Discussion took place on changing the Master Plan and notices being made to the public. Shiloh Road residents asked about closing the portion of the road going to Forest Manor and Terry was asked to mention it. Millings on Shiloh Road discussed regarding a resident building a new home. Zoning Official encouraged him to pave it. Resident is asking for a 12-month

reprieve on paving it as he is still doing construction on the lot. Mayor McDonough will be speaking to George Boesze. He also asked about meeting with Don before a meeting to discuss the cleanup of the yard with the Township Committee. Discussion of signs needing to be ordered took place, i.e. Forest Manor signs.

Fire Department Report: For the month of April: 16 calls: 6 MVA, 6 brush, 2 structure, 1 wire down, 1 alarm. They held 5 special events.

Township Engineer Report: Ted Rodman, P.E.

Ridgeway Avenue was discussed as far as loads of topsoil. Mr. Boesze and Mr. Rodman are involved in the permitting process before the owner can bring in the topsoil. He needs to come before the Township Committee again before he brings in any topsoil. Osmun Road monies have been approved. We may be a little short and have to pay a balance on that. The Grange generator specs were discussed. Fairclough is the low bidder on the project. Motion was made by Mr. Urfer to approve the propane tank proposal/installation, Mr. Kruk seconded. Roll call: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough, yes.

CR 519 and CR 609 will be overlaid by the County. No date as of yet but will be done in the fall. They will need to come before the Township Committee and Historic District to tell the Township what they will be doing with the sidewalks.

Salt shed was discussed as far as the concrete pad and asphalt.

St. John's received a complaint from a neighbor regarding cutting trees down. Mr. Rodman will be meeting him Thursday, May 10 to discuss the situation. Discussion took place regarding Mr. Boesze's absence due to his father's illness and coverage to help him out.

Appointments:

Motion was made by Mr. McDonough, seconded by Mr. Urfer and carried to appoint Mr. Shawn Patton, Alternate #1 to the Board of Adjustment. A voice vote was unanimous.

Motion was made by Mr. McDonough, seconded by Mr. Urfer and carried to appoint Mr. Brad Bartow, Alternate #2 to the Board of Adjustment. A voice vote was unanimous.

Motioned by Mr. McDonough, seconded by Mr. Urfer and carried to appoint Duane Copley as member on the Agricultural Advisory Board. A voice vote was unanimous.

Old Business:

Status: Verizon Nodes: No change in status

Status: Bob Benbrook & Fred Stevens: Easement at the Distillery: No change in status

New Business:

Edward Sullivan, ELS Environmental: Proposal for Environmental Services (LSRP) Discussion took place regarding DEP fining us and the need for the LSRP. Mayor McDonough contacted three other firms to submit a quote for the LSRP on a remediation site that involved a diesel fuel spill at the DPW Garage years ago. The only quote received was from ELS as follows:

PROPOSAL FOR ENVIRONMENTAL SERVICES

Hope Township Municipal Building

407 Hope-Great Meadows Road

Hope Township, Warren County, New Jersey

NJDEP PI# 001527 Proposal P18-09R2

ELS Environmental, LLC (ELS) is pleased to provide this proposal to provide the following environmental services with the ultimate goal of issuing a Response Action Outcome (RAO) determination for the above referenced site (the Site) by Licensed Site Remediation Professional (LSRP).

The following initial tasks are proposed in order to more fully understand the current site conditions and to develop an appropriate path forward. Cost estimates to complete these tasks have been provided below.

SCOPE OF WORK

Task 1: Licensed Site Remediation Professional (LSRP) Retention

Edward Sullivan, P.G., LSRP of ELS has been retained as the LSRP of record for the Site. In accordance with the Site Remediation Reform Act (SRRRA), the LSRP is authorized to memorialize the completion of remediation by issuing an RAO and Covenant Not to Sue (CNS) to the person responsible for conducting the remediation. The RAO renders the LSRP's opinion that the AOC has been remediated in accordance with all applicable statutes, regulations and guidance. Mr. Sullivan completed the on-line LSRP retention form for the site on March 9, 2018.

