

SEPTEMBER 14, 2016

The monthly business meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Municipal Building with the following members present: Mayor Timothy McDonough, Deputy Mayor George Beatty, and Committeeman John Koonz, absent. Also present were Acting Municipal Clerk, Judith Fisher, RMC and Township Engineer, Ted Rodman, P.E.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Express Times and The Star Gazette and by posting notices in the Hope Post Office and on the Township bulletin boards all on January 11, 2016 and January 15, 2016.

A moment of silence was held in memory of Frelan Fisher; father-in-law of Township Clerk Judith Fisher and father of Edwin Fisher. Mr. Fisher passed over today, September 14, 2016. He was a veteran of WWII.

APPROVAL OF MINUTES

The minutes of the business meeting on July 19, 2016; the executive session on July 19, 2016; the business meeting on July 26, 2016; and the executive session on July 26, 2016 were approved as circulated on a motion made by Committeeman Beatty and seconded by Committeeman McDonough. Committee polled: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz - Absent.

Township Engineer's Report

Mr. Rodman reported he was working on the plans for the salt shed. The paperwork for the generator reimbursement for the Municipal Building from FEMA has been submitted for \$12,417. The extra information requested was completed and sent in. We are just waiting for the FEMA approval. Rodman left the meeting at this time.

RECEIPTS: The total receipts for August, 2016 were \$25,109.65.

BILLS: Motion made by Committeeman Beatty, seconded by Committeeman McDonough and carried authorized the bill presented before them tonight in the amount of \$359,789.25 be paid.

Roll Call: Committeeman Beatty-yes; Mayor McDonough-yes; Committeeman Koonz - Absent

REPORTS

Chief Financial Officer: No report submitted at this time

Zoning Officer: Sent a memo dated August 25 referenced two zoning permit applications for installation of temporary mobile homes. The Committee reviewed this information and requested that Mr. Boesze come to the next meeting to discuss further.

Warren County Health Department Report on file in Clerk's Office

Road Department: The Public Works Foreman submits weekly reports which are available for review in the Clerk's office during normal business hours.

Fire Department: Monthly report submitted for August. There were a total of 18 calls for the month with a total of 140 man hours.

Blairstown Ambulance Corp: No report submitted.

Tax Assessor: No report submitted.

Tax Collector: Report was submitted noting a year to date amount of \$4,620,554.05

Construction Code Official Report unavailable at meeting time.

Mayor McDonough: There was an inquiry from Empire Telecom about a cell tower behind the Municipal Building. Their letter noted that this might be an ideal location for the placement of a cell tower. The letter from Empire Telecom was discussed. The Committee agreed to ask for a balloon test since the Municipal Building is on the edge of the Historic area. The results and information will be passed onto the Historic Commission. Committee will wait for the results before going forward.

A letter was received from Millbrook Water Association noting that they held their meeting in September and voted unanimously that effective October 31, 2016 that water will no longer be supplied to anyone other than Millbrook Water Association members. Presently water is being supplied to the Community Center from this Association. The Committee discussed various options of how to provide water to the Community Center. Since the Township now owns the home across from the Center, they discussed getting the power turned on to see if the well is working. If it is, this could be useful in supplying water to the Center. Mayor McDonough did note that there are several items that need to be cleared by Township Attorney before anyone goes into this house. The Clerk will work with the Construction Official on getting the necessary paperwork started to get the power turned on order to check the well pump. Update at the next meeting.

JCP&L have been in the area trimming trees from the Silver Lake area to the Blirstown sub-station.

Deputy Mayor Beatty: Permission was given to the Taylor's to install the bench at Swayze Mill Park. The Environmental Commission liked the bench and pad that was done. Someone from the Commission will be in to talk with the Committee about this. The McDonough's purchased 2 benches with a plaque to be installed also at the Park.

Committeeman Koonz: was absent for tonight meeting

CORRESPONDENCE: On file in the Clerk's Office

Vacancies: Agriculture Advisory Committee - 2 Vacancies' with terms expire 12/31/16
Historic Preservation Commission: Alternate #2 Vacancy

Board Secretaries: Needed for the Environmental Commission and the Historical Preservation Commission
If anyone is interested, please see Mayor McDonough and the Municipal Clerk

RESOLUTIONS

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve Resolution 2016-55. Motion carried followed by a roll call vote.

