

**MINUTES
HOPE TOWNSHIP PLANNING BOARD MEETING
MARCH 2, 2015**

The reorganization and agenda/business meeting of the Hope Township Planning Board was held on Monday, March 2, 2015. Marvin Fish called the meeting to order at 7:30 p.m. and he announced that notice of the meeting was given in compliance with the “Open Public Meetings Act – This meeting has been advertised in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975.” He then led the Board in the pledge of allegiance.

Swearing in of Board Members:

Attorney Thomas administered the oath of office to Robert May, Chris Maier, Tom Toohey, and Steve Larena.

Roll Call:

Members present: Marvin Fish, Neil Rosenberg, Chris Maier, Steve Larena, Brian LaBar, Tom Toohey, and Robert May.

Members absent: Mayor Timothy McDonough, Betsy Peterson, and John Koonz,

Also Present: Attorney Roger Thomas, Engineer Ted Rodman, and Secretary Alfia Schemm.

Reorganization:

Election of Chairman

Mr. Fish called for a nomination for Chairman. Mr. Rosenberg made the motion to nominate Marvin Fish for Chairman. Motion seconded by Mr. May. With there being no further nominations, the nominations were closed. In a roll call vote, all were in favor of nominating Marvin Fish as Chairman, except for Chairman Fish, who abstained.

Election of Vice Chairman

Chairman Fish called for a nomination for Vice Chairman. Mr. LaBar made the motion to nominate Neil Rosenberg as Vice Chairman. Motion seconded by Mr. May. With there being no further nominations, the nominations were closed. In a roll call vote, all were in favor of nominating Neil Rosenberg as Vice Chairman, except for Mr. Rosenberg, who abstained.

Appointment of Board Professionals:

Chairman Fish made the motion to retain Dolan & Dolan, Roger Thomas Esq., as the Board Attorney. Motion seconded by Mr. Rosenberg. In a roll call vote, all were in favor.

Mr. May made the motion to retain Rodman and Associates, Ted Rodman P.E., as the Board Engineer. Motion seconded by Chairman Fish. In a roll call vote, all were in favor.

Chairman Fish made the motion to retain Heyer, Gruel and Associates, Fred Heyer, as the Board Planner. Motion seconded by Mr. Larena. In a roll call vote, all were in favor.

Appointment of Board Secretary

Mr. Rosenberg made the motion to appoint Alfia Schemm as Board Secretary. Motion seconded by Mr. May. In a roll call vote, all were in favor.

**Designation of Meeting Dates, Time, Place & Adoption of the Official Newspaper
Agenda-Business-Work Meeting**

- March 2, 2015
- April 6, 2015
- May 4, 2015
- June 1, 2015
- July 6, 2015
- August 3, 2015
- September 14, 2015
- October 5, 2015
- November 2, 2015
- December 7, 2015

The meetings will commence at 7:30 p.m., at the Hope Township Municipal Building, 407 Hope-Great Meadows Road, Hope Township, Warren County, New Jersey. Designation of the Star Gazette as the Official Newspaper for publication of legal notices for the Board and the secondary paper as the Express Times, same as the governing body.

Mr. Maier made the motion to adopt the Meeting Date, Time, and Place, and Adoption of the Official Newspaper. Motion seconded by Mr. Larena. In a voice vote, all were in favor.

Adoption of “Rules Governing Internal Affairs-Board Bylaws”

Mr. Rosenberg made the motion to adopt the Rules Governing Internal Affairs-Board Bylaws. Motion seconded by Mr. LaBar. In a voice vote, all were in favor.

Adoption of Professionals Resolution

Mr. Larena made the motion to adopt the Professionals Resolution. Motion seconded by Mr. May. In a roll call vote, all were in favor.

Correspondence:

- 8-08-14 **WCPD, Re: Resolution 399-14**
- 7-17-14 **Michael & Lacey Ditondo, Re: NJDEP Application**
- 7-23-14 **White Township, Re: Reexamination Report**
- 6-27-14 **Liberty Township, Re: Ordinance 2014.007**
- 9-24-14 **NJSLOM, Re: Transportation Fund**
- 9-18-14 **State of NJ, Re: S2424**
- 10-16-14 **Thomas Norkevich, Re: Presence/Absence Footprint**
- 10-24-14 **Careaga Engineering, Re: TWA Permit**
- 12-01-14 **WCPD, Re: Highlands Regional Master Plan Comments**
- 1-02-15 **WCPD, Re: Highlands Regional Master Plan Comments**

Chairman Fish reviewed the correspondence. He asked that when Planning Board meetings are cancelled, that timely correspondence be sent out to the Board Members, so that the Board Members can respond, if needed. Board Engineer Rodman reviewed the Caregga informational correspondence, regarding a Treatment Works Permit for a septic system.

Approval of Minutes:

The minutes of June 2, 2014, were distributed prior to the Board meeting.

Mr. Maier made the motion to adopt the minutes. Motion seconded by Mr. LaBar. In a voice vote, all were in favor, except for Mr. Rosenberg, Mr. May, and Mr. Toohey, who were not present at the June 2, 2014 meeting, and they abstained.

New Business:

#14-001 St. John the Baptist Serbian Orthodox Church, Preliminary and Final Major Site Plan, Block 4000, Lot 500-Completeness

Board Attorney Thomas stated that in speaking to Steven Schepis, Esq., notice will be provided for the April Planning Board meeting to hold a jurisdictional hearing. He went on to review the procedure in regards to jurisdiction. Chairman Fish stated his concern over the volume of information that may need to be digested in regards to reviewing the application and the fact that Board Engineer Rodman was not able to do an onsite inspection. The Board reviewed the Township Ordinance and the proposal. Board Attorney Thomas then reviewed the completeness procedure.

Mr. Larena made the motion to deem the application complete. Motion seconded by Mr. May. In a roll call vote, all were in favor, except for Mr. Maier, who abstained.

Other Business:

Discussion on non-domesticated animals on small lots

Mr. Maier updated the Board on the status of the subcommittee's review. He stated that they have not received anything new to review.

Bills:

Dolan & Dolan

6-30-14	Re: General	355.50
9-30-14	Re: General	173.27
9-30-14	Re: St. John Church	266.89

Mr. Rosenberg made the motion to approve the vouchers. Motion seconded by Mr. May. In a roll call vote, all were in favor.

Rodman Associates

6-24-14	Re: General	124.00
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Mr. Rosenberg made the motion to approve the voucher. Motion seconded by Mr. Larena. In a roll call vote, all were in favor.

NJPO

	Re: Board Membership	180.00
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Mr. Larena made the motion to approve the voucher. Motion seconded by Mr. LaBar. In a roll call vote, all were in favor

Open to the Public:

Chairman Fish opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

Adjournment: With there being no further business a motion was made and seconded to adjourn the meeting.

Respectfully Submitted:

Alfia Schemm
Board Secretary