Task 2: Review Existing Data and Complete a File Review at NJDEP

ELS will review all of the available files and data for the site. This will include all files currently in the possession of Hope Township. In addition, ELS will submit an Open Public Records Act (OPRA) request to the New Jersey Department of Environmental Protection (NJDEP) and will review all of the publicly available files associated with the Site PI number. This task will also include a site reconnaissance visit to evaluate the current conditions at the site.

Task 3: Summary Memorandum

Upon the review of all the available Site information, ELS will prepare a brief memorandum which will summarize the activities necessary to achieve compliance with the NJDEP Technical Requirements for Site Remediation (NJAC 7:26E-4 and 6), and the Administrative Requirements for the Remediation of Contaminated Sites ("the ARRCs Rule"). This deliverable will also include a budgetary cost estimate to complete the required activities.

COSTS

The tasks outlined above will be completed for a LUMP SUM Cost of **\$700.00**. Mr. Sullivan's hourly billing rate for this work will be \$175. It has been estimated that the scope of work will take four (4) hours to complete.

We thank you for the opportunity to be of service to you on this project. All work will be conducted in accordance with the ELS standard terms and conditions. ELS is prepared to implement the described Scope of Work upon receiving a signed copy of this Proposal. If you have any questions or require any additional information, do not hesitate to contact me at (732) 754-0076.

Edward Sullivan, P.G., LSRP

Motion was made by Urfer, seconded by Kruk and carried to award the contract for the LSRP to ELS Environmental.

Roll call: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough yes

Summer Hours: Summer hours discussed to begin June 15 through the week after Labor Day.

Motion was made by John Kruk; seconded by Terry Urfer and carried to approve the summer hours for the Municipal Building. A voice vote was unanimous.

Payment of Bills:

Receipts were read by Mr. Terry Urfer. \$13,883.53 total receipts.

A **motion was** made by Mr. Kruk, seconded by Mr. Urfer and carried to pay the bills as listed, \$788,731.38.

Roll Call Vote: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough, yes. Motion carried.

A motion was then made by Mr. Urfer, seconded by Mr. McDonough and carried to pay Mr. Kruk for \$274.92.

Roll Call Vote: Mr. Urfer, yes, Mr. Kruk, abstain, Mayor McDonough, yes. Motion carried.

Budget: Discussion took place regarding budget for final decision/vote. New property tax rate is 0.37955 after revaluations. Open Space Tax is now 2.5 cents. Anthony Ardito, Auditor, spoke as well about the budget. 0 tax increase was mentioned. Mr. Urfer spoke about the need for a new fire truck and how they will be funding it through the capital fund. Roads will also be part of the capital fund expenditures. Mr. Urfer motioned, Mr. Kruk seconded (all in favor) to opening the floor to the public for the budget. Mr. Urfer made a motion to close this session to public comment, Mr. Kruk seconded. All in favor. Mayor McDonough asked for a motion to adopt the 2018 budget for Hope Township. Mr. Urfer made a motion, Mr. Kruk seconded. Roll call: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough, yes. Mayor McDonough publicly thanked Mr. Ardito for his hard work and dedication to the Township. Mr. Ardito addressed the outstanding municipal liens and how this was an area of opportunity for the township to improve on in order to not have to pay for taxes (school, etc.) to save taxpayers money.

Charitable Foundation: Rose Maguire spoke about a Foundation to benefit the physical, emotional and educational needs of the children of Hope. It will be Harry Potter themed and run in the fall. It will bring money and advertising opportunities for business in Hope Township. She handed out a proposal to all the Committeemen. It will be a 501c3 fund. Not-for-profit organization. Will be able to get donors from large businesses instead of just the local area businesses who are constantly hit up for the same things all the time. Mayor McDonough suggested being guided by a lawyer in order to become a 501c3 as well as Mr. Giordano for insurance purposes. Mr. Urfer made a motion to approve subject to the township attorney and township insurance carrier and their thoughts. Mr. Kruk seconded. October 27/October 28th approval of dates for use of community center subject to availability. Motion made by Mr. Urfer, seconded Mr. Kruk. Roll call: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough, yes. Mr. Kruk will be the liaison.

The following Resolutions were approved on a motion made by Mr. Urfer, seconded by Mr. Kruk and carried.

Roll Call Vote: Mr. Urfer, yes. Mr. Kruk, yes. Mayor McDonough, yes.

