

**MINUTES  
HOPE TOWNSHIP PLANNING BOARD MEETING  
AUGUST 1, 2016**

The agenda/business meeting of the Hope Township Planning Board was held on Monday, August 1, 2016. Chairman Fish called the meeting to order at 7:30 p.m. and he announced that notice of the meeting was given in compliance with the “Open Public Meetings Act – This meeting has been advertised in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975.” He then led the Board in the pledge to the flag.

**Roll Call:**

**Members present:** Marvin Fish, Steve Larena, Brian LaBar, Christopher John Kruk, Betsy Peterson, Tom Toohey, Chris Maier, John Koonz, Robert May, and Mayor Timothy McDonough.

**Member absent:** Neil Rosenberg

**Also Present:** Board Attorney Roger Thomas, Board Engineer Ted Rodman, and Board Secretary Alfia Schemm.

**Correspondence:**

None

**Approval of Minutes:**

The minutes of June 6, 2016, were distributed prior to the Board meeting.

Mr. Koonz made the motion to adopt the minutes. Motion seconded by Mr. LaBar. Discussion on the motion: Chairman Fish questioned the status of the conditions of the St. John the Baptist Church resolution. Board Attorney Thomas stated that he will contact Attorney Schepis. In a voice vote, all were in favor, except for Mr. Toohey, Mr. Maier, and Ms. Peterson, who were not present at the June meeting and they abstained.

**Memorializing Resolutions:**

**#15-003 Estate of George B. Winter, Block 5000, Lot 400**

Mr. Koonz made the motion to adopt the Resolution. Motion seconded by Mayor McDonough. In a roll call vote, all were in favor, except for Mr. Toohey, Ms. Peterson, and Mr. Maier, who were not present at the June meeting and they abstained.

**#15-002 Robert and Jason May, Block 1100, Lot 400**

Mr. Koonz made the motion to adopt the Resolution. Motion seconded by Mayor McDonough. In a roll call vote, all were in favor, except for Mr. Toohey, Ms. Peterson, and Mr. Maier, who were not present at the June meeting and they abstained.

**Old Business:**

**#15-003 Estate of George B. Winter, Block 5000, Lot 400**

Board Attorney Thomas stated that the Applicant requires additional time to file their deeds. It was suggested that the Board grant an extension of time to October 3, 2016.

Mr. Koonz made the motion to grant an extension of time to October 3, 2016. Motion seconded by Mayor McDonough. In a roll call vote, all were in favor, except for Mr. Toohey who is an Alternate an evening.

**#15-002 Robert and Jason May, Block 1100, Lot 400**

Board Attorney Thomas questioned the status of the County review. Mr. May stated that they are meeting this week and hope to be done soon. The Board agreed to grant an extension of time to October 3, 2016.

Mr. Koonz made the motion to grant an extension of time to October 3, 2016. Motion seconded by Mayor McDonough. In a roll call vote, all were in favor, except for Mr. May, who abstained.

**Other:**

**Master Plan**

Board Attorney Thomas reviewed the requirement to review the Master Plan. The Board discussed the best procedure in dealing with this matter. After a discussion, Mr. Koonz suggested that the Board adopt a reexamination report to satisfy their obligation and then refocus on reviewing the Master Plan and getting public input once time allows, as the Board expects to receive a large application. Mayor McDonough stated that there has not been any money budgeted for this matter and he suggested that the Board get a proposal from Board Planner Heyer. Board Attorney Thomas continued to review the process and the options available, with the Board. Chairman Fish recommended that Board Attorney Thomas contact Board Planner Heyer and have him provide a cost estimate and see if he is available on September 12th. The Board also discussed alternate meeting nights, if necessary.

**Changes in Municipal Office Personnel**

Mayor McDonough announced that both Township Clerk Mary Pat Quinn and Deputy Clerk Linda Gabel have left their positions with the Township. He stated that the Township has retained both Judith Fisher and Robin Keggan to fill the vacated positions and he reviewed their hours.

**Bills:**

**Dolan & Dolan**

Re: May	\$ 168.38
Re: St. John the Baptist Serbian Church	262.88
Re: St. John the Baptist Serbian	46.32
Re: Winter	279.76

Mr. Maier made the motion to approve the vouchers. Motion seconded by Mr. LaBar. In a roll call vote, all were in favor, except for Mr. May, who abstained.

**Rodman Associates**

Re: General	65.00
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Mr. May made the motion to approve the voucher. Motion seconded by Ms. Peterson. In a roll call vote, all were in favor, except for Mr. Toohey, who is an Alternate this evening.

**Open to the Public:**

Chairman Fish opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

**Adjournment:**

With there being no further business a motion was made and seconded to adjourn the meeting at 8:16 p.m.

Respectfully Submitted:

Alfia Schemm  
Board Secretary  
9/7/16