

**MINUTES
HOPE TOWNSHIP PLANNING BOARD MEETING
MARCH 4, 2013**

The reorganization and agenda/business meeting of the Hope Township Planning Board was held on Monday, March 4, 2013. Marvin Fish called the meeting to order at 7:30 p.m. and he announced that notice of the meeting was given in compliance with the "Open Public Meetings Act – This meeting has been advertised in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975." He then led the Board in the pledge of allegiance.

Swearing in of Board Members:

Attorney Thomas administered the oath of office to John Koonz.

Roll Call:

Members present: Marvin Fish, Betsy Peterson, John Koonz, Neil Rosenberg, Chris Maier, Steve Larena, and Brian LaBar

Members absent: Mayor Timothy McDonough and Robert May

Also Present: Attorney Roger Thomas, Engineer Ted Rodman, and Secretary Alfia Schemm.

Reorganization:

Election of Chairman

Attorney Thomas called for a nomination for Chairman. Mr. Rosenberg made the motion to nominate Marvin Fish for Chairman. Motion seconded by Mr. Koonz. With there being no further nominations, the nominations were closed. In a roll call vote, all were in favor of nominating Marvin Fish as Chairman.

Election of Vice Chairman

Chairman Fish called for a nomination for Vice Chairman. Mr. Koonz made the motion to nominate Neil Rosenberg as Vice Chairman. Motion seconded by Ms. Peterson. In a roll call vote, all were in favor of nominating Neil Rosenberg as Vice Chairman.

Appointment of Board Professionals:

Mr. Rosenberg made the motion to retain Dolan & Dolan, Roger Thomas Esq., as the Board Attorney. Motion seconded by Mr. Koonz. In a roll call vote, all were in favor.

Mr. Rosenberg made the motion to retain Rodman and Associates, Ted Rodman P.E., as the Board Engineer. Motion seconded by Mr. Koonz. In a roll call vote, all were in favor.

Mr. Maier made the motion to retain Heyer, Gruel and Associates, as Board Planner. Motion seconded by Mr. Rosenberg. In a roll call vote, all were in favor.

Appointment of Board Secretary

Mr. Koonz made the motion to appoint Alfia Schemm as Board Secretary. Motion seconded by Ms. Peterson. In a roll call vote, all were in favor.

Designation of Meeting Dates, Time, Place

The Board reviewed the remainder of the proposed meeting dates.

A motion was made by Mr. Rosenberg and seconded by Mr. Maier. In a voice vote, vote, all were in favor of the meeting dates, time, and place being designated as follows:

Agenda-Business-Work Meeting

- March 4, 2013
- April 1, 2013
- May 6, 2013
- June 3, 2013
- July 1, 2013
- August 5, 2013
- September 9, 2013
- October 7, 2013
- November 4, 2013
- December 2, 2013
- January 27, 2014

The meetings will commence at 7:30 p.m., at the Hope Township Municipal Building, 407 Hope-Great Meadows Road, Hope Township, Warren County, New Jersey.

Adoption of the Official Newspaper:

The Board reviewed the Official Newspapers of the Township.

Mr. Koonz made the motion to designate The Star Gazette as the Official Newspaper for publication of legal notices for the Board and the secondary paper as the Express Times. Motion seconded by Mr. Rosenberg. In a voice vote, all were in favor.

Adoption of “Rules Governing Internal Affairs-Board Bylaws”

Mr. Rosenberg made the motion to adopt the “Rules Governing Internal Affairs-Board Bylaws”. Motion seconded by Mr. Maier. In a voice vote, all were in favor.

Adoption of Professionals Resolution

Mr. Koonz made the motion to adopt the Professionals Resolution. Motion seconded by Mr. Rosenberg. In a voice vote, all were in favor.

Correspondence:

- 12-12-13 Lemanowicz, LLP, **Re: Liberty Township LUB**
- 12-18-12 Township Committee, **Re: Budget for 2013**
- 2-06-13 WCMEC, **Re: Application**
- 1-29-13 Frelinghuysen Township, **Re: Ordinance**

Chairman Fish briefly reviewed the Correspondence received by the Board.

Approval of Minutes:

The minutes of December 3, 2012, were distributed prior to the Board meeting.

Mr. Koonz made the motion to adopt the minutes. Motion seconded by Mr. Rosenberg. In a voice vote, all were in favor, except for Mr. Maier, Ms. Peterson, and Mr. Larena, who were not present at the December meeting and they abstained.

Other:

The Board discussed the recently adopted legislation pertaining to the Exemption of Site Plan for Cellular Tower Co-location and the drafting of a Site Plan Waiver Procedure.

Bills:

Dolan & Dolan

12-31-12	Re: Country Acre	\$216.92
11-30-12	Re: Farmland Preservation	524.07
11-30-12	Re: Country Acre	249.95

Mr. Rosenberg made the motion to approve the vouchers. Motion seconded by Mr. Larena. In a roll call vote, all were in favor.

Rodman & Associates

12-06-12	Re: General	124.00
12-06-12	Re: Country Acre	31.00

Mr. Rosenberg made the motion to approve the vouchers. Motion seconded by Mr. Larena. In a roll call vote, all were in favor.

NJPO

Re: Board Membership	180.00
----------------------	--------

Mr. Koonz made the motion to approve the voucher. Motion seconded by Mr. Larena. In a roll call vote, all were in favor.

Open to the Public:

Chairman Fish opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

Adjournment:

With there being no further business a motion was made and seconded to adjourn the meeting.

Respectfully Submitted:

Alfia Schemm
Board Secretary