RESOLUTION 2018-30

APPOINTMENT OF INTERIM MUNICIPAL COURT ADMINISTRATOR MAY 2018- MAY 2019

WHEREAS, Ms. Kathryn Eger was hired on May 24, 2017 as the North Warren Municipal Court of hope Municipal Court Administrator; and,

WHEREAS, Ms. Kathryn Eger is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A. 2B:12-11(e) since she was hired May 24, 2017 and does not hold a municipal court administrator certificate; and,

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one (1) year commencing on the date of the appointment (May 24, 2017); and,

WHEREAS, the statute further states, "Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as a municipal court administrator, on an interim basis, for two (2) subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and need additional time to complete that program."

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope, Warren County, State of New Jersey, that it hereby appointed Kathryn Eger as Interim Municipal Court Administrator for a second one-year term commencing May 24, 2018 and ending May 23, 2019.

CERTIFICATION

I, Judith M. Fisher, clerk of the Township of Hope, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly adopted by the Township Committee at a work meeting held on May 9, 2018

RESOLUTION 2018-31

REFUNDING TAX SALE CERTIFICATE 2018-001

WHEREAS, the property owned by Rui & Rui F Sousa known as block 1000 lot 3300 located at 1252 Bridgeville Road had unpaid 2017 property taxes and was sold at a Tax Sale held on 01 February 2018 by the Hope Township Tax Collector; and

WHEREAS, US Bank as Custodian for ActLien of 50 South 16th Street, Suite 2050 located in Philadelphia, PA 19102 was the successful bidder of the above stated property. The amount of the Tax Sale consisted of unpaid 2017 property taxes, interest, and other costs, and totaled \$8,217.57 and is represented by Tax Sale Certificate 2018-001; and

WHEREAS, Rui Sousa, the supposed owner of the property, paid \$8,646.66 on 30 April 2018 to the Hope Township Tax Collector to satisfy the outstanding Tax Sale Certificate:

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope on this 09th day of May 2018 that the Chief Financial Officer be authorized to draw a check payable to US Bank as Custodian for ActLien in the amount of \$8,646.66 for the redemption of Tax Sale Certificate 2018-001.

BE IT FURTHER RESOLVED that the Chief Financial Officer be authorized to draw a check payable to US Bank as Custodian for ActLien in the amount of \$28,100.00 for the return of a tax sale premium paid at the tax sale.

BE IT FURTHER RESOLVED that the satisfied executed Tax Sale Certificate be returned to Rui Sousa of 1252 Bridgeville Road located in Blairstown, NJ 07825.

CERTIFICATION

I, Judith M. Fisher, clerk of the Township of Hope, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee at a work meeting held on May 9, 2018

RESOLUTION 2018-32

ENDORISING THE 2018 HOUSING AND FAIR SHARE PLAN

WHEREAS, the Planning Board of the Township of Hope, County of Warren, State of New Jersey, adopted the Housing Element of the Master Plan, as well as the Fair Share Plan, on January 29, 2018; and

WHEREAS, a true copy of the Resolution of the Planning Board adopting the Amended Housing Element and Fair Share Plan is attached; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of Hope Township, Warren County, State of New Jersey, hereby endorses the Amended Housing Element and Fair Share Plan, as adopted by the Hope Township Planning Board.

CERTIFICATION

I, Judith Fisher, Clerk of the Township of Hope, hereby certify that the above is a true copy of the Resolution adopted by the Township Committee of the Township of Hope, at its regular meeting held on May 9, 2018.

RESOLUTION 2018-33

ADOPTING THE 2018 SPENDING PLAN

WHEREAS, on January 29, 2018, the Township Planning Board adopted an Amended Housing Element and Fair Share Plan in furtherance of its Settlement Agreement with Fair Share Housing Center, regarding the Township's Third-Round Affordable Housing Obligation; and

WHEREAS, the Township Planner has prepared an Amended Spending Plan, which is consistent with the Amended Housing Element and Fair Share Plan and provides for the use of Affordable Housing Trust Funds in furtherance of the provision of Affordable Housing, in the Township of Hope.

NOW, THEREFORE, BE IT RESOLVED that the Township hereby adopts the Amended 2018 Spending Plan.