Roll Call: Committeeman Beatty-yes; Mayor McDonough-yes; Committeeman Koonz - Absent

2016-55 CANCELING TAX SALE CERTIFICATE 2016-004

WHEREAS, the property pf Walter W & Margaret Bobula known as Block 5000 Lot 300, located at 433 Silver Lake Road, had unpaid 2015 property taxes and was sold at Tax Sale on 04 February 2016 by the Hope Township Tax Collector; and

WHEREAS, as there were no outside bidders for the above-mentioned property. The Hope Township Tax Collector struck off the property to the Township of Hope for the amount of \$7,153.23. The amount consist of unpaid 2015 property taxes, interest, and other costs and is represented by Tax Sale Certificate 2016-004; and

WHEREAS, Ocwen Loan Servicing, LLC, the mortgagee, paid \$13,474.80 on 23 August 2016 to redeem the aid Lien 2016-004 together with accrued interest, other charges, delinquent taxes, and current taxes:

NOW, THEREFORE BE IT RESOLVED by the Township of Committee of the Township of Hope on this 14th day of September 2016 that the Mayor of the Township of Hope be authorized to sign Tax Sale Certificate 2106-004 as being satisfied; and

BE IT FURTHER RESOLVED that the Tax Collector return the executed satisfied Tax Sale Certificate to Ocwen Loan Servicing, LLC located at 1661 Worthington Road, Suite 100 in West Palm Beach, FL 33409.

2016-56 Authorizing the signing of the Government Energy Aggregation Program

The Committee asked that this be **on hold to the September 28, 2016 meeting** since Committeeman Koonz is absent tonight.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve Resolution 2016-57. Motion carried, followed by a roll call vote:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz - Absent

2016-57 RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount, thereof, was not determined at the time of the adoption of the budget; and

WHEREAS, the director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township Hope, County of Warren, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$1,335.32 which is now available from the FY 2013 Recycling Tonnage Grant Program.

BE IT FURTHER RESOLVED, that a like sum of \$1,335.32 is hereby appropriated under the caption Recycling Tonnage Grant O/E.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve Resolution 2016-58. Motion carried, followed by a roll call vote:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

2016-58 CANCELATION of Balances in the General Capital Fund

WHEREAS, certain improvement appropriation balances within the General Capital Fund remain dedicated to projects now completed or not being pursued; and

WHEREAS, it is necessary to formally cancel balances so that the unexpended balances may be returned to each prospective Capital Improvement Fund, or Surplus, and unused debt authorization be canceled within the General Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope that the following unexpended and dedicated balances be canceled:

<u>Ordinance No.</u>	<u>Description</u>	<u>Amount</u>	<u>Funding Source</u>
2015-10	DPW Dump Truck	17,613.00	CIF
2015-09	Catch Basin Repairs	\$8,387.00	CIF
TOTALS:		\$26,000	Returned to CIF

BE IT FURTHER RESOLVED that two certified copies of this resolution are to be filed with the Director of the Division of Local Government Services.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve Resolution 2016-59. Motion carried, followed by a roll call vote:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

2016-59 Approving and Supporting Submission of an Application to the New Jersey Highlands Council for a 50% grant to be utilized to purchase a Farmland Preservation Easement on Zukoski Farm located on Old Mt. Hermon-Blairstown Rd. in Hope Township (Block 5300/ Lot 100)

WHEREAS, at a meeting held on August 17, 2016 the Township’s Farmland Advisory Committee approved of the submission of an application to the New Jersey Highlands Council for a fifty percent (50%) grant to be utilized to acquire a farmland preservation easement on Zukoski Farm, located on Old Mt. Hermon-Blairstown Road in Hope Township; and

WHEREAS, the farm is a targeted farm in the Township’s Farmland Preservation Plan Amendment dated December, 2015, it lies in Project Area Four according to the Plan and it meets the eligibility requirements of the State Agriculture Development Committee (SADC); and

WHEREAS, a farmland preservation application has been submitted to the SADC and a Green Light Approval letter was provided by SADC on June 22, 2106; and

WHEREAS, the Township’s SADC Municipal Planning Incentive Grant (Muni-PIG) account contains an unencumbered balance of approximately \$795,000, which is more than sufficient to cover 50% of the acquisition of the easement for Zukoski Farm.

WHEREAS, the landowners are willing and anxious to proceed and have approved and signed the SADC application; and

WHEREAS, preservation of this property will insure retention of the agricultural lands on this farm; and

WHEREAS, the farm is identified on the Highlands Council Interactive Mapping as being mostly within the High Conservation Priority Area for Agriculture, with a smaller portion of the farm lying in a Moderate Conservation Priority Area for Agriculture; and

WHEREAS, the Farmland Advisory Committee requested that the Township Committee support the Application to the Highlands Council for matching funds to purchase a farmland preservation easement.

