

**MINUTES**  
**HOPE TOWNSHIP PLANNING BOARD MEETING**  
**JANUARY 23, 2012**

The reorganization and agenda/business meeting of the Hope Township Planning Board was held on Monday, January 23, 2012. Marvin Fish called the meeting to order at 7:30 p.m. and he announced that notice of the meeting was given in compliance with the “Open Public Meetings Act – This meeting has been advertised in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975.” He then led the Board in the pledge of allegiance.

**Swearing in of Board Members:**

Attorney Thomas administered the oath of office to Mayor McDonough, Ms. Peterson and Mr. LaBar.

**Roll Call:**

**Members present:** Marvin Fish, Betsy Peterson, Mayor Timothy McDonough, Robert May, Chris Maier, and Brian LaBar  
**Members absent:** John Koonz, Neil Rosenberg, and Steve Larena  
**Also Present:** Attorney Roger Thomas and Secretary Alfia Schemm.

**Reorganization:**

**Election of Chairman**

Attorney Thomas called for a nomination for Chairman. Mr. May made the motion to nominate Marvin Fish for Chairman. Motion seconded by Mayor McDonough. With there being no further nominations, the nominations were closed. In a roll call vote, all were in favor of nominating Marvin Fish as Chairman.

**Election of Vice Chairman**

Chairman Fish called for a nomination for Vice Chairman. Ms. Peterson made the motion to nominate Mr. Rosenberg as Vice Chairman. Motion seconded by Mayor McDonough. In a roll call vote, all were in favor of nominating Neil Rosenberg as Vice Chairman.

**Appointment of Board Professionals:**

Mayor McDonough made the motion to retain Dolan & Dolan, Roger Thomas Esq., as the Board Attorney. Motion seconded by Mr. LaBar. In a roll call vote, all were in favor.

Mr. May made the motion to retain Rodman and Associates, Ted Rodman P.E., as the Board Engineer. Motion seconded by Mr. LaBar. In a roll call vote, all were in favor.

Mayor McDonough made the motion to retain Heyer, Gruel and Associates, as Board Planner. Motion seconded by Mr. May. In a roll call vote, all were in favor.

**Appointment of Board Secretary**

Mr. Maier made the motion to appoint Alfia Schemm as Board Secretary. Motion seconded by Mr. LaBar. In a roll call vote, all were in favor.

**Designation of Meeting Dates, Time, Place**

The Board reviewed the proposed meeting dates.

A motion was made by Mr. Maier and seconded by Mayor McDonough. In a roll call vote, all were in favor of the meeting dates, time, and place being designated as follows:

**Agenda-Business-Work Meeting**

The meetings will commence at 7:30 p.m., at the Hope Township Municipal Building, 407 Hope-Great Meadows Road, Hope Township, Warren County, New Jersey.

**Adoption of the Official Newspaper:**

The Board reviewed the Official Newspapers of the Township.

Mayor McDonough made the motion to designate The Star Gazette as the Official Newspaper for publication of legal notices for the Board and the secondary paper as the Express Times. Motion seconded by Mr. May. In a roll call vote, all were in favor.

**Adoption of “Rules Governing Internal Affairs-Board Bylaws”**

Mayor McDonough made the motion to adopt the “Rules Governing Internal Affairs-Board Bylaws”. Motion seconded by Mr. Maier. In a roll call vote, all were in favor.

**Adoption of Professionals Resolution**

Mr. May made the motion to adopt the Professionals Resolution. Motion seconded by Mr. LaBar. In a roll call vote, all were in favor.

**Correspondence:**

Chairman Fish briefly reviewed the Correspondence received by the Board.

**Approval of Minutes:**

The minutes of November 7, 2011, were distributed prior to the Board meeting.

Chairman Fish noted a correction.

Mr. Maier made the motion to adopt the minutes, as amended. Motion seconded by Ms. Peterson. In a voice vote, all were in favor, except for Mayor McDonough who was not present at the November meeting and he abstained.

**Bills:**

**Dolan & Dolan**

11-30-11 Re: Obser \$

Mr. Mair made the motion to approve the vouchers. Motion seconded by Mr. May. In a roll call vote, all were in favor, except for Mr. May, who abstained.

**Rodman & Associates**

11-30-11 Re: General 31.00

Mr. May made the motion to approve the voucher. Motion seconded by Mr. Maier. In a roll call vote, all were in favor

**NJPO**

Mr. Maier made the motion to approve the voucher. Motion seconded by Mr. LaBar. In a roll vote, all were in favor.

**Open to the Public:**

Chairman Fish opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

**Other:**

Mayor McDonough stated that they are working on the 2012 budget and the Committee will be using the same budget figures as last year.

**Adjournment:**

With there being no further business a motion was made and seconded to adjourn the meeting.

Respectfully Submitted:

Alfia Schemm  
Board Secretary