CERTIFICATION

I, Judith Fisher, Clerk of the Township of Hope, hereby certify that the above is a true copy of the Resolution adopted by the Township Committee of the Township of Hope, at its regular meeting held on May 9, 2018.

PROCLAMATION FOR LAND OF MAKE BELIEVE

WHEREAS, the Land of Make Believe is New Jersey's Premier Family Water and Amusement Park; and

WHEREAS, Herman and Marie Maier opened the Land of Make Believe on August 6th, 1954; and

WHEREAS, the Land of Make Believe has for the past 64 years created enchanted family memories by touching the lives of millions of smiling Children, Parents and Families with unforgettable memories, smiles and wholesome Family Fun; and

WHEREAS, Christopher Maier has dedicated his life to Civic Involvement to his Community, County, and State.

WHEREAS, the Land of Make Believe is dedicated to the environment and is the economic engine that keeps 450 acres in Open Space, saving 200 acres from a Levittown Developer by buying the land; and

WHEREAS, the Land of Make Believe has been designated numerous times as an asset to Economic Development and Tourism to the State of New Jersey, Skylands region, Warren County and the Township of Hope; and

WHEREAS, the Land of Make Believe has received the Platinum National Safety Award designating the Water Park as one of the safest in the United States.

NOW, THEREFORE, on behalf of Mayor Timothy McDonough, Deputy Mayor Christopher John Kruk, Committeeman Terry Urfer and all the Residents of Hope Township, congratulations to Christopher Maier owner of the Land of Make Believe for being named by the New Jersey Amusement Association 2018 its Honoree at its annual gala May 14, 2018.

ORDINANCE 2018-03: First Reading

A motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to introduce the 2018 Salary Ordinance for first reading.

2018-03 AN ORDINANCE FIXING AND DETERMINING THE SALARIES, WAGES OR COMPENSATION TO BE PAID AND BENEFITS TO BE PROVIDED TO THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOPE, COUNTY OF WARREN, NEW JERSEY FOR THE CALENDAR YEAR 2018

BE IT ORDAINED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey as follows:

SECTION 1. The salaries, wages or compensation of the following officers and employees of the Township of Hope are hereby fixed and determined for the calendar year 2018, retroactive to January 1, 2018 at the amounts set forth herein below:

- | | |
|--|-----------------------|
| A. Mayor | \$ 2,935.00 per annum |
| B. Committeeman (not serving as Mayor) | \$ 2,590.00 per annum |
| C. Municipal Clerk/Registrar | \$47,278.00 per annum |

hereby repealed to the extent of such inconsistency, only.

SECTION IV. This Ordinance shall take effect and shall become operative twenty (20) days after publication thereof, after final adoption; unless within said twenty (20) days a petition signed by voters of the Township equal in number to at least five (5) percent of the registered voters of said Hope Township, protesting against the adoption of this Ordinance be presented to the Hope Township Committee, in which case the provisions of Section I of this Ordinance, which provides for increased salaries, wages or compensations of the elected officials, shall remain inoperative unless and until a proposition for the ratification of such portions of this Ordinance shall be adopted at an election by a majority of voters voting on said proposition.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Township Committee of the Township of Hope held on May 9, 2018, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on June 13, 2018 at 7:00p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 407 County Route 611, P.O. Box 284, Hope, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Public Participation:

Monica Sobon asked about the accessibility of the Master Plan. Animal ordinance was discussed as to status; it has been sent to the Planning Board for their review as an ongoing project.

APPROVAL OF MINUTES:

January 31, 2018 – Work Meeting
February 20, 2018 – Business Meeting
February 22, 2018 – Budget Work Meeting
February 28, 2018 – Work Meeting
March 8, 2018 – Budget with Court Meeting
March 14, 2018 – Business Meeting
March 28, 2018 – Work & Budget Meeting with Auditor
March 28, 2018 – Executive Session

Motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to approve the above minutes as presented. A voice vote was unanimous

Seeing there was no other business for tonight, this meeting of the Hope Township Committee was adjourned at 8:53 p.m. on a motion made by Mr. Urfer, seconded by Mr. Kruk and carried. A voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher RMC
Municipal Clerk