

**OCTOBER 9, 2019
BUSINESS MEETING**

The work meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor Christopher John Kruk and Committeeman Terry Urfer, Don Whitmore and Ted Rodman. Also present were Municipal Clerk, Judith Fisher, RMC; Deputy Clerk Robin Keggan and Kathleen Reinalda, CFO.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Star Gazette and The New Jersey Herald and by posting notices in the Hope Post Office and on the Township bulletin boards.

Warren County Community College: Made a presentation to the Committee and public in attendance regarding the free tuition or households under certain income thresholds, dual enrollment with high schools for college credits, etc. Gave update on graduation rate and various other facts that they deemed to be of significance to the Committee and public.

Reports:

Mayor Tim McDonough: A meeting with the DOT is scheduled to discuss the ongoing issue with trucks going through the Township and the possibility of a mandatory truck route being put in place. Also discussion of solid waste going through the center of town is another topic that will be brought up. Freeholder Gardner is trying the offer his assistance with this.

Deputy Mayor Christopher John Kruk: The Hope 250th went over well and everyone was happy with how things went. Discussed waiting for Mrs. Koeniges to be available to dedicate the Honor Roll with the names of people who have served in the Army Forces. Also, looking for a good picture to put in the Grange window.

Committeeman Urfer: Updated the Committee on the ongoing various drainage issues in the Township. Has not received any information as requested in the form of surveys, deeds, etc. from Mr. Ayers. Easements will need to be obtained from landowners in order to install drainage and pipe water across residents' properties. Koeck Road was addressed as far as potholes needing to be fixed. Spoke about a letter needing to be obtained from the Township attorney regarding trees along the roadside on Ridgeway that will be damaged during snowplow events; poles installed on Union Brick Road that will be taken out at the resident's expense if they are installed and the issue of plantings/walls being installed on the corner of Hissim Road that are a danger to the community and the DPW while trying to maintain roads. Also mentioned landscaper in the center of town that is dumping mulch in the middle of the road and making it hard for residents to drive down the road behind the churches.

The blower was discussed and decided that an Ordinance will be done for the purchase of same. Details will be given to Kathleen Reinalda and she will compose the Ordinance with the particulars that need to be put into it.

Mr. Urfer made also discussed getting a sub-committee together to start trying to obtain grant money to repair/update the Community Center. Mr. Urfer, Donna Marie, Ann Rhinesmith and Elsie Donohue are on-board to assist with this. Mayor McDonough and Mr. Kruk gave their approval to form such sub-committee.

Kathleen Reinalda, CFO: Gave an update on where things sit with the budget. Extra money in health insurance and liability insurance will go towards offsetting expenses in the Celebrations Account and clerical help in the office. Buildings and grounds is over expended by approximately \$3,500.00. Quotes for snowplowing will be needed and Mr. Whitmore is in the process of obtaining them. Also asked that everyone be cognizant with their spending for the remainder of the budget year. A cancelling Resolution was provided to cancel the remaining funds in Ordinance No. 2019-03 for North Locust Lake. Those funds will be re-appropriated as per Ordinance No. 2019-08 attached to these minutes in order to be used for general road maintenance and repairs in the Township. Extra money can be carried over into next year – Ordinances carry from year-to-year.

DPW Foreman Don Whitmore: Made mention of the fact that the 2005 dump truck needs repairs done asap – hydraulic leak and fuel leak. Estimates about \$2,000 in repairs. Also, mentioned that Heller Hill will be getting

paved next year and it would make sense for the Township to chip in the amount needed to pave our small portion of that road.

Township Engineer Report: Mr. Rodman spoke about the Cemetery Road resurfacing project. Road has been paved, double yellow line striping is scheduled to be done (this striping was accounted for in the grant money obtained from the DOT) – no shoulder striping.

Verizon Cell Tower update was given. A pre-construction meeting is needed (date t/b/d). All other items have been met for approval.

Storm water presentation is being scheduled with the school. This will allow credits to be allocated for storm water management. No date has been scheduled yet.

Center of Hope – all grant paperwork in for paving to take place in 2020.

Payment of Bills: \$395,169.67 – total bills for October 9, 2019. Mr. Urfer motioned to approve all payments except for: payments to himself, Locust Lake Electric and Check No. 12578 in the amount of \$229.58 was voided as well. Mr. Kruk seconded. Roll Call: Mr. Kruk – yes; Mr. Urfer - abstain; Mayor McDonough – yes. Mr. Urfer motioned for payment to be made to Mr. Kruk; Mayor McDonough seconded. Roll Call: Mr. Kruk – abstain; Mr. Urfer – yes; Mayor McDonough – yes. Receipts for September 2019 - \$17,212.53.

Warren County Health Department: No report given for April due to retirement of Tracy Hess from the Health Department. Mrs. Keggan will contact the Health Department for status update on when reports will resume.

Tax Collector: September Report: \$77,490.94 Month \$ YTD \$4,769,440.00.

Fire Department: No report given

Patti Whitmore: Halloween is underway.

ORDINANCE 2019-08: Introduction and First Reading:

Motion was made by Mr. Urfer; seconded by Mr. Kruk to introduce Ordinance No. 2019-08. All in favor.

2019-08

AN ORDINANCE OF THE TOWNSHIP OF HOPE, COUNTY OF WARREN, STATE OF NEW JERSEY, PROVIDING FOR THE APPROPRIATION OF \$10,350.00 FOR ‘CAPITAL IMPROVEMENTS - ROAD REPAIRS FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of Hope, County of Warren, State of New Jersey, as follows:

1. The sum of **\$10,350.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2019

Capital Improvements - Road Repairs – Hope Township - \$10,350.00

2. The sum of \$10,350.00 is available in the Capital Improvement Fund
3. The appropriation herewith does not authorize any debt of the Township of Hope.