NOW THEREFORE BE IT RESOLVED that the Hope Township Committee approves and supports the application requesting matching funds from the Highlands Council to acquire a farmland preservation easement on Zukoski Farm.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve Resolution 2016-60. Motion carried, followed by a roll call vote:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

2016-60 Resolution Refunding Tax Sale Certificate 2015-005 that was Redeemed

WHEREAS, the property owned by Johanna Ackerson known as block 4700 lot 500 located at 416 Main Street had unpaid 2014 property taxes and was sold at a Tax Sale held on 29 January 2015 by the Hope Township Tax Collector; and

WHEREAS, Henry Hansch, Jr of 504 Chandler Lane located in Whippany, NJ 07981 was the successful bidder of the above stated property. The amount of the Tax Sale consisted of unpaid 2014 property taxes, interest, and other costs, and totaled \$2,187.37 and is represented by Tax Sale Certificate 2015-005; and

WHEREAS, Caliber Home Loans, the mortgagee of the property, paid \$8,082.57 on 31 August 2016 to the Hope Township Tax Collector to satisfy the outstanding Tax Sale Certificate, subsequent taxes, and current taxes:

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope on this 14th day of September 2016 that the Chief Financial Officer be authorized to draw a check payable to Henry Hansch, Jr in the amount of \$7,997.05 for the redemption of Tax Sale Certificate 2015-005.

BE IT FURTHER RESOLVED that the executed satisfied Tax Sale Certificate 2015-005 be returned to Caliber Home Loans c/o CoreLogic of 1 CoreLogic Drive located in Westlake, TX 76262.

2016-61 Warren County Hazard Mitigation Plan

The Committee asked that this be **on hold to the September 28, 2016 meeting** since Committeeman Koonz is absent tonight.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve Resolution 2016-62. Motion carried, followed by a roll call vote:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

2016-62 RESOLUTION AUTHORIZING MASTER PUBLIC WORKS SHARED SERVICES AGREEMENT FOR SHARING PUBLIC WORKS EQUIPMENT BETWEEN THE TOWNSHIP OF HOPE AND COUNTY OF WARREN

WHEREAS, Hope Township may be desirous of utilizing public works equipment and public works employees provided by the County of Warren to provide public works services, general maintenance and related services; and

WHEREAS, the County of Warren is desirous of providing those services to the Township of Hope in accordance with the terms of an agreement, a copy which is on file with the Municipal Clerk of the Township of Hope; and

WHEREAS, the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.) empowers the County of Warren and the Township of Hope to enter into such an agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township of Hope of the County of Warren does hereby authorize the Mayor and Township Clerk to execute agreements to provide the services to the Township of Hope as described in said agreements.

ORDINANCE 2nd Reading and Public Hearing

2016-07 AN ORDINANCE AMENDING AN ORDINANCE FIXING AND DETERMINING THE SALARIES, WAGES OR COMPENSATION TO BE PAID AND BENEFITS TO BE PROVIDED TO THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOPE, COUNTY OF WARREN, NEW JERSEY FOR THE CALENDAR YEAR 2016

WHEREAS, the Hope Township Committee adopted the 2016 Salary Ordinance on June 1, 2016 after a public hearing; and

WHEREAS, further consideration was required for the appointment of Acting Municipal Clerk and Deputy Municipal Clerk; and

WHEREAS, there were two errors on the adopted 2016 Salary Ordinance;

NOW, BE IT ORDAINED by the Township Committee of the Township of Hope in the County of Warren, New Jersey that the following salaries shall be established and corrected:

- | | |
|-------------------------------------------------------|--------------------------------------------------------------------------------------|
| C. add Acting Municipal Clerk | \$45,000.00 per annum
(retroactive to July 13, 2016) |
| D. Deputy Municipal Clerk | \$15.00 per hour
(retroactive to August 1, 2016) |
| HH. Christmas Market Coordinator/Public Events Coord. | \$ 8,320.00 per annum
(to correct typographical error
retroactive to 1/1/2016) |

LL. Secretary to the Historic Preservation Commission \$ 1,360.00 per annum
(to correct typographical error)

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced for first reading at a regular meeting of the Township Committee of the Township of Hope held on August 10, 2016 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting of the Township Committee to be held on September 14, 2016 at 7:00P.M., or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 407 Hope-Great Meadows Road, Hope, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough and carried to open this portion of the meeting to the public for any questions on Ordinance 2016-07.

There were no questions from the Public.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough and carried to close this portion of the meeting to the Public.

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to adopt Ordinance 2016-07 as presented on second reading. Motion carried. Roll call vote followed:

Roll Call: Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

OLD BUSINESS

Status of Sanitary Landfill No change in status.

Status of Purchase of Development Rights on Almeida (former Scorp) Farm Mayor McDonough updated the Committee that everything right now is being handled in house. Township Attorney is ready for the closing.

Status of Recreation Program Policies and Procedure Manual Committee was updated that Ms. Keggan waiting for one more comment and then the manual will be placed on the web page.

Status of Wastewater Management Plan Grant Search McDonough is continuing discussions with the NJDEP to ascertain the availability of grants for the preparation of a Wastewater Management Plan.

Status of Zoning Officer’s Recommendation-Zoning Permit Fee Schedule Committee has request that the Zoning Officer, Mr. Boesze be present at our next meeting to discuss the Fee Schedule.

Review and update on Personnel Policy Attorney is presently work on this. Any discussion will be held to the September 28 meeting.

NEW BUSINESS:

- Hope Township PTA:** 2016-236 October 16, 2016 50/50 Raffle (Car Show)
- 2016-237 March 10, 2017 50/50 Raffle (Off Premises Raffle)
- 2016-238 November 18, 2016 Bingo Raffle
- 2016-239 November 18, 2016 50/50 Raffle

Motion was made by Committeeman Beatty, seconded by Committeeman McDonough to approve the above Raffles/Bongo applications. Motion carried. Roll call followed:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

Computer Images Web: update to the Website Navigation and Pages Objective is to update the website to add a new page/section for publishing information about local clubs. Cost for this update is \$200.00

Committee reviewed this information and agreed that this would be helpful.

Motion was made by Committeeman Beatty, second by Committeeman McDonough and carried to approve this expense. Roll call followed:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

WC Department of Human Services: 2017 Municipal Alliance County Contract Hope's grant will be \$3342. This program runs from July 1, 2016 through June 30, 2017. Funding for this program comes through the Governor's Council on Alcoholism and Drug Abuse.

Motion was made by Committeeman Beatty, second by Committeeman McDonough and carried to authorize the Mayor and Township Clerk to execute this agreement. Roll call forward:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

Copy of this grant will be forwarded to Ms. Marotta, Alliance Coordinator.

Warren County Dept. of Public Works: Shared Services Agreement

This agreement was reviewed by the Committee. The following Resolution was adopted by the Committee.

2016-62 RESOLUTION AUTHORIZING MASTER PUBLIC WORKS SHARED SERVICES AGREEMENT FOR SHARING PUBLIC WORKS EQUIPMENT BETWEEN THE TOWNSHIP OF HOPE AND COUNTY OF WARREN

WHEREAS, Hope Township may be desirous of utilizing public works equipment and public works employees provided by the County of Warren to provide public works services, general maintenance and related services; and

WHEREAS, the County of Warren is desirous of providing those services to the Township of Hope in accordance with the terms of an agreement, a copy which is on file with the Municipal Clerk of the Township of Hope; and

WHEREAS, the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.) empowers the County of Warren and the Township of Hope to enter into such an agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township of Hope of the County of Warren does hereby authorize the Mayor and Township Clerk to execute agreements to provide the services to the Township of Hope as described in said agreements.

Motion was made by Committeeman Beatty, **seconded** by Committeeman McDonough and carried to adopt Resolution 2016-62 and to authorize the Mayor and Township Clerk to executive said agreement with the County of Warren. Roll call followed:

Roll Call: Committeeman Beatty – Yes, Mayor McDonough – Yes, Committeeman Koonz – Absent

Zoning Officer George Boesze: See memo on Temporary Mobile Homes

Since Committeeman Koonz is absent tonight, the Mayor asked that this item be held to the September 28 meeting.

Board Vacancies:

Agriculture Advisory Committee: 2 vacancies, terms expire 12/31/2016

Historic Preservation Commission: Alternate #2, Vacancy

Board Secretaries Needed: Environmental Commission & Historic Preservation Commission

Robin Keggan has express interest in being the secretary for these two open positions.

Public Participation: This portion of the meeting was opened to the public for any questions or concerns.

There is talk that Panther Print might be brought back. This is school sponsored

Question was asked about the Energy Aggregation Program. Bidding will probably be done the beginning of November with information coming out in January.

Someone asked about installing a small fence and if a permit is needed. She was asked to check with the Zoning Officer and the Construction Department. She also asked about the trucks that are still speeding through the center of towns. This was addressed with the Company before but and it will be done again to have them slow down.

Hope Picnic was held at Swayze Mill Park which was a big success again. Remax brought their hot air balloon, State Police K9 unit was then along with Air 1 Helicopter. The Mayor thanked all the Organization that contributed to make this a big success again this year. Thanks you all.

Approval of the Minutes:

Special Meeting: July 19, 2016
Executive Session: July 19, 2016
Special Meeting: July 26, 2016
Executive Session: July 26, 2016

Copies of these minutes were circulated to the Committee.

Motion was made by Committeeman Beatty, second by Committeeman McDonough and carried to approve these minutes as corrected. Motion carried.

Seeing there was no other business for tonight, this meeting of the Hope Township Committee was adjourned at 7:51pm on a motion made by Committeeman Beatty, seconded by Committeeman McDonough. Motion carried.

Respectfully submitted,

Judith M. Fisher RMC
Acting Municipal Clerk