4. This Ordinance shall take effect immediately on final passage and publication as provided by law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at the regular meeting of the Committee of the Township of Hope held on October 9, 2019 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee held on November 13, 2019, at 7 P.M., or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, County Route 611, Hope, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

ORDINANCE 2019-09: Tabled

RESOLUTION 2019-55:

RESOLUTION 2019-55

TOWNSHIP OF HOPE
COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION 2019-55

**RESOLUTION TO CANCEL EXCESS FUNDS
FROM ORDINANCE NO. 2019-03 DESIGNATING
CAPITAL FUNDS FOR ROAD REPAIRS TO NORTH
LOCUST LAKE ROAD, HOPE TOWNSHIP**

WHEREAS, at the business meeting of the Hope Township Committee convened on May 8, 2019, an Ordinance was read by title only and introduced to pass on first reading providing for the appropriation of \$15,000.00 for “road repairs” to North Locust Lake Road from the General Capital Fund – Capital Improvement Fund; and,

WHEREAS, at the business meeting of the Hope Township Committee convened on June 12, 2019, the aforementioned Ordinance was open for public comment and second reading and was finally adopted, allowing for the appropriation of \$15,000.00 to be used for capital improvements to North Locust Lake Road.

WHEREAS, the sum of \$4,650.00 was used to repair North Locust Lake Road, leaving an excess of funds in the amount of \$10,350.00 left over from the repairs that were completed on North Locust Lake Road.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee does herewith approve the cancellation of the excess funds from Ordinance No. 2019-03 appropriating funds for the repair of North Locust Lake Road.

Motion: Mr. Urfer

Second: Mr. Kruk

Roll Call: Kruk – yes

Urfer - yes

McDonough -yes

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Hope Township Committee at a meeting held on October 9, 2019.

Judith M. Fisher, RMC, Municipal Clerk

RESOLUTION 2019-56:

RESOLUTION 2019-56

WHEREAS, an emergency has arisen with respect to repairs made to Lake Just It Road and, no adequate provision was made in the 2019 budget for the aforesaid purpose, and NJS 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this Resolution is \$22,500.00 and three (3) percent of the total operating appropriations in the budget for 2018 is \$40,345.74, and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2019.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A: 4-48:

1. An emergency appropriation is hereby made for ROAD REPAIRS O/E in the amount of \$22,500.00.
2. That said emergency appropriation shall be provided for in full in the 2020 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A: 4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Motion: Mr. Urfer Second: Mr. Kruk

Roll Call: Mr. Urfer – Yes Mr. Kruk – Yes Mayor McDonough – Yes

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Hope Township Committee at a meeting held on October 9, 2019.

Judith Fisher, RMC, Municipal Clerk

Old Business:

Best Practices: Mrs. Fisher, Mayor McDonough and Ms. Reinalda have gone over the 2019-2020 Best Practices questions. All have been answered sufficiently and Hope Township has already qualified for their full state aid. Best Practices is due October 30, 2019. Ms. Reinalda and Mrs. Fisher will prepare and sign off.

New Business:

Bingo License 2019-12 – Hope Township School PTA was motioned by Mr. Urfer, seconded by Mr. Kruk for approval. All in favor.

Raffle License 2019-13- Hope Township School PTA was motioned by Mr. Urfer, seconded by Mr. Kruk for approval. All in favor.

Request for Approval from the Township Committee was asked for from Ted Rosenberger from Vertivue Charters to use Serbian lands in Hope Township as a heliport for a one-time landing to bring a bride and groom into their wedding. The Township Committee granted their approvals seeing that Mr. Rosenberger has his application into the DOT and has secured approval from the landowner. Mrs. Keggan will compose a letter to be sent to the DOT granting approval for the one-time heliostop. Motioned by Mr. Urfer to approve; seconded by Mr. Kruk. All in favor.

Approval of Minutes: None.

Public Participation: None

Use of Facilities:

Kim Lerner is requesting use of the Grange for a five-week fitness challenge from October 21- November 23, 2019 on Mondays, Tuesdays and Thursdays at 5:30-6:30 PM. The Township Committee granted approval for \$100.00 per week charge. A copy of her insurance certificate will be needed.

Boy Scouts Overnight Camping at Swayze Mill was approved. Will occur October 18-20, 2019 or October 25-27, 2019. Mrs. Keggan will contact to get date nailed down as State Police will need to be alerted and park closed. Fee waived. Mr. Urfer motioned to carry; Mr. Kruk seconded. All in favor.

Hope Environmental Commission has already filled out their Use of Facilities Request form for use of the School Gym for the Green Fair in 2020. Mrs. Keggan noted this for information purposes to the Committee. Mrs. Sobon also asked for guidance on “sponsoring” a school Green Team (partnering with). Mr. Kruk suggested the school take the lead on that as they have different guidelines they need to follow than the Township.

Executive Session:

A motion was made by Mr. Urfer, seconded by Mr. Kruk and carried to adopt the Resolution to go into Closed Session at 8:20 PM.

RESOLUTION

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hope, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Personnel

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 8:20 PM

Present: Committeeman Kruk, Committeeman Beatty and Committeeman McDonough

Also Present: Deputy Clerk Robin Keggan

Time Out: 8:35 PM

A motion made by Committeeman Urfer, seconded by Committeeman Kruk and carried to return to regular session.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

8:20 PM entered

8:35 PM exited

Seeing there was no other business for tonight, this meeting of the Hope Township Committee was adjourned at 8:36 p.m. on a motion made by Mr. Urfer, seconded by Mr. Kruk. Motion carried.

Respectfully submitted,

Judith M. Fisher RMC
Municipal Clerk